

USER GUIDE

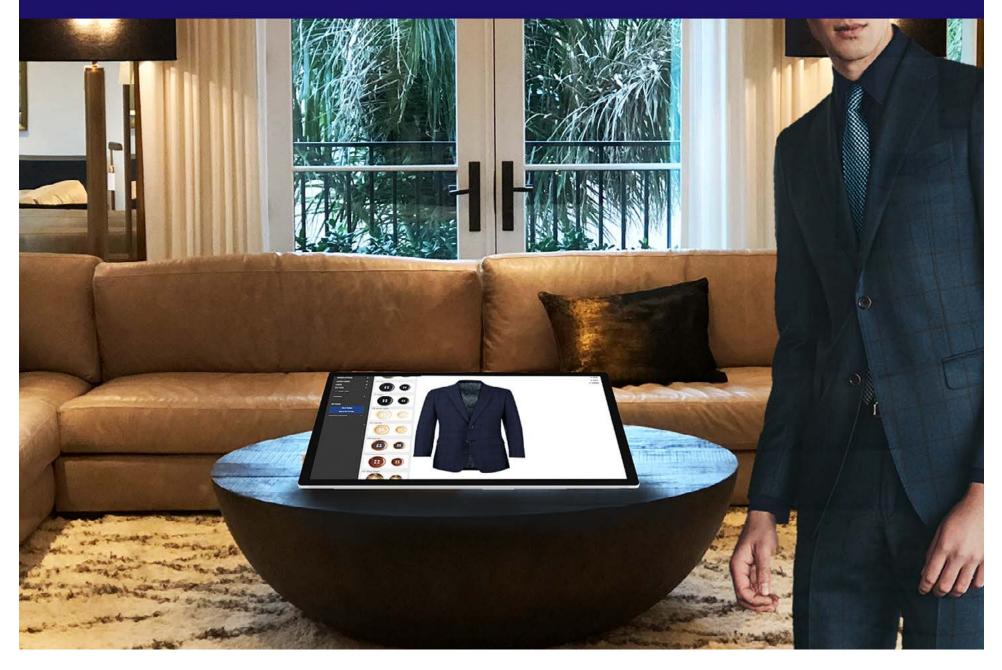


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	st View
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	ok View
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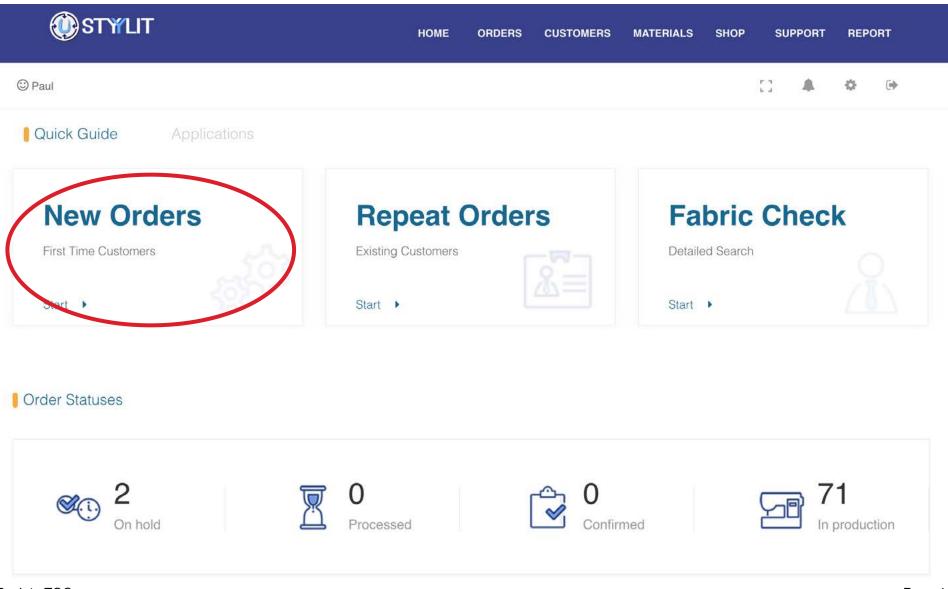
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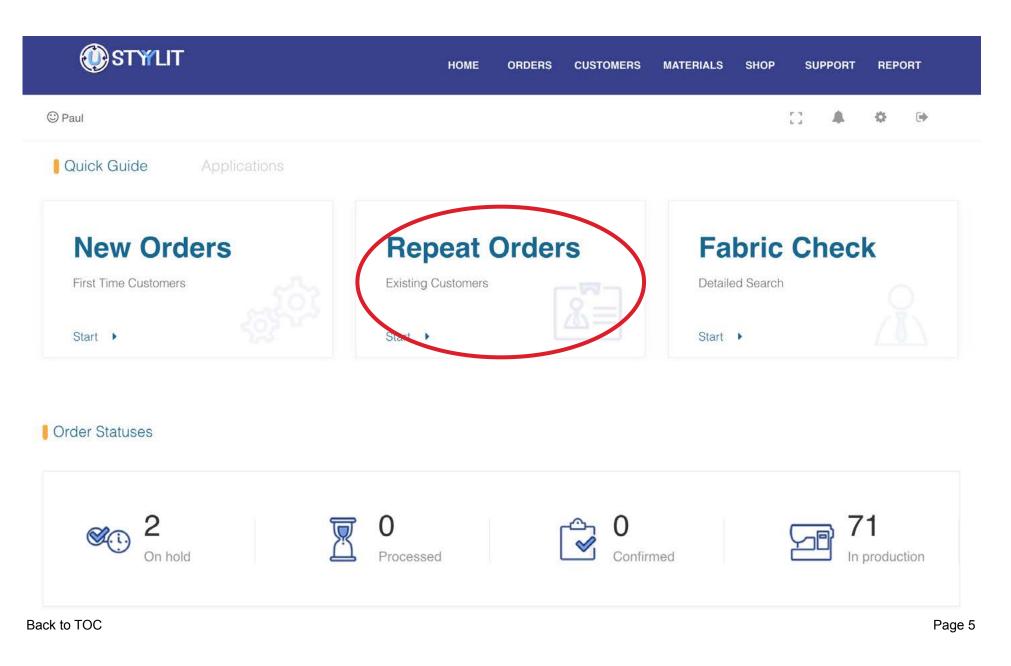
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Place New M4U Orders

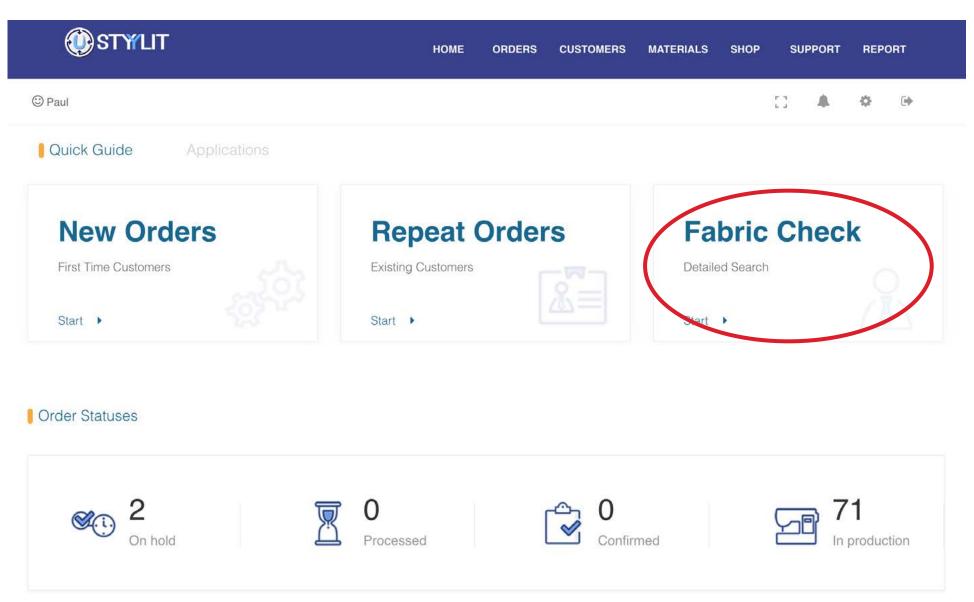
This is the first page you will see when you login to USTYYLIT. The Quick Guide area offers the three most frequently used functions; New Orders, Repeat Orders and Fabric Check. Click on New Orders to begin a new M4U order for a new customer. View more details in the <u>ORDERS</u> > <u>M4U New</u> section of this document.



Click on Repeat Orders to begin an M4U order for a Customer whose name already exists in the system. If you have previously placed any orders for the customer, there will already be at least one Fit Profile associated with the customer to use for the order. View more details in the <u>ORDERS > M4U Repeat</u> section of this document.



Click on Fabric Check to launch the detailed fabric check page. View more details in the MATERIALS > Fabrics section of this document.



Quick Fabric Check

Scroll down to the center of the home page to find the Quick Fabric Check feature. Simply type a fabric or lining number and directly below it you will see the Status, Inventory Quantity on Hand, and an indication of which Swatch Folder Collection you will find the fabric / lining. Click the small 'eyeball' icon to the right of the fabric description to view an image of the fabric.

abric/Linin	alable Quantity: 36.86 m This fabric car	be found in: Europe	ean Seasonal 20 S-182	All	Read	Jnread
	Collection Name	D	tions			
1	European Seasonal 23 S-291	View	Details			
2	European Seasonal 22 S-191	View	Details			
3	European Seasonal 21 S-282	View	Details			
4	European Seasonal 20 S-182	View	Details			
5	European Seasonal 19 S-781	View	Details			
6	European Seasonal 18 S-781	View	Details			
7	Formal Attire S-791	View	Details			
8	Formal Attire S-782	View	Details			
9	Formal Attire S-781	View	Details			
0	LTD Collection S-781	View	Details			
1	Barbello Essentials S-781	View	Details			
2	Luxury Cotton, Silk & Linen S-783	View	Details			
3	Luxury Flannels S-782	View	Details			
4	SOKTAS fine shirtings S-483	View	Details			

View Fabric Collections

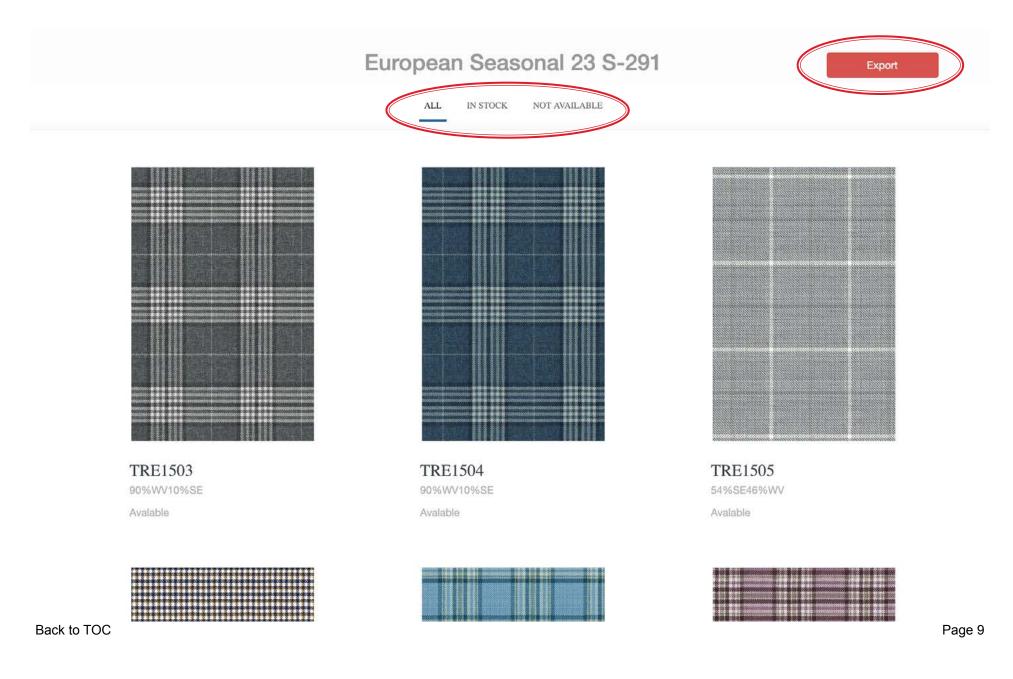
Directly below the Quick Fabric Check feature you will find a list of the Fabric Collections available in USTYYLIT. By default the list is sorted with the newest collections at the top of the list. To sort the list alphabetically click on the 'Collection Name' title. To view a page featuring images of the fabrics in a collection click the 'View' button to the right of any collection name.

	Collections Show Charts			Mess	
abric/Lining	Status Check	۲		All	Read Unread
	Collection Name	Option	15		
1	European Seasonal 23 S-291	View	letails		
2	European Seasonal 22 S-191	View D	etails		
3	European Seasonal 21 S-282	View E	etails		
4	European Seasonal 20 S-182	View E	etails		
5	European Seasonal 19 S-781	View E	etails		
6	European Seasonal 18 S-781	View E	letails		
7	Formal Attire S-791	View E	etails		
8	Formal Attire S-782	View E	etails		
9	Formal Attire S-781	View D	etails		
10	LTD Collection S-781	View E	etails		
11	Barbello Essentials S-781	View E	etails		
12	Luxury Cotton, Silk & Linen S-783	View D	etails		
13	Luxury Flannels S-782	View D	etails		
14	SOKTAS fine shirtings S-483	View D	etails		
15	Filarte Luxury Suits C-791	View D	etails		

View Fabric Collections

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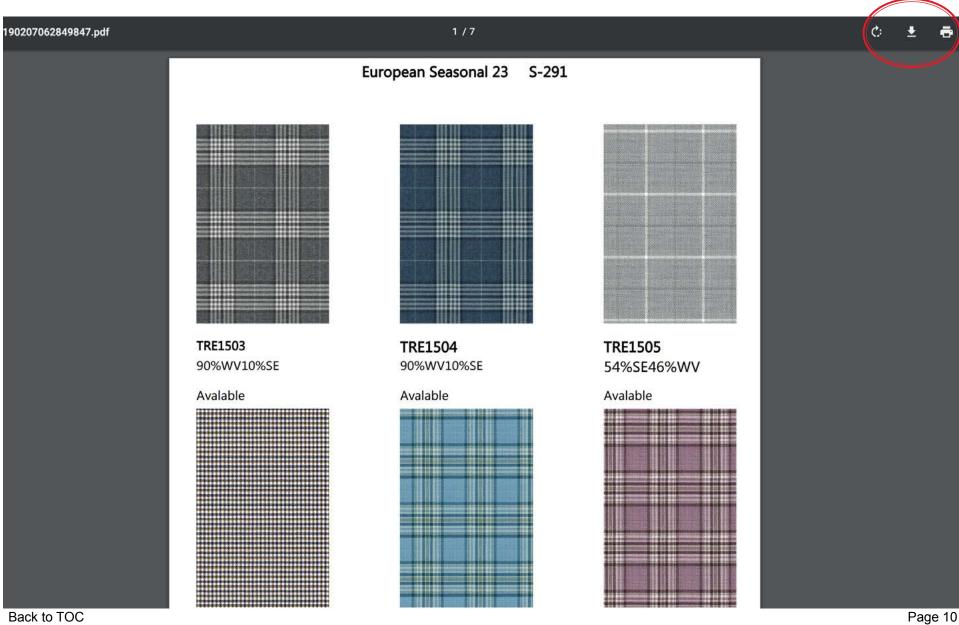
At the top of any Fabric Collections page you will see the following titles: ALL, IN STOCK, NOT AVAILABLE. Click on the titles to filter the view of fabric images accordingly. Clicking the red Export button will open the current view in a new web page as a .pdf file. From there you can either print the file or save it to your computer. Visit the next page for more info.



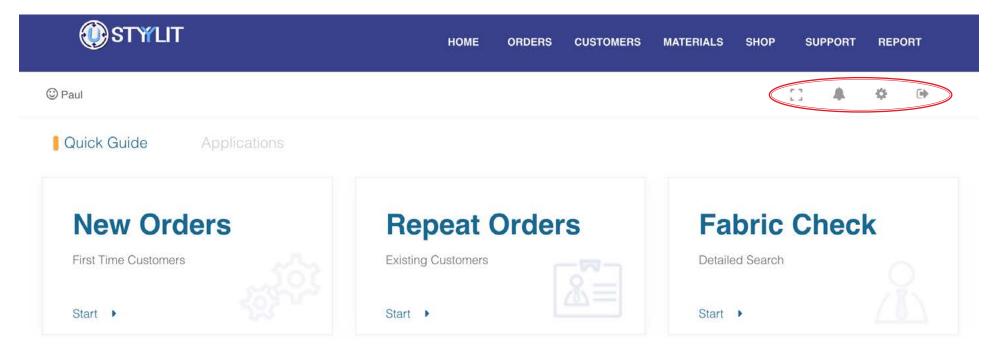
View Fabric Collections

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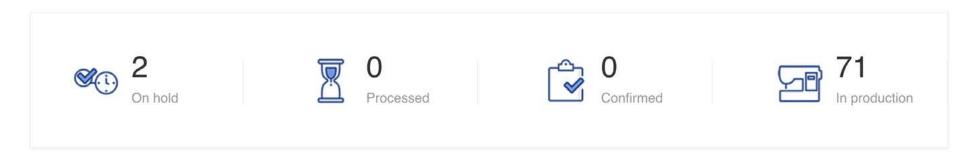
When the collection opens as a .PDF in a new page, hover your mouse over the page to make the icons in the top right corner appear. The first icon is to rotate the page (which should not be necessary). The 2nd icon is to prompt the file to download to your computer. The third icon is for printing the contents of the page.



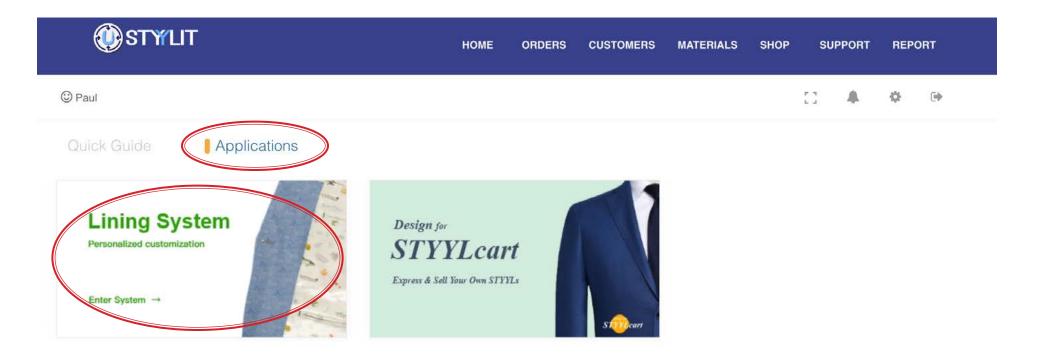
The grey icons in the top right corner of the home page offer the following features from left to right: 1. Switch to full screen mode removing the browser address bar. 2. Pop up the notifications window to view messages from the factory. 3. See who is currently logged in. 4. Logout and go to the login page (so that someone else can login).



Order Statuses



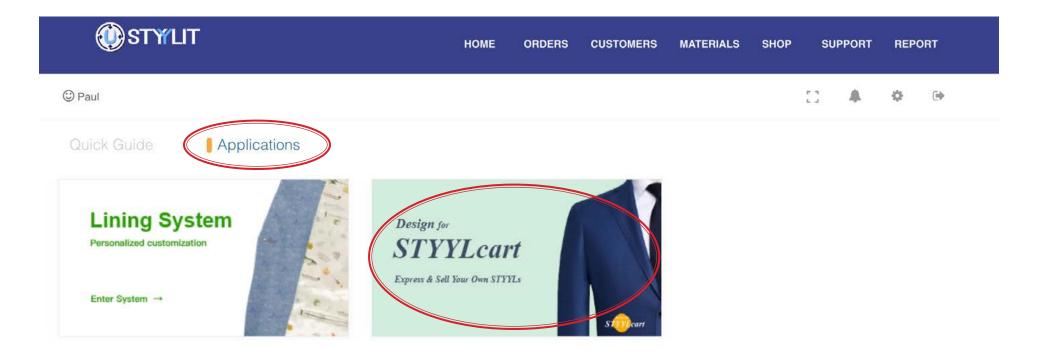
To get to the Custom Print Lining Application click on 'Applications' and then 'Lining System'. Refer to the <u>Materials > Custom Linings</u> section for details on how to use the Custom Print Lining application.



Order Statuses



To get to the STYYLcart Application click on 'Applications' and then 'Design for STYYLcart'. Refer to the <u>STYYLcart</u> section for details on how to use the STYYLcart application.



Order Statuses



Create New Customer

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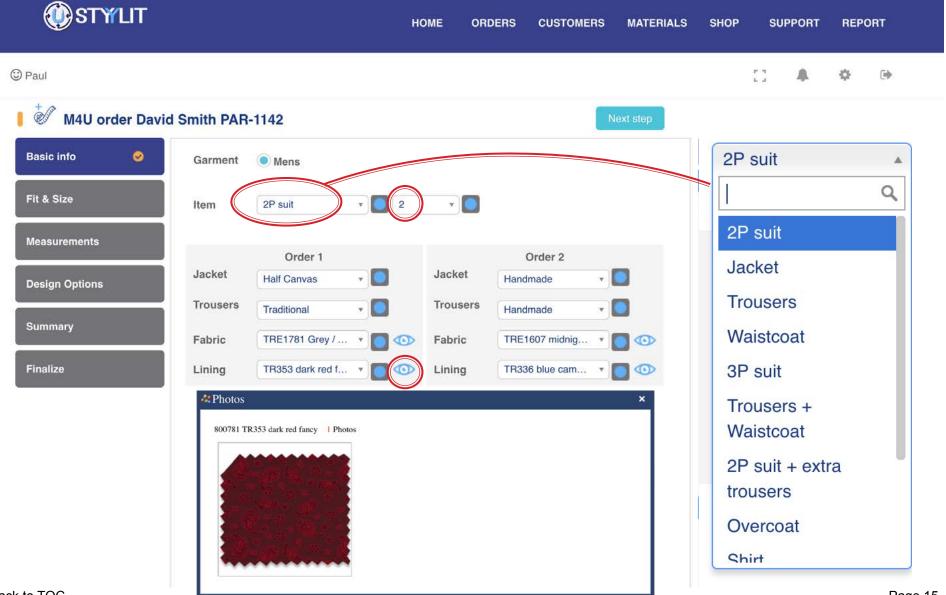
The first step of beginning a NEW M4U order is to add a new customer. The only REQUIRED info is the customer's first and last name which is part of the 'Basic Info' section. On the left side of the page you can switch between 'Company Info', 'Body Measurements', and 'Remarks' sections. Please note that the Body Measurements and Remarks sections are for YOUR REFERENCE ONLY. Data entered here is not used anywhere else within the USTYYLIT system (at this time).

🕖 STYYLIT		ном	E ORDERS CUSTO	MERS MATERIALS	SHOP	SUPPORT	REPORT
			M4U New				
© Paul			M4U Repeat ReadyMade			A []	¢ 🕩
Create Custome	er		M4U View				
Basic info	First name * David	d	ReadyMade View				
Company info	Last name * Smith	h					
Body Measurements	E-mail						
Remarks	Mobile number						
	Phone number						
	Address Line 1						
	Address Line 2						
	City						
	State / Province						
	Postal code						
	Country						
	Date of blath		<u></u>				

Garment Type / Qty

USTYYLIT USER GUIDE

Choose a garment type from the 'Item' dropdown list. (An enlarged view of the list is shown on the right side below). You can enter up to 6 units of the same garment type at once. The example below has two units selected. As a result, you see TWO grey areas with dropdowns for entering order-specific information for each unit. If you click the blue eyeball icon next to the fabric or lining selection a pop-up window will display an image of the fabric or lining so you can confirm you are ordering the correct item.



Garment Make(s)

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You can select from various garment 'Makes' which represent the tailoring quality. On the left and right side you will see the Make choices enlarged for easier viewing. When placing an order for multiple items at the same time, you can choose different Makes for each garment on the order, as shown below.

🕖 STYYLIT	HOME ORDERS CUSTOMERS MATER	IALS SHOP SUPPORT REPORT
© Paul		C1 🐥 🌣 🕞
📔 💞 M4U order David	Smith PAR-1142 Next step	
Basic info 🥹	Garment Mens	Order Review >>
Half Canvas	Item 2P suit 🔹 🚺 2 🔹	Base Info Ticket 82215871 Item 2P suit
Half Canvas Handmade Full Canvas Handmade	Order 1 Order 2 Jacket Half Canvas Trousers Traditional TRE1781 Grey / * Image: Constraint of the second s	Handmade A vas Traditional A dini Traditional with ack pleated waistband b dini
Semi Traditional Unconstructed Unconstructed		HandmadeadeSelf FabriclueWaistbandlow
Handmade		ern Preview Order1

Fit Tools vs. Garment Measurements

USTYYLIT USER GUIDE

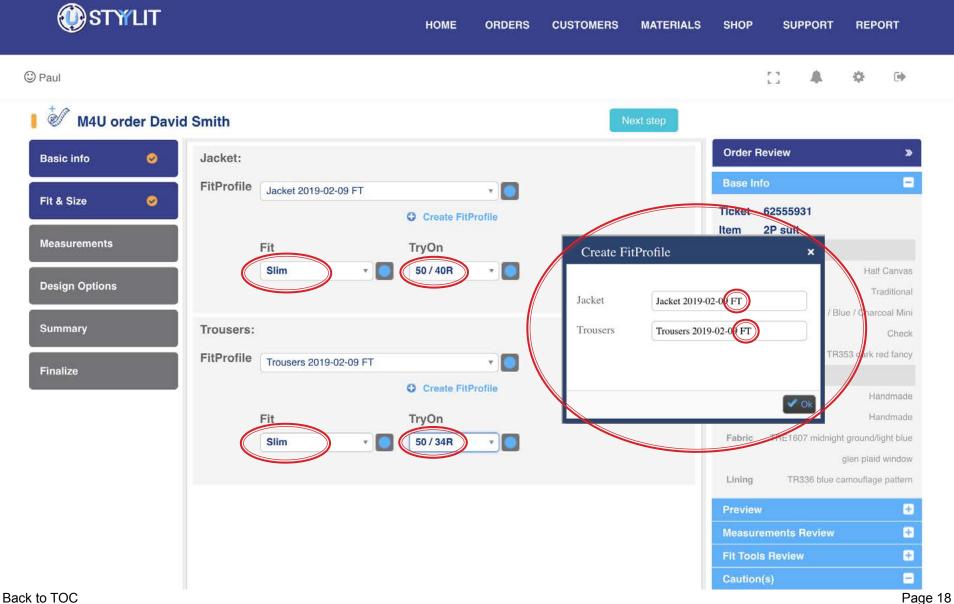
USTYYLIT offers two ways to enter your client's fit requirements. 'Try-On with Fit Tool + / - Adjustments' means that you are using one of our stock-size Try-On garments and indicating the plus or minus adjustments your client needs. 'Garment Measurements & Observations' allows you to enter the FINISHED garment measurements your client requires, along with specifying specific Observation adjustments. This method can be used with our Try-On garments, or any other garment.

STYLIT	HOME ORDERS CUSTOMERS MATERIALS	SHOP SUPPORT REPORT
D Paul		C & Ø 0
M4U order David Smith	Next step	
Basic info 🥺	FITTING TYPE	Order Review »
		Base Info
Fit & Size 🤡		Ticket 62555931 Item 2P suit
Measurements		Order1
	Garment Measurements & Observations	Jacket Half Canvas
Design Options		Trousers Traditional
		Fabric TRE1781 Grey / Blue / Charcoal Mini
Summary		Check
		Lining TR353 dark red fancy
Finalize		Order2
		Jacket Handmade
		Trousers Handmade
		Fabric TRE1607 midnight ground/light blue
		glen plaid window
		Lining TR336 blue carnouflage pattern
		Preview 🕂
		Measurements Review
		Fit Tools Review
		Caution(s)
to TOC		Pa

Fit Profiles

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As you enter fit information in USTYYLIT it is saved in a 'Fit Profile'. If you are using the Fit Tool method the fit profile name will end with FT. For Garment Measurements it will end with GM. A Fit Tool profile starts by choosing the Fit Type (Regular, Slim, SuperSlim) and a size, and then you proceed to enter the + / - adjustments. A Garment Measurement profile simply starts with the profile name and then you proceed to enter the measurements and observations. Either way, everything is saved in the profile for future use. You can save as many profiles as needed.



Fit Tools

USTYYLIT USER GUIDE

For jackets, there are 4 categories of Fit Tool adjustments. Click the blue bar to expand or hide a section. You will find positive value adjustments in the left column of dropdowns, and negative values on the right. In the example below you'll see that when you adjust certain values, you get a finished measurement update in the panel on the right side of the screen. Please refer to our Fit Tool Measurement Guide for full details about the Fit Tool adjustments. Please contact Customer Service if you do not know how to access the Fit Tool Measurement Guide.

🛞 STYYLIT		номе	ORDERS	CUSTOMERS	MATERIALS	SHOP SU	PPORT RI	EPORT
) Paul						::	4 0	(*
M4U order David	I Smith			N	ext step			
Basic info 🥝						Order Review		»
Fit & Size 🥥	Stature & Build		Tr	yOn 50 / 40R 🧲	•	Base Info Preview		+
Measurements 🥝	Horizontals				•	Measurements	Review	-
Design Options	Length	nen	Shorten			Jacket	Size 50 / 40R	Fin.Meas
	Length	• 0 to 3 1/8	-1/2	0 to -2 3/8		1/2 back	9	9
Summary	Front Length	• 0 to 1 1/4	Shorten	0 to -1 1/4		Length 1/2 shoulder	29 7/8 9	29 3/8 9
Finalize	Length L		Shorten	0 to -3 7/8		Sleeve length L Sleeve length R	25 1/4 25 1/4	25 24 3/4
	Length R	nen	Shorten	0 to -3 7/8		1/2 girth Trousers	20 1/4	20 1/4
	Others						Size 50/34R	Fin.Meas
						1/2 foot width	8 1/8	8 1/8
						length Leg L	40 7/8	40 7/8
						length Leg R	40 7/8	40 7/8
						1/2 waist Fit Tools Review	17 3/4	17 3/4
						Fit Tools Review		+

Fit Tools

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The previous page showed the available Fit Tools for Jackets. To see the Trouser Fit Tools click the Trouser icon as shown below. Similar to the jacket fit tools, certain adjustments will provide you a Finished Measurement update in the right side panel. Refer to the Fit Tool Measuring Guide for full details about the Fit Tool adjustments.

STYLIT			НОМЕ	ORDERS	CUSTOMERS	MATERIALS	SHOP SU	IPPORT RE	PORT
) Paul							[]	A 0	(*
M4U order Davi	d Smith					ext step			
Basic info 🥥							Order Review		»
				Т	ryOn 50 / 34R 📃	8	Base Info		
Fit & Size 🥹	Stature & Build					8	Preview		÷
Measurements 🥝	Horizontals					•	Measurements	Review	=
		Let out	1	Take in			Jacket		
Design Options	Crotch	· · · · · · · · · · · · · · · · · · ·	0 to 1	× 💽	0 to -1			Size 50/40R	Fin.Meas
	1/2 Waist	Let out	0 to 2 3/8	Take in 3/8 x x	0 to -1 5/8		1/2 back	9	9
Summary		Let out		Take in	0.0-1.5/6		Length	29 7/8	29 3/8
Finalize	1/2 Seat		0 to 1 3/8	* 🚺	0 to -1 3/8		1/2 shoulder Sleeve length L	9 25 1/4	9 25
Finalize		Let out		Take in			Sleeve length R	25 1/4	24 3/4
	1/2 Hip		0 to 3/8	•	0 to -5/8		1/2 girth	20 1/4	20 1/4
	1/2 Thigh	Let out	0 to 1	Take in	0 to -1		Trousers		
		Let out		Take in				Size 50/34R	Fin.Meas
	1/2 Knee	· · · · · · · · · · · · · · · · · · ·	0 to 1 5/8	1/4 × •	0 to -1 1/4		1/2 foot width	8 1/8	7 3/4
	1/2 Foot	Let out		Take in	12.000 00000		length Leg L	40 7/8	40 7/8
	1/2 F001		0 to 2 3/8	3/8 × •	0 to -1 1/4		length Leg R	40 7/8	40 7/8
	Length					0	1/2 waist	17 3/4	17 3/8
							Fit Tools Revie	W	*

Back to TOC

Garment Measurements

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Entering Garment Measurements is done **INSTEAD OF** entering Fit Tools. Garment Measurements are FINAL measurements, not Body Measurements. This approach allows you to specify the exact dimensions you wish, making it easy to duplicate the fit of a client's current favorite garment. If you are not familiar with converting body measurements into garment measurements, please contact Customer Service to gain access to our conversion help tools. Only the measurements with a red * asterisk are required. The others are optional.

Item ck Length * oulder Width *	Adj.Range 22 7/8 ~ 38 3/4 13 1/8 ~ 28 5/8	Measurement 29 1/2 ‡ 18 1/2 ‡		Corder Review Base Info Preview Measurements Review Jacket	Fin.Meas
Item ck Length *	22 7/8 ~ 38 3/4	Measuremen	ts	Base Info Preview Measurements Review	-
ck Length *	22 7/8 ~ 38 3/4	29 1/2 \$		Base Info Preview Measurements Review	-
ck Length *	22 7/8 ~ 38 3/4	29 1/2 \$		Preview Measurements Review	-
ck Length *	22 7/8 ~ 38 3/4	29 1/2 \$		Measurements Review	-
ck Length *	22 7/8 ~ 38 3/4	29 1/2 \$			
				Jacket	Fin Mago
oulder Width *	13 1/8 ~ 28 5/8	18 1/2			Ein Maar
			\odot		rinavieas
	10000			Back Length	29 1/2
eeve Outseam L*	18 3/8 ~ 33 1/4	25	•	Shoulder Width	18 1/2
eeve Outseam R *	18 3/8 ~ 33 1/4	25 1/4 🛊	0	Sleeve Outseam L	25
Chest *	15 ~ 39 5/8	22		Sleeve Outseam R	25 1/4
Chest	15 ~ 39 5/6	22		1/2 Chest	22
Waist *	13 1/4 ~ 38 3/4	20		1/2 Waist	20
Seat *	15 ~ 39.7/8	22		1/2 Seat	22
. Seat	10 ~ 00 110			1/2 Upperarm	8
Upperarm *	6 1/8 ~ 12 1/2	8	•	1/2 Cuff	C
Cuff	3 5/8 ~ 9			Front Length	0
				Top Button	0
ont Length	24 7/8 ~ 37 1/2	ļ[\$		Trousers	
p Button	9 3/4 ~ 25 5/8	\$	0		Fin.Meas
	Cuff ont Length	Upperarm* 6 1/8 ~ 12 1/2 Cuff 3 5/8 ~ 9 ont Length 24 7/8 ~ 37 1/2	Upperarm * 6 1/8 ~ 12 1/2 8 ↓ Cuff 3 5/8 ~ 9 ↓ ont Length 24 7/8 ~ 37 1/2 ↓	Upperarm * 6 1/8 ~ 12 1/2 8 \$ • Cuff 3 5/8 ~ 9 \$ • • • ont Length 24 7/8 ~ 37 1/2 \$ • • •	Seat* 15 ~ 39 7/8 22 \$ 1/2 Upperarm Upperarm* 6 1/8 ~ 12 1/2 8 0 1/2 Upperarm Cuff 3 5/8 ~ 9 0 Front Length Top Button 24 7/8 ~ 37 1/2 0 Trousers Trousers

Garment Measurements

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The previous page showed the Jacket Garment Measurements. To access the Trouser measurements, click the Trouser icon beside the Jacket as shown below. ALL Trouser measurements are required. Like Jacket measurements, these are all FINISHED measurements, not body measurements. If you are not familiar with converting body measurements to garment measurements, please contact Customer Service to gain access to our conversion help tools.

Paul					C2 🔺 4	¢: 🕪
M4U order David	Smith			Next step		
Basic info 🛛 🥹					Order Review	2
					Base Info	6
it & Size 🥺					Preview	6
Measurements 🥝	Item	Adj.Range	Measurem	ients	Measurements Review	e
	1/2 Waist *	11 ~ 35 7/8	17	\$	Jacket	
esign Options	1/2 Seat *	14 1/2 ~ 39	21	•		Fin.Mea
		10 00 10			Back Length	29 1/
ummary	1/2 Crotch *	10 ~ 23 1/8	13	•	Shoulder Width	18 1/
	1/2 Knee *	6 1/4 ~ 16 1/8	8 1/2	•	Sleeve Outseam L	2
inalize	1/2 Foot *	5 1/4 ~ 14 3/4	7 1/2	\$	Sleeve Outseam R	25 1/
		0.04 - 1104		•	1/2 Chest	2
	Outseam L *	30 1/4 ~ 52 1/2	40	¢ 💿	1/2 Waist	2
	Outseam R *	30 1/4 ~ 52 1/2	40	•	1/2 Seat	2
					1/2 Upperarm	1
	U Rise *	19 3/8 ~ 40 1/4	27	\$	1/2 Cuff	
					Front Length	1
					Top Button	
					Trousers	

Models / Design Options

USTYYLIT USER GUIDE

This page is where you can choose all of the design details you wish to change on the garments. We have created preset Models that contain the most popular (default) items that people order most often. You can also create and reuse your own preset models (examples circled below) to make order entry super-quick. Visit the <u>Models</u> section for more info on setting up your own preset Models. When you finish entering an order, you will be prompted if you want to save the selected design options as a new model. This makes saving models very easy.

💓 STYLIT		НОМЕ	ORDERS	CUSTOMERS	MATERIALS	SHOP	SUPPORT	REPORT
© Paul							11 🔺	¢ 🕩
📕 💞 M4U order David S	mith			N	ext step			
Basic info 🥹					ler2	Order Re	view	»
				•	•	Base Info		
Fit & Size 🥝	Model					Preview		-
Measurements 🥪						Order1		
	Model	SB2N2						
Design Options 🥺	Description	SB 2 Button Notch Lap	el with Side	Vents DB4P2	(
Summary	Jacket			DB6P2			Y	
				Jacket	20180515			
Finalize	Closure Buttonhole	Left		SB1N2	3			
	Canvas	Standard		SB1P2				
				SB1S2				
	Closure	2 Button	,	SB2NT			d Color <mark>(for dis</mark>	play only)
	Lapel	Notch 8 cm / 3 1/8 in		ODEIVE			. Shirt(for displ	ay only)
	Lapel buttonhole	Left						
	Lapel Buttonhole Style	Normal	28	SB2P2				_
	Formal Treatment Collar	N/A						
	Formal Treatment Lapel	N/A						
	Formal Treatment Breast Pockets	N/A						

Models / Design Options

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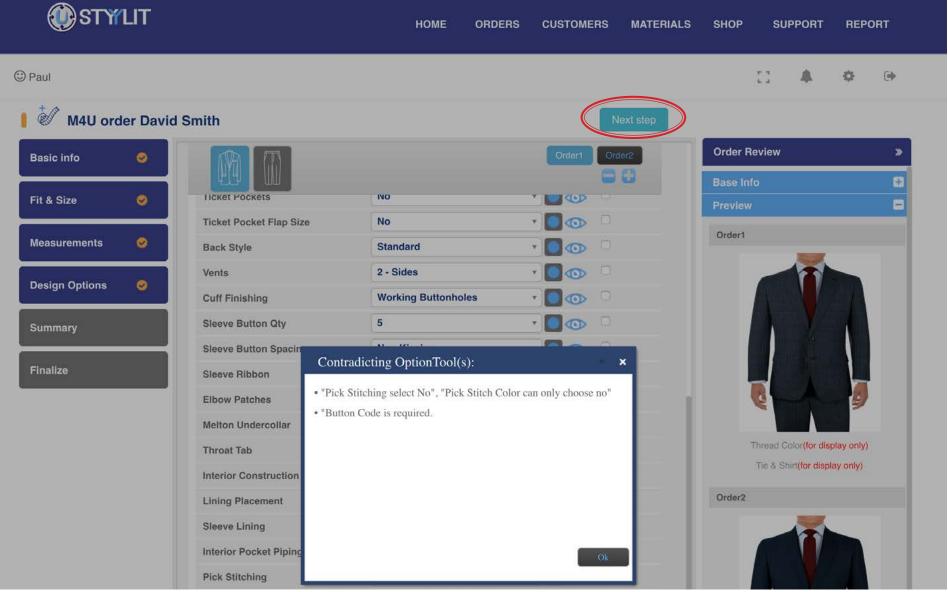
To access the Trouser design options click the Trouser icon as shown below. Like the Jackets, we have created preset Trouser models and you can create your own as well. After selecting a model from the dropdown, you can still edit any of the design options as you wish. If you make changes to the design options of a previously saved model, when you finish the order you will be prompted if you want to save the selections as a new model.

STYLIT		HOME ORDER	S CUSTOME	RS MATERIALS	SHOP	SUPPORT	REPORT	
🕲 Paul						ti .▲	¢ 🕩	
📕 💞 M4U order David S	mith			Next step				
Basic info 🥥			Order1	Order2	Order Re		K	
Fit & Size 🥥	Model				Base Info Preview	D	6	
Measurements 🥺					Brder1			
Design Options 🥹	Model Description	FFSP Flat Front with Slanted Pocket	× 🖸					
Summary	Trousers			1PSP				
Finalize				2PSP				1
Finanze	Pleat Qty	0 Flat Front	· 🚺 💿	CFFSP				
	Pleat Depth	N/A	× 🚺 💿	CFFSP-PF	2			
	Pleat Direction	N/A	• 🖸 💿					
	Side Stripe Formal Treatment	No	· 🚺 💿	FFJP				
	Watch Pocket	Yes	· 🚺 💿	FFSP				
	Pocket Jetting Formal Treatment	No	× 🚺 💿					J
	Smoking Color	N/A	× 🖸					
	Button Code	T11 black	•	Q				
	Front Buttonhole Color	Tone on tone	-	0				

Option Conflict Warnings

USTYYLIT USER GUIDE

There are certain design options that do not work together, or when you choose one option, another one is REQUIRED. Once you have finalized your design option selections and click the 'Next Step' button, if there are any option conflicts you will see them listed in a pop-up window. You will not be able to proceed to the next step until you change / correct the selections that have caused the conflict. If you have any questions about the conflicts, please contact Customer Service.



Multiple Units At Once

USTYYLIT USER GUIDE

You can enter up to 6 units of the same garment type at once. This example over the following three pages covers an order with two units. The process is the same as you add more units. Follow the numbers 1-5 on the following pages for the order of events. #1. Start with the jacket from Order 1. Make your option selections, then click the 'Copy All' checkbox (circled below). If there are any options that you do NOT want to copy to Order 2, uncheck the box next to those options.

💓 STYYLIT		НОМЕ	ORDERS	CUSTOMERS	MATERIALS	SHOP	SUPPORT	REPORT
🕲 Paul						1	4	\$ D
📕 🐓 M4U order David	Smit 1			Ň	ext step			
Basic info 🥹				Order1 Ord		Order Re	view	»
					8	Base Info		•
Fit & Size 🥪	Model				•	Preview		•
Measurements 🥺						Order1		
	Model	SB2N2		-				
Design Options 🥺	Description	SB 2 Button Notch La	oel with Side	Vents				
Summary	Jacket						X	
					opy all			
Finalize	Closure Buttonhole	Left						
	Canvas	Standard		•			5	9
	Closure	2 Button				-		
	Lapel	Notch 8 cm / 3 1/8 in					rread Color <mark>(for disp</mark> Fie & Shirt <mark>(for displ</mark> a	
	Lapel buttonhole	Left		• 💽 💿 🔍				
	Lapel Buttonhole Style	Normal				Order2	_	
	Formal Treatment Collar	N/A				13		
	Formal Treatment Lapel	N/A						
	Formal Treatment Breast Pockets	N/A	1					

Multiple Units At Once

USTYYLIT USER GUIDE

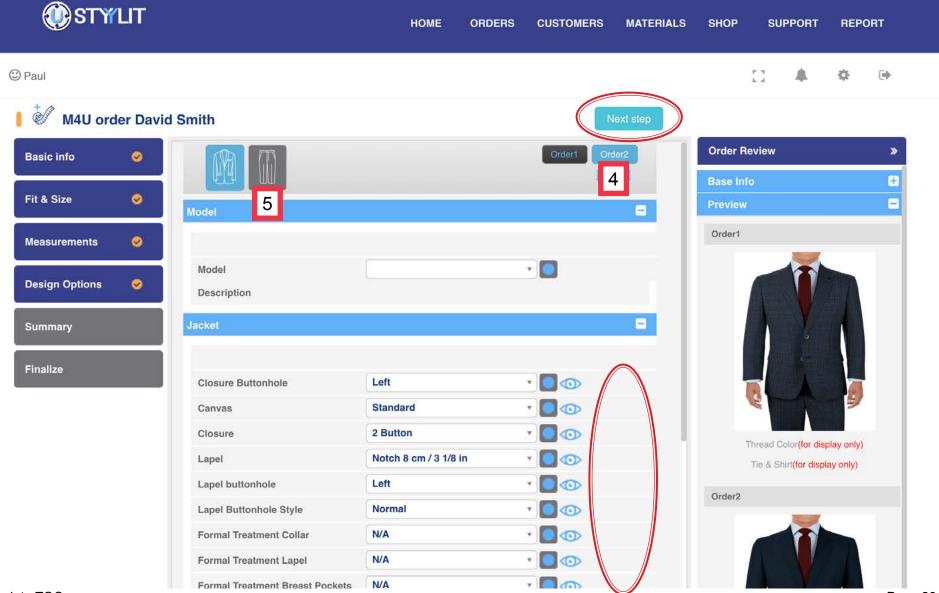
#2 Now click on the Trouser icon. Make all of your design option selections and then click the 'Copy All' checkbox. If there are any options you do not want to copy to Order 2, unselect those checkboxes. #3 Before you proceed to Order 2, click on the Jacket Icon again. If you don't do this before clicking on the Order2 button, you will end up at the Trouser of Order2 first, and you may get an error message or have trouble getting back to the jacket of Order2.

🕖 STY	'LIT		HOME	ORDERS	CUSTOMER	S MATERIALS	SHOP	SUPPORT	REPORT
🕲 Paul							3	11 A	¢ (•)
📕 🦥 M4U orc	der David	I Smith				Next step			
Basic info	0				Order1	Order2	Order Re	view	»
Fit & Size	0						Base Info		8
		Mod 3				•	Preview Order1		
Measurements	0		Common .				Orderi		
Design Options	0	Model Description	FFSP Flat Front with Slan	ted Pockets	<u>×</u>		1		
Summary		Trousers				Copy all		I Y	
Finalize		Pleat Qty	0 Flat Front						
		Pleat Depth	N/A		• 🖸 💿	0		6	9
		Pleat Direction	N/A		• 🖸 💿		TÌ	nread Color(for disp	lay only)
		Side Stripe Formal Treatment	No		× 🚺 💿			Tie & Shirt(for displa	
		Watch Pocket	Yes				Order2		
		Pocket Jetting Formal Treatment	No						
		Smoking Color	N/A						
		Button Code	T11 black		•				
ck to TOC		Front Buttonhole Color	Tone on tone						Page 2

Multiple Units At Once

USTYYLIT USER GUIDE

#4. Only after clicking on the Jacket icon to get back to the Jacket section, click on the Order2 button. This will make sure you start with the Jacket details on the 2nd order. You'll notice that the 'Copy All' checkboxes to the right of the design options are now gone. This is because you copied the options from the first order to this order. #5 When done with the Jacket options, click the Trouser Icon. Then after you're done with the Trouser options, you can click the Next Step button. If you follow this 1 / 2 / 3 / 4 / 5 sequence you should not encounter any error messages



Back	to	тос	

M4U order for David Smith **Order Review Base Info** Preview -Primary info Item - 2P suit | Quantity - 2 Order1 Orderno Class Made Fabric Orderno 1 Jacket Half Canvas TRE1781 Grey / Blue / Charcoal Mini Cher Orderno 1 Trousers Traditional TRE1781 Grey / Blue / Charcoal Mini Cher Orderno 2 Jacket Handmade TRE1607 midnight ground/light blue glen r Orderno 2 Trousers Handmade TRE1607 midnight ground/light blue glen r -FitTryOn FitProfile Fit TryOn Class Jacket 2019-02-09 FT Slim 50 / 40R Jacket Trousers 2019-02-09 FT Slim 50/34R Trousers -Measurements Jacket Order2 Shorten length -1/2 Shorten Sleeve length L -1/4 Shorten Sleeve length R -1/2 Trousers Take in 1/2 waist -3/8 Take in 1/2 knee -1/4 Take in 1/2 foot width -3/8 **Design Options** + +

This page gives you an opportunity to review all of your order details before finalizing the order. The menu bars on the left side of the screen show all of the steps you have completed, and you can use those menu bars to go back to any step. Click the light blue horizontal bars to expand any of the sections to see the details. Once you have reviewed the details, click the 'Next Step' button.

0

0

0

0

0

Basic info

Fit & Size

Measurements

Design Options

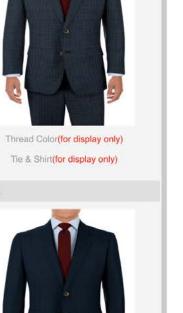
Summary

Finalize

≫

+

-



Summary

Finalize

USTYYLIT USER GUIDE

On this finalize page you can specify which Location you wish to ship the order to if you have more than one location setup in your shop. You can also specify which salesperson and tailor were involved with the transaction. You can add your own order / PO number for your reference. If you add any Comments, they will NOT be reviewed at the factory or by Customer Service. They are for your reference only. The four buttons circled at the bottom of the screen are explained on the next page.

STY	ΊIΤ		HOME	ORDERS	CUSTOMERS	MATERIALS	SHOP	SUPPOR	T REP	ORT
😳 Paul								CI 🔺	¢	•
📔 💞 M4U ord	ler Davi	d Smith								
Basic info	0	Delivery					Order Re	eview		»
Fit & Size	0	Expected ship date Latest delivery date	2019-03		×		Base Inf Preview			•
Measurements	0	Order Info					Order1			
Design Options	0	Salesperson	Palm B Paul,R		+			A Ì		
Summary	0	Tailor Your Order Number	Benitol	Paradiso	÷ 💽					
Finalize	0	Comments (for your reference only)	0							
		Coupon	Factory will n	of reference comments	3.		2			
		Coupon Process order Put o	rder on hold Pro	cess and Contin	On hold and	Continue		Thread Color <mark>(for</mark> Tie & Shirt <mark>(for d</mark> i		
							Order2			
								Ń		

Finalize

USTYYLIT USER GUIDE

The 4 buttons at the bottom do the following: #1 You are finished entering items and want to process the order now. #2 You are finished entering items and want to put the order on hold now. #3 You are ready to process this order, and have more items to enter for the same customer right away. #4 You want to put this order on hold, and immediately enter another order for this same customer which will also be put on hold.

🕐 STY	'LIT		HOME	ORDERS	CUSTOMERS	MATERIALS	SHOP	SUPPORT	REPORT
😳 Paul								c: A	¢ 0+
📔 💞 M4U ord	der Davi	d Smith							
Basic info	0	Delivery					Order Re	eview	»
Fit & Size	0	Expected ship date Latest delivery date	2019-03- 2019-3-15		•		Base Info Preview		•
Measurements	0	Order Info					Order1		
Design Options	0	Location Salesperson	Palm Be Paul,Re		+ 🖸 + 🖸			Î	
Summary	0	Tailor Your Order Number	BenitoP		¢ 🖸			ΝY	
Finalize	0	Comments (for your reference only)	0						
		Coupon	Factory will not	t reference comments				8 M	9
		Coupon			÷ 🖸			^r hread Color <mark>(for dis</mark>	
			der on hold Proc	ess and Contin	ue On hold and 4	Continue	Order2	Tie & Shirt(for disp	lay only)

Save Models

USTYYLIT USER GUIDE

After you either put on order on hold or process it, if you made any changes to the default Design Options you will be prompted if you wish to save the Design Options used for the order as a preset Model. You can name the Model anything you want. The next time you process an order, the model name will appear in the dropdown on the Design Options page and all of the dropdown options will be automatically set.

	Ć	STY	YLIT		НОМЕ	ORDERS	CUSTOMERS	MATERIALS	SHOP SUI	PPORT REPORT
© P	aul								[]	A O O
1	M4U	order o	verview							AD
Se	arch	condition	0	Status						
Or	der d	late	11/08/2018	то	02/08/2019	Search	Export orders	Update order	status	
		Action	Legend	Order	Orders saved successfully			× Num	Customer	Status
1	8	Action +		PAR7338376_2	Click Save as Model below to	save this orde	er's design options.		David,Smith	On hold
2		Action 💌		PAR7338376_1					David,Smith	On hold
з	D	Action +		PAR8137400_2	Orders PAR7338376_2		\frown		Create, Customer	On hold
4		Action 💌		PAR8137400_1	Jacket		Save as model		Create,Customer	On hold
5		Action 👻		PAR9596673	Trousers		Save as model		Al,Eton	Cancelled
6		Action 👻		PAR4150216					Al,Eton	Cancelled
7		Action -		PAR8858953	Orders PAR7338376_1				Al,Eton	Cancelled
8		Action -		PAR7045739	Jacket		Save as model		Al,Eton	Cancelled
9		Action 👻		WRSPAR669830	Trousers		Save as model		Jorg,Cieslok	Cancelled
10		Action +		WRSPAR669829					Jorg,Cieslok	Cancelled
11		Action +		WRSPAR669807		Ok			Paulo A,Rego	Cancelled
12		Action -	1 🗄 🖨 0	PAR1966397	0	57996687	PAR-10	16	Paul,Rego	Delivered
13		Action 💌		PAR7770804	0	42523647	PAR-11	36	Johnny,Lately	Cancelled
1. 4.0										Dava

Back to TOC

ORDERS > M4U REPEAT

Search Customers

USTYYLIT USER GUIDE

An M4U Repeat order is entered exactly the same way as a new order except for two details. The first detail is that you Search for an existing customer instead of entering a new one. Type some letters of your client's name in the "Search Condition' field and then click the 'Search' button. Click the 'Action' dropdown at the beginning of the row where your customer's name appears and select 'Create Order' to begin an order for this customer. You can also achieve the same thing using the 'Create Order' button at the far right of the same row.

OBSTYLIT		номе 🚺	RDERS CUSTOMERS MATERIALS	SHOP SUPPORT REPORT
© Paul		¢	M4U Repeat ReadyMade	[] 🌲 🌣 🕞
Customers			M4U View	9
Search condition	Search Add Custom	ner Export	ReadyMade View	
Action CustNum	Last name	First name	E-mail	Options
1 Action - PAR-1142	Smith	David		Create order history
🥒 Create order				
🥁 Edit				
💥 Delete				

ORDERS > M4U REPEAT

Fit Profiles

USTYYLIT USER GUIDE

The second detail that makes an M4U Repeat order different than a new one is that a Fit Profile will already exist for your customer. If you make any changes to any Fit Tools or Garment Measurements in this repeat order, you will see the pop-up window (below) asking if you want to overwrite the existing Fit Profile or save this profile with a new name. The main reason you would save with a new name is if the customer has a different preference for this garment and you still want to keep the original profile for future orders. Otherwise you should overwrite the profile.

O STY/LIT		HOME ORDERS CUSTOMERS	MATERIALS SHOP S	SUPPORT REPORT
😳 Paul			11	A 0 0
📕 💞 M4U order David S	mith	-	×	
Basic info 🧔	The FitTool values are ch	anged.	Order Review	N >>
	Overwrite existing FitProfile	(Jacket,Slim,40R,Jacket 2019-02-09 FT)	Base Info	8
Fit & Size 🧔	Stature & Bu	Jacket 2019-02-09 FT	Preview	0
Measurements 🥝		Save	Close	its Review
incusurements	Posture		Jacket	
Design Options	Raise Collar Height + 0	Lower		Size 40R Fin.Meas
	High	to 3/4 * 0 to -1 Sloping	1/2 back	9 9
Summary		to 1 v 0 to -1 1/4	Length	29 7/8 29 3/8
Finalize	High	Sloping	1/2 shoulder Sleeve length L	9 9 . 25 1/4 25
Finanze		to 1 🔹 🚺 0 to -1 1/4	Sleeve length F	
	Armhole Depth	to 3/4 • 0 to -3/4	1/2 girth	20 1/4 20 1/4
	Forward	Back	Fit Tools Rev	/iew 🖸
	Sleeve Position 0	to 1 5/8 -1/4 🗙 🔻 🌅 0 to -1 5/8	Caution(s)	8
	Strong Stout Dart 0	to 3/8		
	Lengthen	to 5/8 To 5/8 0 to -5/8		
	Shoulder Position	Back to 3/8 • 0 to -3/8		

ORDERS > READY MADE

Try On Orders

USTYYLIT USER GUIDE

Generally speaking there are two types of Ready Made orders. Those used for Try On fit garments and those purchased for inventory to sell. If you are placing an order to be specifically used for Try Ons, please select the check box to indicate this. The factory uses this data for administrative purposes, and to verify any promotional pricing that may be offered periodically for Try On garments.

O STYLIT	НОМЕ	ORDERS CUSTOMERS MATERIAL	S SHOP SUPPORT REPO	ORT
© Paul		M4U Repeat ReadyMade	CI & 0	•
ReadyMade orde	er	M4U View		7
Primary Info 🥥	Primary Info	ReadyMade View	Order Review	»
Size Range	his is a Try-on Order		Base Info	•
	Garment		Item	
Measurements			Measurements Review	•
Design Options	Item		Caution(s)	
Summary				
Finalize				

ORDERS > READY MADE

Item and Make(s)

For Ready Made orders, all sizes ordered will be using the same Make and Materials. If you have multiple styles of garments you wish to order, each style will require it's own separate Ready Made order. Use the dropdowns to select the Item Type and the Make for the Jacket, Trouser, Waistcoat etc. Click 'Next Step' when you're done entering the info.

🛞 STYLIT		HOME	ORDERS	CUSTOMERS	MATERIALS	SHOP	SUPPORT	REPORT
🕲 Paul						r I	C] 🔺	۵ ک
ReadyMade order			Next step					
Primary Info 🥥	Primary Info					Order Re	view	»
Size Range	This is a Try-on Order	r.				Base Info	ò	
	Garment					Item Order1		
Measurements						Jacket		Half Canvas
Design Options	Item 2P suit Make	Fit				Trousers		Traditional
	Jacket Half Canvas	* Slim		*		Fabric	TRE1707 taupe gro	check
Summary	Trousers Traditional * Slim *					Lining TR400 light blue flower Jacquard		
Finalize	Fabric TRE1707 taupe ground/					Measurements Review 🖶		
-	Lining TR400 light blue flower J	• 💿				Caution(s)	

Add Sizes

USTYYLIT USER GUIDE

The USTYYLIT platform uses the Metric system with a European sizing format. We offer Inch conversions for the convenience of customers who prefer inches. When you see a Jacket size like 48 / 38R, the first number is the Metric size and the second is the Inch size. When placing 2P or 3P Suit orders, you can select the sizes individually for the Jacket, Trouser (and waistcoat). In most cases, the best size match uses the same Metric number for the Jacket and Trouser, but you can order the sizes to match any way you wish.

Paul					C & ¢	•
ReadyMade o	rder			Next step		
Primary Info 🥥	Size Range				Order Review	»
	Jacket	Trousers	Quantity		Base Info	+
Size Range 🥝	48/38R •	42 / 28R 🔺	0 0		Measurements Review	÷
Maaauramaata		42 / 28R			Caution(s)	E
Measurements		44 / 30R		Total: 0 Add size		
Design Options		46 / 32R				
		48 / 33R 50 / 34R				
Summary		52 / 36R				
		54 / 38R				
Finalize		56 / 40R				
		58 / 41R				
		60 / 42R				

Add Sizes

USTYYLIT USER GUIDE

As you make your size selections and input a Qty per size, click the 'Add Size' button to add another size row. Continue to click 'Add Size' after each Qty input until you have all of the sizes you need. Double check carefully to make sure your sizes are correct. After you finalize the order you cannot come back and edit the sizes. When you're done adding sizes click the 'Next Step' button. (Note: After clicking Next Step you cannot come back and delete a size row, but you CAN make the Qty 0 for a size row and then add another size row)

💮 STYYLIT			НОМЕ	ORDERS	CUSTOMERS	MATERIALS	SHOP	SUPPORT	REPORT
🕲 Paul							ž L	11 A	¢ (•)
🥙 ReadyMade order	r					ext step			
Primary Info 🥥	Size Range						Order Re	view	»
	Jacket	Trousers	Quantit	ty			Base Info) Dia	
Size Range 🥝	48 / 38R 🔹	48/33R *	01					ments Review	
Measurements	50 / 40R 🔻	50/34R •	01				Caution(s)	
	52/42R 🔻	52/36R •	01						
Design Options	54 / 43R 🔹	54/38R ×	01						
Summary					Total: 4	Add size			
Finalize									

Fit Tools (optional)

USTYYLIT USER GUIDE

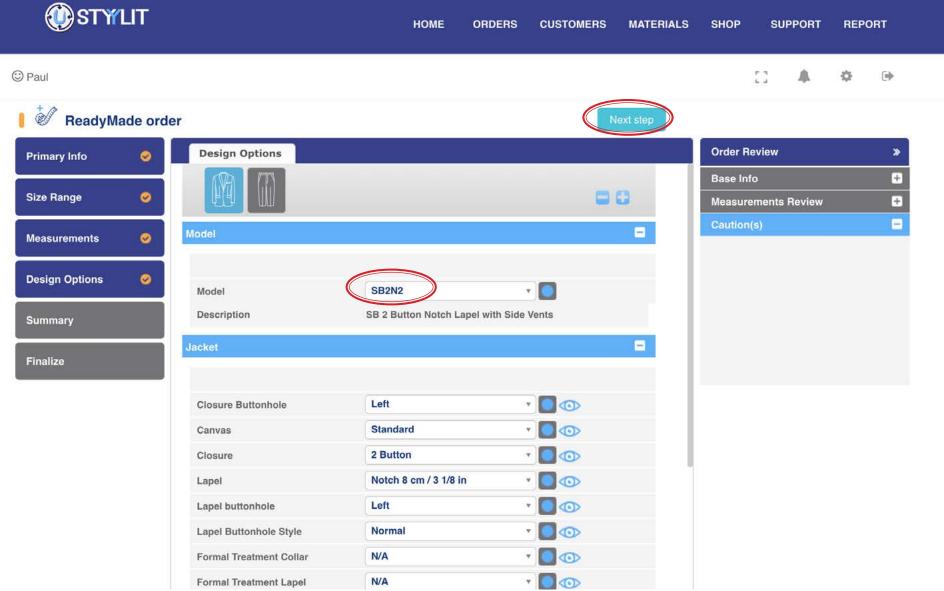
This step is completely **OPTIONAL**. Below is an example of how you might use this step. Let's say that you feel like when you sell our Ready Made garments you always have to shorten the sleeves, and you find our jacket length to be a bit long for your clients' preference. You can make Fit Tool adjustments that will apply to **ALL OF THE SIZES** you have on this order. It is not recommended to make this adjustment when ordering Try On garments, because your staff will have to remember the changes every time they place a Fit Tool order, which is risky.

🛞 STYYLIT			HOME	ORDERS	CUSTOME	RS MATERIALS	SHOP SU	PPORT R	EPORT
🕲 Paul							53	A 0	•
ReadyMade orde	er					Next step			
Primary Info 🥥	Measurements						Order Review		»
							Base Info		•
Size Range 🥝						• •	Measurements	Review	-
Measurements 🥥	Stature & Build					æ	Jacket		
	Horizontals							Size 38R	Fin.Meas
Design Options	Length					-	Shorten length	0	-1/4
	Le	ngthen	Sho	rten			Shorten Sleeve ler	ngth L 0	-1/4
Summary	Length	• 🚺 0 t	0 3 1/8 -1/4	<u> </u>	to -2 3/8		Shorten Sleeve ler	ngth R 0	-1/4
		ngthen	Sho				Trousers		
Finalize	Front Length	• 🚺 0 t	o 1 1/4	• 🖸 0	to -1 1/4			Size 33R	Fin.Meas
	Sleeve Length L	ngthen	0 3 7/8		to -3 7/8		Caution(s)		•
	Sleeve Length R	v 🚺 0 t	o 3 7/8 -1/4		to -3 7/8				
	Others					E			

Models / Design Options

USTYYLIT USER GUIDE

When you get to the Design Options page, the easiest way to proceed is to select a preset Model and then edit the individual options if needed. It will make your order entry very easy if you setup your own Models before placing orders. For more info on saving your own models, visit the <u>Models</u> section of this document. For Ready Made orders, the Design Options will apply to ALL SIZES ordered. If you desire a different style for any sizes, you need to place a new Ready Made order. When you are done selecting your design options, click the 'Next Step' button.



Summary

USTYYLIT USER GUIDE

The Summary page is your last chance to review your order and make sure everything is accurate before submitting the order. Click the light blue horizontal bars to expand the sections. If you are unsure about anything you can place the order on Hold during the Finalize step. Please note that you cannot edit the sizes after you process the order or put it on hold, so be sure to double check the accuracy at this stage. If you need to go back to any step, use the blue navigation blocks on the left side to go back to any step. Click 'Next Step' when you're ready.

🕐 sty	LIT				Номе	ORDERS	CUSTOMERS	MATERIALS	SHOP	SUPPORT	REPORT	
🕲 Paul										11 A	\$	
ReadyMa	ade orde	er						ext step				
Primary Info	0	Summary							Order R	eview	»	
2									Base Inf	0	÷	
Size Range	0								Measure	ements Review	Ð	
Measurements	0	Primary Info	D						Caution	(s)	•	
		Item - 2P suit	I Quantity -	4								
Design Options	0	Class	Fit		Made		Fabric					
		Jacket	Slim		Half Canvas		V1010152 dazzling b	lue twill-TRI				
Summary	0	Trousers	Slim		Traditional		V1010152 dazzling b	lue twill-TRI				
		Size range						-				
Finalize		Jacket		Trousers		Quantity						
		48 / 38R		48 / 33R		1						
		50 / 40R		50/34R		1						
		52 / 42R 54 / 43R		52 / 36R 54 / 38R		1						
		Total		4								
		Measureme	nts					æ				
		Design Opti	ions									

Finalize

USTYYLIT USER GUIDE

The Finalize page is where you can specify if you want Size Labels in the garments, and which location you wish the garments to be shipped if you have more than one location. If you have been issued any credit vouchers they will appear in the 'Voucher' dropdown and will be applied to the total of your invoice for this order. If you do not see any pricing on this screen it is because pricing is turned off for your account. If you want pricing to appear, please contact Customer Service. Please note that pricing will also appear for M4U client orders as well.

OSTY	LIT		НОМЕ	ORDERS	CUSTOMERS	MATERIALS	SHOP	SUPPORT	REP	ORT
© Paul								11	٥	•
eadyM	ade ord	ler								
Primary Info	0	Finalize					Order Re	eview		»
Size Range	0	Delivery Expected ship date	2019-3-7				Base Inf Measure	o ments Review	1	⊕
Measurements	0	Latest delivery date Size Label	2019-3-15 YES		•		Caution	s)		-
Design Options	0	Order Info								
Summary	0	Location	Palm Bea	ach	÷ 🔲					
Finalize	0	Payment Quantity	4							
		Voucher				1				
		Voucher			\$					
				Process	order Put order	on hold				

USTYYLIT USER GUIDE

The Orders > M4U View page is where you can search for any M4U orders that have been previously entered, whether they are on Hold or Processed (or cancelled). Type some characters of your client's name in the 'Search Condition' field and then click the 'Search' button. You can use the date range fields to narrow down the results. If you leave the Search Condition field empty, when you click the Search button you will get a list of ALL orders entered within the date range shown on the screen.

))STY/L	Π			HOME	ORDERS CUS	TOMERS MATERIA	ls shop sui	PPORT REPORT
) Pa	aul						M4U Repeat ReadyMade		53	A O
		condition	Smith	Status			M4U View ReadyMade View			AD
	der d		08/2018	To	02/08/	2019 🛗	Search Expo	rt orders Update or	der status	
	0	Action	Legend	Order	Тор	Your Order	Ticket	CustNum	Customer	Status
1		Action -		PAR4658797	Θ		13235911	PAR-1142	David,Smith	On hold
2		Action -		PAR7338376_2	0	PR-12345	62555931	PAR-1142	David,Smith	On hold
3		Action 👻		PAR7338376_1	0	PR-12345	62555931	PAR-1142	David,Smith	On hold
4		Action -		PAR4734387	0	1723-1	75326916	PAR-1058	David,Smith	Cancelled
5		Action 👻		PAR8535575	Θ	1723-1	75326916	PAR-1058	David,Smith	Cancelled
6	0	Action -		PAR2581624	0	1723-1	75326916	PAR-1058	David,Smith	Cancelled
7		Action 👻		PAR7233465	Θ		96713469	PAR-1041	David,Smith	Cancelled
8		Action -		PAR4888558	0	17117-1	13826353	PAR-1041	David,Smith	Cancelled
9	0	Action 👻		PAR5724754	0		58361958	PAR-1028	Davide,Smith	Cancelled
10		Action -		PAR5350329	0		89594734	PAR-1028	Davide,Smith	Cancelled
1	D	Action -		PAR6604184	0		89594734	PAR-1028	Davide,Smith	Cancelled
2		Action 👻		PAR5259803	0		89594734	PAR-1028	Davide,Smith	Cancelled
13		Action -		PAR3832566	0		83967863	PAR-1015	Richard,Smith	Cancelled

Edit Order

USTYYLIT USER GUIDE

Please note that you can ONLY edit orders with a Status of 'On Hold'. It is very common to put an order on Hold before deciding to officially process the order. To resume an order to edit and process it, click the 'Action' dropdown beside the order number and choose 'Edit'. This will open the order at the first step page. If you do not need to make any changes, just keep clicking 'Next Step' on each page. Make your changes as needed. When you get to the finalize page, you can process the order, or put it on hold again if you are still not certain about processing it.

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C	0	Action	Legend		Order	Тор	Your Order	Ticket	CustNum	Customer	Status
1	(Action -		PAR	4658797	0		13235911	PAR-1142	David,Smith	On hold
2		Edit		PAR	7338376_2	0	PR-12345	62555931	PAR-1142	David,Smith	On hold
3	2	🖸 Сору		PAR	7338376_1	0	PR-12345	62555931	PAR-1142	David,Smith	On hold
4		Add Re		PAR	84734387	0	1723-1	75326916	PAR-1058	David,Smith	Cancelled
5		Save as	s model	PAR	8535575	Θ	1723-1	75326916	PAR-1058	David,Smith	Cancelled
6	5	Action 👻		PAR	12581624	0	1723-1	75326916	PAR-1058	David,Smith	Cancelled
7		Action 👻		PAR	17233465	0		96713469	PAR-1041	David,Smith	Cancelled
8		Action -		PAR	4888558	0	17117-1	13826353	PAR-1041	David,Smith	Cancelled
9 (0, 1	Action -		PAR	15724754	0		58361958	PAR-1028	Davide,Smith	Cancelled
0))	Action 👻		PAR	15350329	0		89594734	PAR-1028	Davide,Smith	Cancelled
11)	Action 👻		PAR	6604184	0		89594734	PAR-1028	Davide,Smith	Cancelled
2	3	Action 👻		PAR	15259803	0		89594734	PAR-1028	Davide,Smith	Cancelled
3	7	Action 💌		PAR	3832566	0		83967863	PAR-1015	Richard,Smith	Cancelled

Copy Order

USTYYLIT USER GUIDE

The Copy feature offers a convenient way to make a clone of a previously entered order regardless of it's status. This is useful when your client wants the exact same garment he had last time but with new fabric / lining / buttons etc. Click the 'Action' dropdown on the row of the order you want to copy, and then click 'Copy'. The result will be a new order for the client with status 'On Hold'. Then click the 'Action' dropdown beside the new order and click 'Edit'. This will launch the new order at Step 1. Edit whatever should be different for the new order and process. Simple!

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J order o	verview								AD
n condition	Ø Smith	Status	3						
date	11/08/2018	То	02/08	/2019 🛗	Search	Export orders	Update orde	r status	
Action	Legend	Orde	er Top	Your Order	Tic	ket	CustNum	Customer	Status
Action •		PAR4658797	0		13235911	PAR-1	142	David,Smith	On hold
🥒 Edit		PAR7338376	2	PR-12345	62555931	PAR-1	142	David,Smith	On hold
Сору		PAR7338376	1 0	PR-12345	62555931	PAR-1	142	David,Smith	On hold
		PAR4734387	0	1723-1	75326916	PAR-1	058	David,Smith	Cancelled
Action -	as model	PAR8535575	0	1723-1	75326916	PAR-1	058	David,Smith	Cancelled
Action -		PAR2581624	0	1723-1	75326916	PAR-1	058	David,Smith	Cancelled
Action -		PAR7233465	0		96713469	PAR-1	041	David,Smith	Cancelled
Action -		PAR4888558	0	17117-1	13826353	PAR-1	041	David,Smith	Cancelled
Action -		PAR5724754	0		58361958	PAR-1	028	Davide,Smith	Cancelled
Action -		PAR5350329	0		89594734	PAR-1	028	Davide,Smith	Cancelled
Action -		PAR6604184	0		89594734	PAR-1	028	Davide,Smith	Cancelled
Action -		PAR5259803	0		89594734	PAR-1	028	Davide,Smith	Cancelled
Action -		PAR3832566	0		83967863	PAR-1	015	Richard,Smith	Cancelled
ł	Action Action Action Copy Action Action Action Action Action Action Action Action Action Action Action	date 11/08/2018 Action Action Add Remark Add Remark Save as model Action Action Action Action Action Action Action Action Action Action Action Action Action	h condition Smith Status date 11/08/2018 To Action Legend Orde Action PAR4658797 PAR4658797 PAR7338376 PAR7338376 PAR7338376 PAR7338376 PAR7338376 PAR7338376 PAR7338376 PAR7338376 PAR7338376 PAR7338376 PAR7338376 PAR7338376 PAR7338376 PAR7338376 PAR7338376 PAR7338376 PAR7338376 PAR7338376 PAR7338376 PAR535555 Action PAR8535575 Action PAR8535575 Action PAR8535575 PAR5259803	h condition Smith Status 02/08 Action Legend Order Top Action PAR4658797 3 Copy PAR7338376_2 3 Add Remark PAR4734387 3 Save as model Action PAR8535575 3 Action PAR2581624 3 Action PAR2581624 3 Action PAR8535575 3 Action PAR2581624 3 Action PAR2581624 3 Action PAR2581624 3 Action PAR2581624 3 Action PAR2581624 3 Action PAR5724754 3 Action PAR5724754 3 Action PAR5350329 3 Action PAR6604184 3	Action Legend Order To O2/08/2019 Action Legend Order Top Your Order Action PAR4658797 Image: Copy image:	Action Legend Order To Vour Order Ticl Action Legend Order Top Your Order Ticl Action Legend Order Top Your Order Ticl Action Legend Order Top Your Order Ticl Action PAR4658797 Image: Second 13235911 13235911 Action PAR7338376_2 Image: PR-12345 62555931 Add Remark PAR4734387 Image: PR-12345 62555931 Action PAR52581624 Image: PR-12345 625691 Action PAR65258 Image: PR-12345 6267 6267 Action PAR5259603	A condition S mith Status Image: Condition of the conditis of the condition of the condition of the	A condition Smith Status Image: Condition of the second sec	Action PAR47338376_1 Image: Parasise

Save Model

USTYYLIT USER GUIDE

This feature enables you to save the design details of any order as a preset Model that you can use for future orders. Click the 'Action' dropdown on the row of the order you want to use for the new Model and choose 'Save as model'. Then click the 'Save as Model' button next to the Jacket or Trouser (for a 2P Suit order). This will pop-up a window where you can name the model and add a description. If you want to change any design options you can, and when you're done click the 'Save' button at the bottom of the pop-up window. Now you have a new Model!!!

O STYLIT	НОМЕ	ORDERS	CUSTOMERS	MATERIALS	SHOP SUI	PPORT	REPORT
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M4U order overview	acket						An ×
Search condition Status	ESIGN OPTION						
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Action Legend Order 1 Action PAR8440699		Ì.	Canvas		Light Can	vas	•
2 Copy PAR4658797			Closure		2 Button		•
4 Add Remark PAR73387722	4		Lapel		Notch 6 cm	n / 2 3/8 in	•
5 Action - PAR4731387			Lapel buttonhole		Left		*
MESSAGE ×			Lapel Buttonhole	Style	Normal		v
Click Save as Model below to save this order's design	PREVIE	W	Formal Treatmen	t Collar	N/A		*
options.	Model Name 2 Btn 6cm Lapel	>	Formal Treatmen	t Lapel	N/A		•
Jacket Save as model	Description 2 Button with 6cm Lap 	bel and Side Vents	Formal Treatmen	t Breast Pockets	N/A		•
Trousers Save as model	Reset	Save	Formal Treatmen	t Pocket Jetting	N/A		¥.
	Davide,Smith	Gancelleo	Jacker		RE1340	Papinc	neauy

Back to TOC

Export

USTYYLIT USER GUIDE

If you need to review your order data for sales reports or accounting purposes, you can export a list of your orders in Excel format. Select the checkboxes next to the orders you want to export, or choose the checkbox at the top of the column to select all orders. You can filter your selection by narrowing the date range, or clicking in the Status field to see ONLY orders with a certain status. When you're done making your selections, click the 'Export Orders' button, and you will be prompted to save the file to your computer (or it may auto-save to your downloads folder).

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M4U order o	overview											
Search condition	Ø Smith		Status									
Order date	11/08/2018		То	02/08/2019		Search	Export orders	Update order sta	tus			
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2 Action V		$ \langle \rangle$				USTYYLIT N	ew 🌣 📩	Q Search				
3 Action 4 Action		Favorites	Drive box ications	Alusr_user_gu<382ej.idlk FabricDatas.x/s UST_GUDE_COVER.jpg UST_NEW_HERO.psd UST_USER_GUIDE_BU.indd UST_USER_Gest_TOC.indd UST_USER_Gtest_TOC.pdf								
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to TOC		New Fol	lder							Cancel	Save	Pa

Update Status

USTYYLIT USER GUIDE

There are two main uses for the 'Update Status' feature. 1. If you have an order On Hold that does not need any further edits and you want to process it, you can change the status from On Hold to Processed. 2. If you just processed an order and you realize you made an error, you can change the status from Processed to On Hold or Cancelled. (This feature #2 has a very short time limit). To change the status, select the checkbox for the order you want to change, and click the 'Update order status' button. Then choose the appropriate new status.

	¢	STY	rlit		ном	e orders	CUSTOMERS MATER	IIALS SHOP SU	PPORT REPORT
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1	M4L	J order o	verview						ØD
S	earch	condition	Ø Smith	Status					
0	rder	date	11/08/2018	То	02/08/2019	Search	Export orders Update	order status	
		Action	Legend	Order	Customer	Status	s Item	Fabric	Fabric Status
1		Action -		PAR8440699	Update order sta	itus	× uit	TRE1607	
2	0	Action -		PAR4658797			uit	TRE1607	
3		Action +		PAR7338376_2	Update status to		uit	TRE1607	
4		Action 👻		PAR7338376_1		On hold	uit	TRE1781	
5		Action •		PAR4734387		Processed	uit	TRE1380	Fabric Ready
6		Action •		PAR8535575			Isers	TRA005	Fabric Ready
7		Action 💌		PAR2581624	David,Smith	Cancelled	Jacket	TRE1346	Fabric Ready
8	0	Action +		PAR7233465	David,Smith	Cancelled	Trousers	TRE1340	Fabric Ready
9		Action +		PAR4888558	David,Smith	Cancelled	Jacket	TRE1346	Fabric Ready
10		Action +		PAR5724754	Davide,Smith	Cancelled	Jacket	TRE1340	Fabric Ready
11		Action 👻		PAR5350329	Davide,Smith	Cancelled	2P suit	TRE1380	Fabric Ready
12		Action +		PAR6604184	Davide,Smith	Cancelled	Trousers	TRA004	Fabric Ready

Track via QR Code

USTYYLIT USER GUIDE

There are two ways to track the shipping status of an order that has left the factory. The first way is to pop-up a QR code on the screen and scan it with your phone. In the 'Legend' column, for orders that have already left the factory you will see four small icons. Click the 2nd icon to pop-up the QR code. Then use the Camera app on your phone or a dedicated QR code reader app and the code will take you to a page on your phone where you can see the status of your order.

Search co Drder dat	ondition	verview 11/08/2018 Legend 10/2 0		× 1th)2/08/2019 Top	Your Order	Search Export orders	Update order s	status	O
Drder dat	tte Action Action -	11/08/2018 Legend	To C	02/08/2019			Update order s	itatus	
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	19 Sec. 10	1050	PAD1066207		Tour order	Ticket	CustNum	Customer	Status
A 🗋	Action 👻		1401300387	0		57996687	PAR-1016	Paul, Rego	Delivered
			PAR6026182_2	0		86352133	Order Trackin	g	× Delivered
A	Action 👻	: 3 ≥ 0	PAR6026182_1	0		86352133			Delivered
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- 🗆 A	Action 👻	● Ξ 🖨 0	PAR4642842	0		76749927			Delivered
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F 🗆 . A	Action 👻	i 🗄 🖶 🍓 O	PAR6732088	0		28456475		11210	Delivered
	Action 👻	i 🗄 🐸 🛛	PAR5025295	0		28456475	Scan QR C	Code Tracking Order	Delivered
	Action 👻	i 🗄 🐸 O	PAR7755306	0		89911196	PAR-1129	Steve, Sapienza	Delivered
1 🗆 A	Action 👻	1 ∺ 🖶 0	PAR4603559	0		71448226	PAR-1129	Steve,Sapienza	Delivered
2 🗆 A	Action 👻	ii ∺ 🗟 0	PAR9452374	0		89911196	PAR-1129	Steve,Sapienza	Delivered
3 🗆 A	Action 👻	📋 🖂 🍓 O	PAR6532098_6	0		47795591	PAR-1016	Paul,Rego	Delivered

Track via Link

USTYYLIT USER GUIDE

The second method to track an order that has already left the factory is to scroll to the right side of the page and find the 'Tracking Number' column. Click on the blue tracking number and a pop-up window will appear with shipment details.

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											= ₽	Paul logout
M	4U	order o	verview									AD
Sea	rch c	ondition	0		Status	× 1th)					
Orde	er da	ite	11/08/2018		То	02/08/2019	11	Search Export ord	ers Update or	ler status		
Ç	5	Action	Legend		Order	e	Ship date	Shipping Status	Express comp	any	Tracking number	Order created date
1		Action 🝷	■ H ⊕ 0	PAR19	66397		2018-09-24	Direct shipment	DHL			2018-09-13 08:17:05
2		Action 👻	1 🗄 🚔 (Airway b	oill for tra	cking				x 🧐	056267554	2018-06-05 08:29:45
8	Ĵ,	Action 👻	🛅 🖂 🍓 (-	•	-	45000			50	056267554	2018-06-05 08:29:42
		Action 🝷	1 🗄 😸 (ber: 85471	45283			65	578453081	2018-05-29 01:19:11
5	1	Action 👻	1 🗄 🖂 🍅 (01-29 16:5 ered - Si	gned for b	у			50	56267554	2018-05-29 01:12:49
0		Action 👻	1 🗄 🖂 (ROCI	HESTER	R - MONRO	DE,NY-USA			50	56267554	2018-05-29 01:12:05
, (Action 👻	1		01-29 09:4 delivery					50	056267554	2018-05-29 01:11:14
(Ĵ.	Action 👻	1 🗄 😸		-		DE,NY-USA			65	78453081	2018-05-29 01:10:38
		Action 👻	📋 🖂 😸 (01-29 08:4 ed at Del		ity in BOCHESTER	R - MONROE,NY-USA		. 50	056267554	2018-05-29 01:09:55
0		Action 👻	1 🗄 😸				DE,NY-USA			65	578453081	2018-05-29 01:09:16
1 0		Action 👻	📋 🖂 😸 (01-29 06:0					. 50)5626755 <mark>4</mark>	2018-05-29 01:08:37
2	Ĵ,	Action 👻	1 🗄 😸				CINNATI HUB,OH	-03A		65	78453081	2018-05-29 01:08:06
3 (3	Action 👻	1 🗄 😸 📥 (Close	, 96	544731740	2017-12-20 05:28:38
4	Ĵ,	Action 👻	1 🗄 🖂 (96	644731740	2017-12-20 05:28:21

Print Order

USTYYLIT USER GUIDE

Once an order has been processed you can print a 'Worksheet' view of the order. In the 'Legend' column you will see four small icons. Choose the 3rd icon to open the worksheet view in a new window. You will see a print icon at the top of the page. If you don't see the print icon, choose 'File > Print' from your browser's menu options. You can also use this method to save a .PDF of the worksheet. Instead of printing to a printer choose "Save as .pdf" as the printer. Then you will be prompted to save the .pdf to your computer.

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Sear Orde	rch er d	condition		CIII					CLIENT		Pau	l Rego	тот	L ITEM QTY	1	AC
Orde	er d		0				REF#	996687	CLOTH	ER			UNIT		INCH	
Orde	er d								IMENT I	GARMENT 2	GARMENT 3		RMENT 4	GARMENT 5	GARMENT 6	
0		ate					ORDER #		1966397	GARMENT 2	GARMENTS	, .	RMLAT 4	GARAILATS	GARAILATS	
	'n		11/08/2	2018			ITEM	2	P suit							
							FABRIC #		RB032							NG-04150
		Action		Leg	gend		LINING #		49 d.grey			120				Status
	-						BUTTON #		TII Canvas							
		Action -		-		PA	JACKET MODEL									Delivered
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3 6		Action -	6	1 3	: 📥 🌒	PA	WAISTCOAT MAKE		27		95 	1.00				Delivered
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E		Action 💌	6		: 📥 🌾	PA	OVERCOAT MODEL									Delivered
							SHIRT MAKE									
5		Action -			: 😸 🤇	PA	SHIRT MODEL									Delivered
		2.22	1		e anti-		SHORT SLEEVE SHIRT MA SHORT SLEEVE SHIRT	KE								200
3		Action 💌			, 🗃 II	PA	SHORT SLEETE SHIRT									Delivered
7 1	-	Action -	6	18	1 als 1	PA										Delivered
		Action +		5) A 4		2 10		E BACK	12 GB 11	MRS LDER WIDTH	121PPER ARM	LENGTH	SHIMLINGTH	MARYELENGTHER	Garment Measurements are all	Delivered
3		Action 💌	6	1 8	: 📥 🛛	PA	JACKET GMs	0.000	21 1/2	18 7/8	8 3/4	29	25	25	Finished	Delivered
9		Action -		1 3	E 😸 (PA	TROUSER GMs	82800T	8 3/4	1236ar 22.3/4	1270000	12 WART	40	40 1/4	28 1/2	Delivered
			3					1284(8	12 WAIST	tancrit						
0		Action 👻		-	: 😸 🛛	PA	WAINTCOAT GMs									Delivered
1 0	_				a de la			1285CK	12.480(1.00.8	10 WADST	UPPER	LESG (B)	REFERENCES.	SLEVELENGTHE		Delburgerd
1		Action •		<u>el</u> 8 4		PA	OVERCOAT GNA				1.0201024	10000 C				Delivered
2		Action -	1	1 8	1 🚔 1	PA	SHIRT GMs	k2 CBEFT	52 MP	1210001008	124587	COLLARSIZ	LESSIN	SLEVE LENGTICE	SLEVELENGTHE	Delivered
321 =	-			4 5 5			34154 430									
3		Action -	E	1 8	: 📥 🌔	PA		PERKIN	S SHOULDER	SHOULDER DESC. L	SHOULDER DESC.	K PERS	INS PUCLINE	POSTURE	a	Delivered
				E			STATURE & BUILD OBSERVATIONS				Shiping Avg 38*					

Active / Delayed Orders

USTYYLIT USER GUIDE

When viewing a list of orders, there is a quick way to filter the view using the small 'A' and 'D' icons at the top right corner of the screen. A stands for Active, and D stands for Delayed. Clicking A or D pops up a window summarizing how many orders you have in each status. Wherever you see a number greater than 0 in the blue boxes, you can click on the number and you will see a list of the orders that are in that status.

ØST	¥″LIT			НОМЕ	ORDERS	CUSTOMER	S MATE	RIALS SHOP	SUPPC	DRT REPORT
🕲 Paul									E2 4). ⇔ ⊕
M4U order Search condition Order date		Statu To	IS 02/08	2019	Search	Export orders	Upda	Activ		AD AD Delayed
Action	Legend	Ord	er Top	Your Order	Tic	ket	CustNur			
1 🗌 Action 🕶		PAR844069	0		28694299	PAF	8-1142	Status Processed		# of orders
2 🗌 Action 👻		PAR465879	0		13235911	PAF	R-1142	Fabric Hold		0
3 🗌 Action 🕶		PAR733837	6_2 0	PR-12345	62555931	PAF	8-1142	CL Fabric Order	ed	0
4 Action -		PAR733837	0_1 O	PR-12345	62555931	PAF	3-1142	CMT Fabric Ship Fabric Ready In Production	oped	0
								Production Com	plete	0

Searching for Ready Made orders is the same as searching for M4U orders. You can narrow down the search by clicking in the Status field and choosing a certain status, or you can narrow the date range. You can also type a fabric number in the 'Search Condition' field to find only orders using a certain fabric. If you leave everything empty and just click the 'Search' button you will see all of your Ready Made orders that were entered within the date range shown on the screen.

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F	Read	dyMade	order over	rview								
Se	arch	condition	0		Status	(× 1th						
Or	der d	late	01/24/2019		То	On hold		Search	Export orders	Update order status		
	0	Action	Legend	Ord	er	Processed In production		Item	Fabric	Processed date	Expected ship date	Ship
1	0	Action 💌		CAC200725	5_5	Left factory	tet		TF10179-004-1	2019-02-02 07:23:17	2019-02-28	
2		Action 👻		CAC200725	_5_4	Delivered	tet		TF10179-004-1	2019-02-02 07:23:17	2019-02-28	
3		Action -		CAC200725	5_3	In alteration	tet		TF10179-004-1	2019-02-02 07:23:17	2019-02-28	
4		Action •		CAC200725	5_2	production complete	tet		TF10179-004-1	2019-02-02 07:23:16	2019-02-28	
5		Action -		CAC200725	5_1	Confirmed	Jacket		TF10179-004-1	2019-02-02 07:23:16	2019-02-28	
6	Q	Action 💌		CAC125489	_4_4	Confirmed	Jacket		TRE1687	2019-02-02 07:24:03	2019-02-28	
7		Action 👻		CAC125489	_4_3	Confirmed	Jacket		TRE1687	2019-02-02 07:24:02	2019-02-28	
8		Action 💌		CAC125489	_4_2	Confirmed	Jacket		TRE1687	2019-02-02 07:24:02	2019-02-28	
9		Action 💌		CAC125489	_4_1	Confirmed	Jacket		TRE1687	2019-02-02 07:24:02	2019-02-28	
10		Action -		CAC648403	4_4	Confirmed	Jacket		TRE1865	2019-02-02 07:24:41	2019-02-28	
11		Action 💌		CAC648403	4_3	Confirmed	Jacket		TRE1865	2019-02-02 07:24:41	2019-02-28	
12	Ø	Action 👻		CAC648403	_4_2	Confirmed	Jacket		TRE1865	2019-02-02 07:24:41	2019-02-28	
13	Ö	Action -		CAC648403	4_1	Confirmed	Jacket		TRE1865	2019-02-02 07:24:41	2019-02-28	

USTYYLIT USER GUIDE

Search

You can only Edit orders that are in the 'On Hold' status. If you have a Ready Made order for more than one unit, you will see the order numbers displayed for each unit with _1, _2, _3, _4 etc after the main order number. When you click the 'Action' dropdown next to any order number, it will launch the order with all of the units included in the order. At this time, you can not edit the number of units or sizes in a Ready Made order. You can only edit the design options or fit tools if you made any fit tool adjustments.

() ST	II LIT				номе	ORDERS	CUSTOMERS	MATERIALS	SHOP	รเ	JPPORT	REP	ORT
3 Paul										[]		ф	•
ReadyMade		view											
Order	0		Status	× 1th									
Order date	02/01/2019	5064	То	02/09/2019		Search	Export orders	Update order statu	ıs				
Action	Legend	Ord	er	Status	It	em	Fabric	Processed	date	Expect	ed ship d	ate	Ship c
1 🗌 Action 🕶		PAR824481	4_4	On hold	2P suit		TRE1823			2019-03	-08		
2 🗌 🖉 Edit	>	PAR824481_	4_3	On hold	2P suit		TRE1823			2019-03	-08		
з 🗌 🌄 Сору		PAR824481_	4_2	On hold	2P suit		TRE1823			2019-03	-08		
3	Remark			On hold	2P suit		TRE1823			2019-03			

Сору

For Ready Made orders, if you have multiple items on an order you can copy one item or the whole order. To copy the whole order you must make sure the checkboxes are selected beside each item on the order. Then click the 'Action' dropdown beside any order and choose 'Copy'. To copy only one item on the order, place a checkmark only beside the item to copy, then choose 'Action' > 'Copy'. This creates a new order with status 'On Hold' and then you can choose 'Action' > 'Edit' to revise the copied order.

Paul ReadyMade order overview Order Order date To Search Export orders Update order status Action Legend Order Status Item Fabric Processed date Exported ship date	¢ 🕩
Order Image: Status Image: status Order date Image: Status Image: status To Image: status Image: status	
Order date To Search Export orders Update order status	
Action Legend Order Status Item Fabric Processed date Expected ship dat	
	te Ship (
1 🗸 Action - PAR824481_4_4 On hold 2P suit TRE1823 2019-03-08	
2 🗹 Califier PAR824481_4_3 On hold 2P suit TRE1823 2019-03-08	
3 C Copy PAR824481_4_2 On hold 2P suit TRE1823 2019-03-08	
4 2 Add Remark PAR824481_4_1 On hold 2P suit TRE1823 2019-03-08	

If you want to export a list of Ready Made orders that you can view in Excel, place checkmarks next to the orders you want to export and then click the 'Export orders' button. This will pop-up a window to save the file to your computer (or auto-save the file to your downloads folder). Please note that if there are many orders in the list, you may need to change the dropdown in the bottom right corner to show more rows. The export will only save the number of rows that are visible on the screen.

									[] A Ø	۲
ReadyMade o	order overv	view	Status	× 1th						
Order date	02/01/2019	11	То	02/09/2019		Search	Export orders	Update order status		
Action				Save As: OrderDa	atas.xis				Expected ship date	Ship
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🗹 Action 👻 F	Favorites	A -ust_user_gu.	ls						2019-03-08	
🖸 🛛 🗸	😵 Dropbox	UST_GUIDE_C	RO.psd						2019-03-08	
Action -	Applications O Downloads	UST_USER_G.	est_TOC.indd test_TOC.pdf						2019-03-08	
	Creative Cloud	UST_USER_GU								
	Hovies									
	Cloud Cloud Drive	UST_USER_GU								
	Hovies Cloud	UST_USER_GU								
	Movies Cloud Cloud Drive Desktop Documents Locations Remote Disc	UST_USER_GU								
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Export

ers.

This is where you can search for a customer to either edit their information or start a new order for them. Type some characters of their name in the 'Search Condition' field and then click the 'Search' button. If you leave the 'Search Condition' field empty, you will get a list of ALL custom-

Paul Customers Search condition Search condition Search condition Search Customer Export Action Customer Last name First name E-mail Options 1 Action + PAR-1142 Smith David Create order		🕖 STY	'UT		HOME ORDERS	S CUSTOMERS MATERIALS	SHOP SUPPORT	REPORT
Search condition Smith Search Add Customer Export Action CustNum Last name First name E-mail Options	Pau	ıl					t: A	¢ 0+
Action CustNum Last name First name E-mail Options	Cu	ustomers						6
	Sear	rch condition	e Smith	Search Add Custo	mer Export			
1 Action - PAR-1142 Smith David Create order history		Action	CustNum	Last name	First name	E-mail	Option	S
		Action 💌	PAR-1142	Smith	David		Create order	history

Search

Add Customer

Clicking the 'Add Customer' button will pop up a window for you to add a new customer's information. The only required information is First Name and Last Name. When done, click 'Save' at the bottom of the window.

🛞 ST	Ψ́ĽIT	HOME ORDERS	CUSTOMERS	MATERIALS	SHOP SUPPORT	REPORT
🕲 Paul					CI - #	\$ B
Customers						6
Search condition	Smith Search Add Custo	omer Export			_	
Acti	Customer Information			×	Options	3
1 Actic	Basic info First name *	Last name *		~	Create order	history
	E-mail	Date of birth		2		
	Mobile number	Phone number				
	Address Line 1	Address Line 2				
	City	State / Province				
	Postal code	Country				
	Company info			>		
Back to TOC			Sa	ve		Page 58

If you want to export a list of your customers you can do this via the 'Export' button. The resulting list will include their First / Last name, USTYYLIT Customer Number, Email and Phone. Please note that the export will only output as many names that are visible on the screen. So if you have many customers, be sure you use the dropdown in the bottom right corner to select up to 500 rows of data at a time.

STYLIT		HOME	ORDERS	CUSTOMERS	MATERIALS	SHOP	SUPPORT	REPORT
li.							11	¢ 🕞
ustomers								6
ch condition	Search Add Customer	Export						
	Save As: CustomersDatas.xls						Option	5
< >	Tags:	0 0	Q Search		1	C	reate order	history
Favorites						C	reate order	history
Dropbox D						C	reate order	history
Operative Cloud UST_USER_Gest_TOC.in UST_USER_Gtest_TOC.p UST_USER_GUIDE.indd						С	reate order	history
Movies						С	reate order	history
Cloud Drive						C	reate order	history
Documents						c	reate order	history
© Remote Disc						С	reate order	history
Retwork						С	reate order	history
Personal Music						С	reate order	history
 Help Specs Learning 						C	reate order	History
	Format: Microsoft Excel 97-2004	Worksh ᅌ					10 ✓ 25 F	Prev 1 Next
New Folder				Cancel	Save		50	

Ва

Export

Create Order

Once you have added a customer's name, you can start a new order for this customer by clicking the 'Create Order' button on the right side or use the 'Action' dropdown on the left and choose 'Create Order'. You can also choose the Orders > M4U Repeat option from the top menu. Do NOT use the Orders > M4U New option once your customer's name is in the system, because you will end up with two entries of your customer's name in USTYYLIT, which could lead to having saved orders in two different Customer accounts.

	STY	Ί LI Τ		НОМЕ	ORDERS	CUSTOMERS	MATERIALS	SHOP	SUPPORT	REPORT	
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C C	ustomers									6	
Sea	rch condition 🄇	e smith	Search Add Custo	omer Export							
	Action	CustNum	Last name	First name	i i	E-ma	ill		Options		
1	Action Create Edit Celete	PAR-1142	Smith	David					reate order	history	

View History

You can use the 'History' button at the right side of the screen to search for previously entered orders for a customer.

ston	ners							×		S
	mers info						~			
sn	Orderno	Ticket	Status	Item	Tracking number	Opti	ons			
1	PAR7338376_1	62555931	On hold	2P suit		View	Edit		Optio	
2	PAR7338376_2	62555931	On hold	2P suit		View	Edit		Create order	history
3	PAR4658797	13235911	On hold	2P suit		View	Edit			
4	PAR8440699	28694299	On hold	2P suit		View	Edit			
					25 \$	Prev	1 Next			

Edit Basic Info

Choose the 'Action' dropdown and then choose 'Edit' to edit your customer's basic information. Click Save at the bottom of the window when you're done.

O STYLIT		НОМЕ	ORDERS	CUSTOMERS	MATERIALS	SHOP	ຣເ	JPPORT	REPORT	•
© Paul							23		¢ 0	*
Customers	Customer Information								×	
Search condition ø smith	Basic info							~		
	First name *			Last name *						
Action Cust	David			Smith						
1 Action PAR-1142	E-mail			Date of birth						
Create order								•		
Edit	Mobile number			Phone number						
X Delete										
	Address Line 1			Address Line 2						
	City			State / Province						
				State / Frovince						
	Postal code			Country						
	Company info							>		
							Sa	Ve Clo	ose	

Edit Fit Profile

USTYYLIT USER GUIDE

When you choose Action > Edit next to your customer's name, you can scroll down to the bottom of the pop-up window to see all Fit Profiles that exist for that customer. There you can click the 'Edit' button for a specific Fit Profile which will pop-up either the Fit Tool adjustments or Garment Measurements on file for the client (depending how the Fit Profile was originally entered). This feature is helpful when you receive an order for your customer and have to perform local alterations. You can store the adjustments so they are ready to go when you place a future order.

	Queterner	Information.				1 A O O ×				
tomers	Customer	Information								
	Basic info					>				
condition ø smith	Company in	fo								
Action CustN	Body Measu	surements								
Action - PAR-1142	Remarks	Remarks >								
Create order	FitProfile					>				
Edit Delete	FitType	Name	Part	Fit Try	on Last edited	Options				
Dente	1 GM	Trousers,,,Trousers 2019-02-09 GM	Trousers		2019-02-09	Edit				
	2 GM	Jacket,,,Jacket 2019-02-09 GM	Jacket		2019-02-09	Edit				
	3 Tryon	Jacket,Slim,40R,Jacket 2019-02-09 FT	Jacket	Slim 4	OR 2019-02-09	Edit				
	4 Tryon	Trousers,Slim,34R,Trousers 2019-02-09 FT	Trousers	Slim 34	4R 2019-02-09	Edit				

MATERIALS > FABRICS

On the Fabrics Search page you can type in a few or all of the characters of a fabric number in the 'Search Condition' field and then click the 'Search' button. The more you type, the smaller the resulting list.

	STY	ΊLIT		НОМЕ	ORDERS	CUSTOMERS	MATERIA		SUPPORT	
🙂 Pai	ul						Linin Butte	g		¢ 0+
Item	abric stock	×	Cut Length All 💿 Ava	ilable 🔵 Sold out	Temp Sole	d out	Cust	ite Inventory om Lining om Lining View		₩ 🖃 🔚
No	Fabric	Fabric No	Status	Current Inventory	Photo	Season	Pattern	Element	Descri	ption
1	دينې	TRE1702 black/white check/light t	Avalable	29.57		SS18	plaid	85% WOOL/15	% SI 230	DG

MATERIALS > FABRICS

List View

USTYYLIT USER GUIDE

In the top right corner you will see three small icons. The furthest right icon is to display the fabrics in List View. In this example, no fabric number was entered in the Search Condition. Only 'Jacket' was selected for the Item dropdown. The result is a list of available fabrics that can be used for making a Jacket.

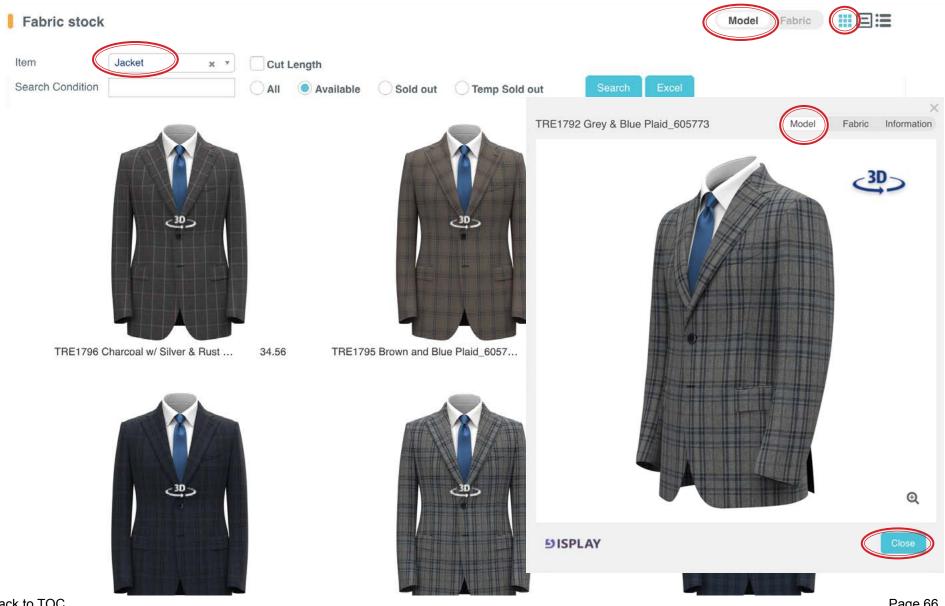
STY	′LIT		НОМЕ	ORDERS	CUSTOMERS		s shop	SUPPORT REPO	RT
							;	1 A O	(*
stock									
ndition			ilable OSold out	O Temp Sold	out	earch Exce	əl		
bric	Fabric No	Status	Current Inventory	Photo	Season	Pattern	Element	Description	
30>	TRE1796 Charcoal w/ Silver & Ru	Avalable	34.56		FW18	plaid	100%WO	280gr 120S 150cm	
39>	TRE1795 Brown and Blue Plaid_6	Avalable	36.86		FW18	plaid	100%WO	280gr 120S 150cm	
ح2	TRE1794 Tan & Brown Mini Checl	Avalable	43.97		FW18	plaid	100%WO	280gr 120S 150cm	
<u>3₽</u> >	TRE1793 Blue & Red Plaid_6057:	Avalable	22.6		FW18	plaid	100%WO	280gr 150cm	
<u>30</u> >	TRE1792 Grey & Blue Plaid_6057	Avalable	34.44		FW18	plaid	100%WO	280gr 150cm	
	stock ndition bric 20 20 20 20 20 20 20 20 20 20 20 20 20	Jacket ndition bric Fabric No 30 30 TRE1796 Charcoal w/ Silver & Ru 30 TRE1795 Brown and Blue Plaid_6 50 TRE1794 Tan & Brown Mini Check 30 TRE1793 Blue & Red Plaid_6057:	stock Jacket Image: Stock Im	stock addition Jacket * Cut Length All Oracle bric Fabric No Status Current Inventory TRE1796 Charcoal w/ Silver & Ru Avalable 34.56 TRE1795 Brown and Blue Plaid_6 Avalable TRE1794 Tan & Brown Mini Chec Avalable TRE1793 Blue & Red Plaid_6057 Avalable TRE1793 Blue & Red Plaid_6057	stock Jacket All Sold out Temp Sold bric Fabric No Status Current Inventory Photo TRE1796 Charcoal w/ Silver & Ru Avalable 34.56 TRE1795 Brown and Blue Plaid_6 Avalable 36.86 TRE1793 Blue & Red Plaid_6057 Avalable 22.6	Stock Image: Cut Length Sold out Temp Sold out Jacket × Cut Length Sold out Temp Sold out Season bric Fabric No Status Current Inventory Photo Season Image: Charcoal w/ Silver & Ru Avalable 34.56 Image: Charcoal w/ Silver & Ru Avalable 36.86 Image: Charcoal w/ Silver & Ru FW18 Image: Charcoal w/ Silver & Ru Avalable 36.86 Image: Charcoal w/ Silver & Ru Avalable 36.86 Image: Charcoal w/ Silver & Ru FW18 Image: Charcoal w/ Silver & Ru Avalable Avalable 36.86 Image: Charcoal w/ Silver & Ru FW18 Image: Charcoal w/ Silver & Ru Avalable Avalable 36.86 Image: Charcoal w/ Silver & Ru FW18 Image: Charcoal w/ Silver & Ru Avalable Avalable 23.67 Image: Charcoal w/ Silver & Ru FW18 Image: Charcoal w/ Silver & Ru Avalable 22.6 Image: Charcoal w/ Silver & Ru FW18 Image: Charcoal w/ Silver & Ru Image: Charcoal w/ Silver & Ru Image: Charcoal w/ Silver & Ru FW18 Image: Charcoal w/ Silver & Ru <td>stock Jacket Jacket All Sold out Temp Sold out Fabric No Status Current Inventory Photo Search Excet TRE1796 Charcoal w/ Silver & Ru Available 36.86 FW18 plaid PW18 plaid TRE1795 Brown and Blue Plaid_6057 Available 22.6 FW18 plaid PW18 plaid PW18 plaid PW18 PW18</td> <td>Sold out Temp Sold out Search Excel Sold out Temp Sold out Search Excel Dric Fabric No Status Current Inventory Photo Search Excel Dric Fabric No Status Current Inventory Photo Season Pattern Element TRE1796 Charcoal w/ Silver & Ru Avalable 34.56 IMI PW18 plaid 100%WO ITE1796 Charcoal w/ Silver & Ru Avalable 34.56 IMI PW18 plaid 100%WO ITE1795 Brown and Blue Plaid & Avalable Avalable 36.86 IMI PW18 plaid 100%WO ITE1793 Blue & Red Plaid 6057 Avalable 22.6 IMI FW18 plaid 100%WO ITE1793 Blue & Red Plaid 6057 Avalable</td> <td>Stock Image: Cut Length Sold out Temp Sold out Exact Exact Image: Cut Length <td< td=""></td<></td>	stock Jacket Jacket All Sold out Temp Sold out Fabric No Status Current Inventory Photo Search Excet TRE1796 Charcoal w/ Silver & Ru Available 36.86 FW18 plaid PW18 plaid TRE1795 Brown and Blue Plaid_6057 Available 22.6 FW18 plaid PW18 plaid PW18 plaid PW18 PW18	Sold out Temp Sold out Search Excel Sold out Temp Sold out Search Excel Dric Fabric No Status Current Inventory Photo Search Excel Dric Fabric No Status Current Inventory Photo Season Pattern Element TRE1796 Charcoal w/ Silver & Ru Avalable 34.56 IMI PW18 plaid 100%WO ITE1796 Charcoal w/ Silver & Ru Avalable 34.56 IMI PW18 plaid 100%WO ITE1795 Brown and Blue Plaid & Avalable Avalable 36.86 IMI PW18 plaid 100%WO ITE1793 Blue & Red Plaid 6057 Avalable 22.6 IMI FW18 plaid 100%WO ITE1793 Blue & Red Plaid 6057 Avalable	Stock Image: Cut Length Sold out Temp Sold out Exact Exact Image: Cut Length Image: Cut Length <td< td=""></td<>

MATERIALS > FABRICS

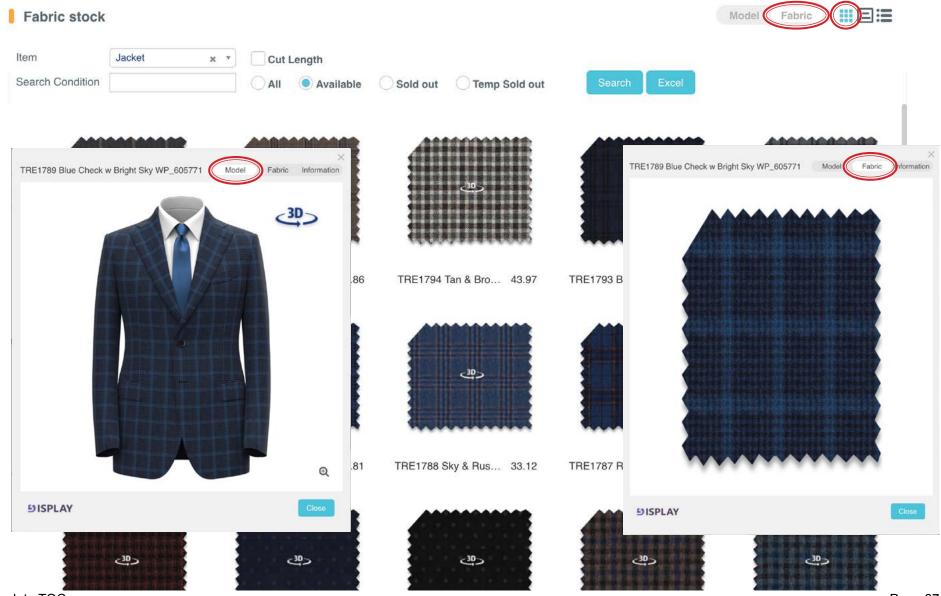
Photo View

USTYYLIT USER GUIDE

The furthest left of the 3 icons in the top right corner is for 'Photo View'. If you do not type in a fabric number like the example below, you will see photo examples of available fabrics to make Jackets. When you click on a photo it will pop up a window where you can see a 3D mock-up of the garment on a mannequin. Click and hold with your mouse and move side-to-side to spin the mannequin around. When you're done, click the 'Close' button in the bottom right corner.



fabric swatch to pop up the 3D mannequin view. In the manneqin view window you can toggle again between Model and Fabric view for that individual swatch.



USTYYLIT USER GUIDE

Photo View

Beside the icon for Photo View, there is a toggle switch to change the photo display from mannequins to fabric swatches. You can click on a

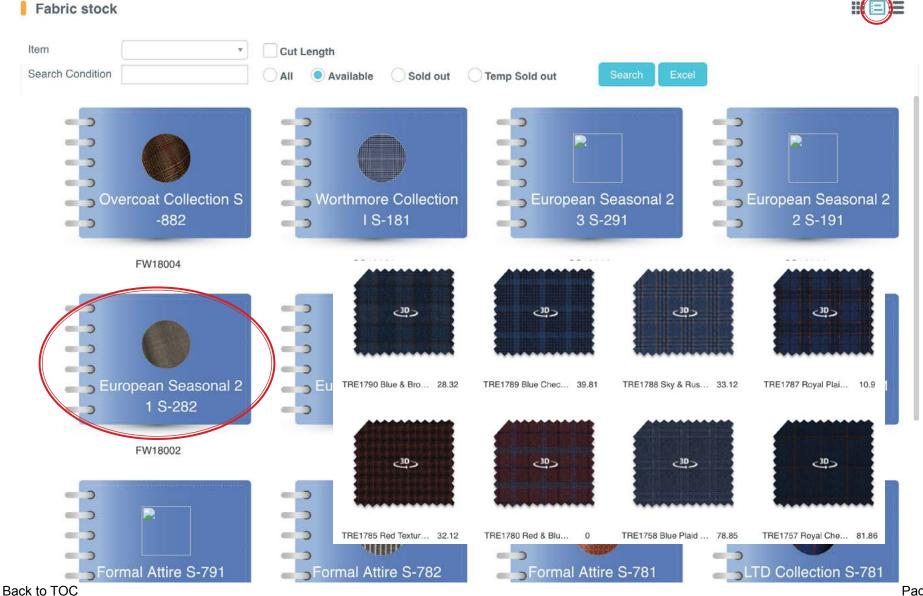
MATERIALS > FABRICS

Page 68

Book View

USTYYLIT USER GUIDE

The middle of the 3 icons in the top right corner is for Book View. This will show the Collection names of our fabric swatch books. Click on a book name to see the fabrics in that book shown as fabric swatches. Click on the fabric swatch to pop up the 3D mannequin view.



MATERIALS > FABRICS

If you want to export a list of fabrics click on the Excel button. This will prompt you to save an excel file to your computer (or auto-save the file to your downloads folder). The exported list will contain only the fabrics listed on the page.

Fabric stock Item Jacket Cut Length X Y Search Condition Available Sold out Temp Sold out All No Fabric Fabric No Status **Current Inventory** Photo Season Pattern Element Description Save As: FabricDatas (1).xls Tags: TRE1796 Charcoal < > - m Ē 0 ^ USTYYLIT NEW Q Search 🚊 ~ust_user_..~c382ej.idlk 🥝 Favorites FabricDatas.xis 0 OneDrive UST_GUIDE_COVER.jpg TRE1795 Brown an 😨 Dropbox 2 300 UST_NEW_HERO.psd 0 B UST_USER_...DE_BU.indd 🥥 A Applications UST_USER_...t_TOC indd O Downloads UST_USER_...st_TOC.pdf 🥥 🗒 UST_USER_GUIDE.indd 🥝 Creative Cloud... 💶 USTYYLIT User Guide 🛛 🥝 TRE1794 Tan & Bro 📙 Movies 3 iCloud iCloud Drive Desktop Documents TRE1793 Blue & Re Locations Remote Disc Network Tags TRE1792 Grey & Bl 5 Personal O Music O Help O Specs TRE1790 Blue & Br O Learning 6 Format: Microsoft Excel 97-2004 Worksh... New Folder Cancel Save TRE1789 Blue Chec., [4]4] Page 69



MATERIALS > LINING

Search

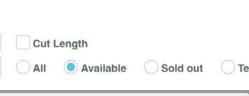
The Lining Search feature works the same as a Fabric Search. Type a few or all of the lining number characters and then click the 'Search' button. The more characters you type, the smaller the resulting list.

¢	()) STY	۲/LIT		номе	ORDERS	CUSTOMERS MA	ATERIALS SHOP SUPPORT REPORT
Paul							[] A Ø Ø
Lin	ing stock	C					
tem Searc	h Condition	\frown	Cut Length All O Ava	ilable O Sold out	C Temp Sol	d out Search	Excel
o	Fabric	Fabric No	Status	Current Inventory	Season	Element	Description
1		TR397 Black Jacquard_801856	Avalable	351.53	ongoing	56%P,44%V	140-142CM/66D*112D/56*44/95GSM
2		TR396 grey Jacquard_801855	Avalable	362.15	ongoing	56%P,44%V	140-142CM/66D*112D/56*44/95GSM
3		TR395 indigo paisley _801854	Avalable	365.76	ongoing	56%P,44%V	140-142CM/66D*112D/56*44/95GSM95gr
4		TR394 navy Jacquard_801853	Avalable	232.17	ongoing	56%P,44%V	140-142CM/66D*112D/56*44/95GSM
5	2.6	TR393_801852	Avalable	479.44	ongoing	56%P,44%V	140-142CM/66D*112D/56*44/95GSM

Back to TOC

The icon on the right in the top right corner is for displaying the linings in list view.

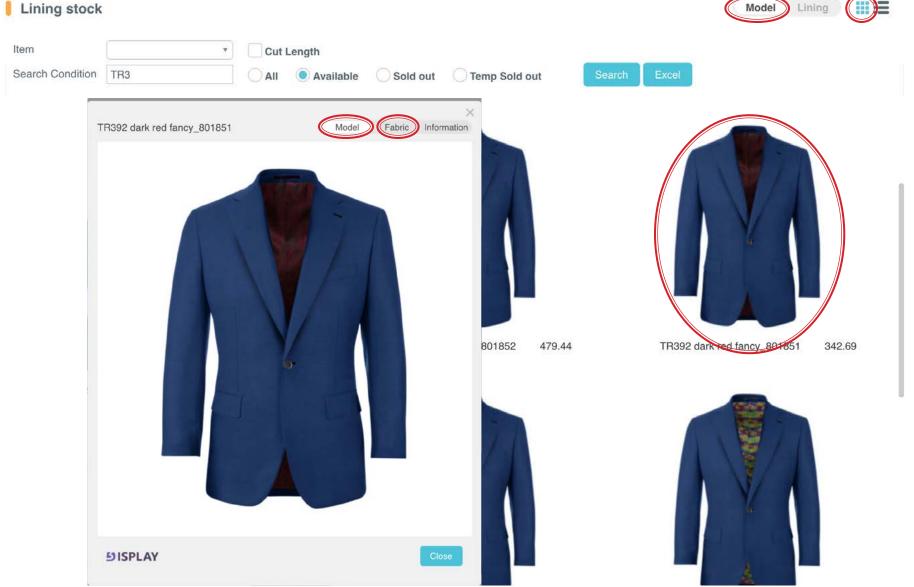
			НОМЕ	ORDERS	CUSTOMERS MAT	TERIALS SHOP SUPPORT REPORT
						CI 🕭 🌣 🕒
ng stock						
Condition			ilable Sold out	Temp Solo	out Search	Excel
Fabric	Fabric No	Status	Current Inventory	Season	Element	Description
	TR397 Black Jacquard_801856	Avalable	351.53	ongoing	56%P,44%V	140-142CM/66D*112D/56*44/95GSM
	TR396 grey Jacquard_801855	Avalable	362.15	ongoing	56%P,44%V	140-142CM/66D*112D/56*44/95GSM
	TR395 indigo paisley _801854	Avalable	365.76	ongoing	56%P,44%V	140-142CM/66D*112D/56*44/95GSM95gr
	TR394 navy Jacquard_801853	Avalable	232.17	ongoing	56%P,44%V	140-142CM/66D*112D/56*44/95GSM
2.5	TR393_801852	Avalable	479.44	ongoing	56%P,44%V	140-142CM/66D*112D/56*44/95GSM
	Condition	Condition TR3 Fabric Fabric No Fabric Fabric No Image: Condition TR397 Black Jacquard_801856 Image: Condition TR396 grey Jacquard_801855 Image: Condition TR395 indigo paisley_801854 Image: Condition TR394 navy Jacquard_801853 Image: Condition TR394 navy Jacquard_801853	Condition TR3 Fabric Fabric No TR397 Black Jacquard_801856 Avalable Image: Condition TR396 grey Jacquard_801855 Image: Condition TR396 grey Jacquard_801855 Image: Condition TR395 indigo paisley_801854 Image: Condition TR394 navy Jacquard_801853 Image: Condition TR394 navy Jacquard_801853	ConditionTR3Cut Length Image: Cut Length Image: Current InventoryFabricFabric NoStatusCurrent InventoryImage: TR397 Black Jacquard_801856Available351.53Image: TR396 grey Jacquard_801855Available362.15Image: TR395 indigo paisley_801854Available365.76Image: TR394 navy Jacquard_801855Available232.17Image: TR394 navy Jacquard_801854Image: Current InventoryImage: TR394 navy Jacquard_801855AvailableImage: Current InventoryImage: TR394 navy Jacquard_801855Image: Current InventoryImage: Current InventoryImage: TR394 navy Jacquard_801855Image: Current InventoryImage: Current InventoryImage: TR395 InventoryImage: Current InventoryImage: Current InventoryImage: TR394 navy Jacquard_801855Image: Current	TR3 Out Length TR3 Out Fabric Fabric No Status Current Inventory TR397 Black Jacquard_801856 Avalable 351.53 ongoing TR396 grey Jacquard_801855 Avalable 362.15 ongoing TR395 indigo paisley_801854 Avalable 365.76 ongoing TR394 navy Jacquard_801853 Avalable 1000 1000	Condition TR3 Cut Length Sold out Temp Sold out Search Fabric Fabric No Status Current Inventory Season Element Image: Season and Seas



MATERIALS > LINING

The icon on the left in the top right corner is for Photo View. This pops up a 'Ghost' view of a jacket so you can see the lining inside of the jacket. In the pop-up window, you can toggle between Model View and Fabric View so you can get a closer look at the lining.

Photo View

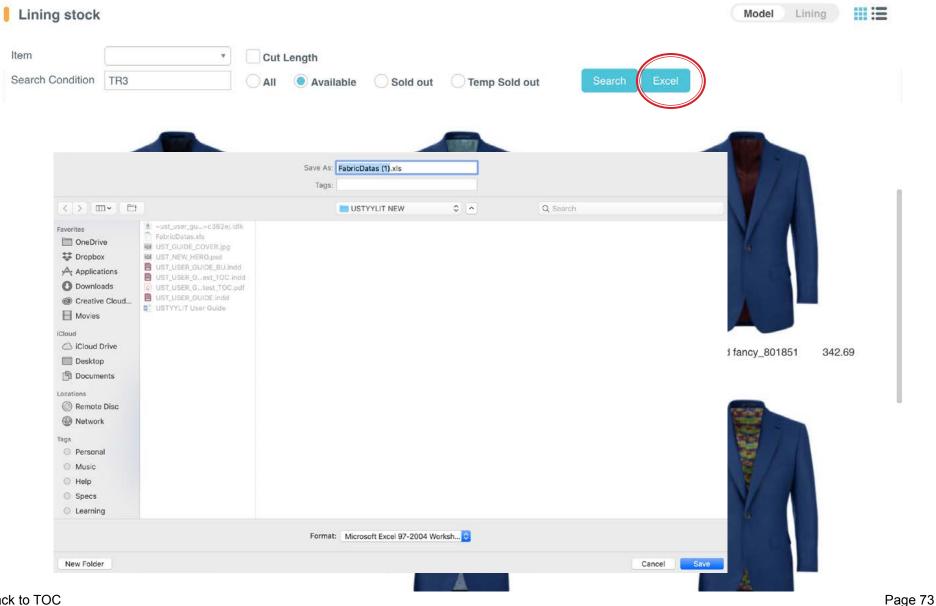


Lining

Model

MATERIALS > LINING

If you want to export an excel file of the linings listed on the screen click the 'Excel' button and you will be prompted to save the file to your computer, or it will auto-save to your downloads folder.



Export

MATERIALS > BUTTON

The Button Search is similar to the fabric search feature. If you want to see all buttons, leave the 'Button Code' field empty and click the 'Search' button.

🕖 STYL	IT	HOME ORD	ERS CUSTOMERS	MATERIALS SHOP Fabrics	SUPPORT	REPORT			
😳 Paul			Līning						
Button stock	All O Available	Sold out O Ten	np Sold out	Private Inventory Custom Lining Custom Lining View earch Excel					
No	Button			utton Code					
1			т	3 plain white					
2				T4 Clay					
3				T6 brown					
4.			,	17 light grey					
5				T9 grey					

MATERIALS > BUTTON

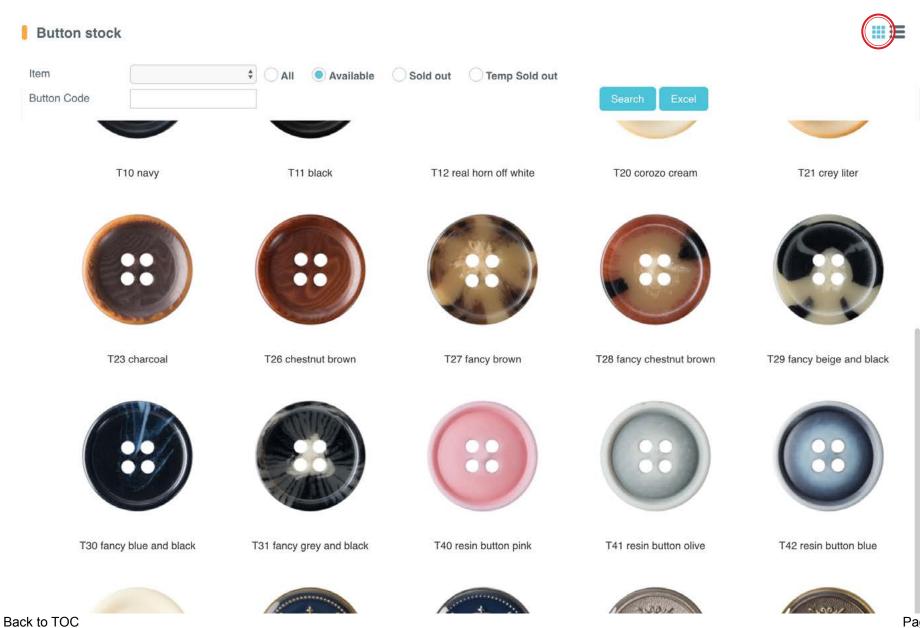
The icon on the right in the top right corner is for List view. This provides small button images along with the text description for each button.

🕖 STYI	UT	HOME ORDERS CUSTOMERS MATERIALS SHOP SUPPORT R	EPORT
Paul		C & 0	•
Button stock			
Item Button Code	A () AII ()	vailable OSold out OTemp Sold out	
No	Button	Button Code	
ł		T3 plain white	
2		T4 Clay	
3		T6 brown	
4		T7 light grey	
5		T9 grey	
Back to TOC	-		Page 75

MATERIALS > BUTTON

Photo View

The icon on the left in the top right corner is for Photo View. This displays larger images of the buttons.



Back to TOC

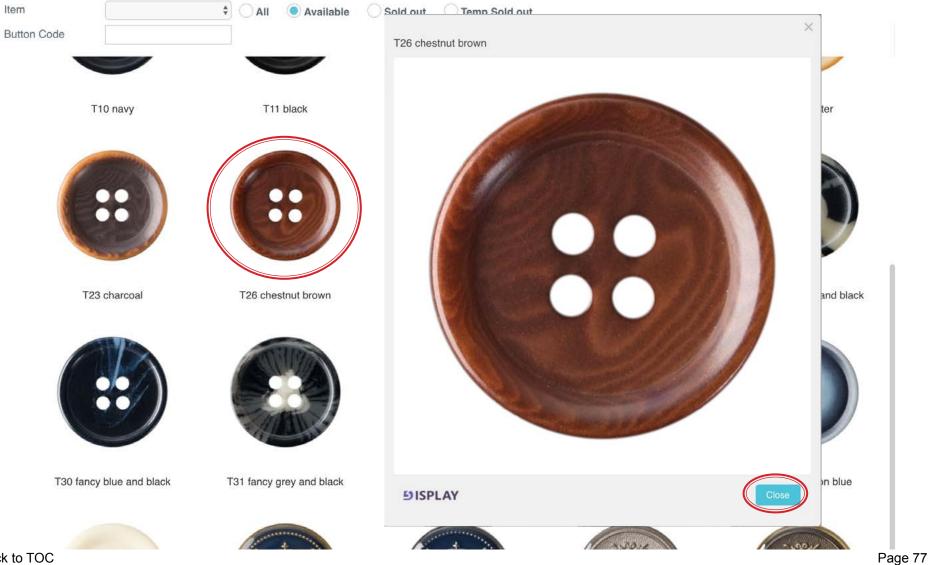
T31 fancy grey and black **5**ISPLAY audan

MATERIALS > BUTTON

To view a close up of any button, click the button image in either List View or Photo View. Click the 'Close' button at the bottom right corner when you are done.

Close Up

Button stock





MATERIALS > PRIVATE INVENTORY

Search

The Private Inventory feature is for searching fabrics that you have paid for and are keeping in inventory at the factory. Many people do not know that we offer this service. Please contact Customer Service if you are interested in keeping your own fabric at the factory. This will save you shipping costs because you won't have to ship fabrics individually as CMT orders. It will also speed up delivery times because the fabric is already at the factory.

¢	W STY/LIT		HOME ORDERS	CUSTOMERS MATERI		REPORT
Paul				Linin Butt		¢ (+
	vate Inventory your private inventory stored at the facto	ry			vate Inventory	
Searc	0 All	Available So	ld out O Temp Sold out	Search	tom Lining View	
	Fabric -	Status	Inventory	Element	Description	
1	PRO072 PSVV813610550 white_603122	Avalable	43.18	100WO		
2 P	RO071 PSV74863633 black stretch_603075	Avalable	44.8	100WO		
3 P	RO070 PSVV8136015568 navy twill_603074	Avalable	19.75	100WO		
4	PRO069 PSV75592101130_602986	Avalable	29.22	100WO		
5 PR	O064 PSV7486341114 d. brown herringbone_€	Avalable	5.82	100WO	150CM 270g	
6 PI	RO062 PSVV51180109 grey birdsey_601300	Avalable	7.17	100WO		
7 PR	0061 PSVV5133614 m. grey sharkskin_60106	Avalable	15.93	100WO		
в	PRO060 PSVF45511_601073	Avalable	19.28	100WO		
9 PR	O058 PSV75592101602 blue birdseye_601052	Avalable	35.26	100WO		
IO PF	O056 PSVV51180187 navy birdseye_601071	Avalable	66.1	100WO		
11 PR	O055 PSV7586861779 navy sharkskin_60107(Avalable	16.84	100WO		
12	PRO054 PSVF50480112_601069	Avalable	10.91	100WO		

Agreement

USTYYLIT USER GUIDE

The first step of the Custom Lining process is to accept the terms of the service. In summary, we cannot accept any responsibility for images that you or your clients do not own the rights to use. If your client asks you to use an image that you believe is copyrighted by someone else, it would be a good idea to discourage them from wanting to use the image for their lining without expressed permission from the copyright owner.



Step 1 > Step 2 > Step 3 > Step 4 > Step 5

By uploading an image into our website (or otherwise sharing it with us for the purpose of printing), you certify that:

You have all of the necessary rights required to use the image without infringing upon or violating the rights of any third party. These rights include but are not limited to trademarks, copyrights, patents, rights of privacy, rights of publicity, and moral rights. The image is not unlawful in any way and does not violate any applicable rule, regulation, or another person's privacy. The image is not obscene, hateful, libelous, threatening, or slanderous. By uploading an image into our website (or otherwise sharing it with us for the purpose of printing), you further agree that that:

You will indemnify and release TrandsUSA from all liability (including attorney's fees and legal costs) for any claims related to the infringement of any third party's rights by the reproduction by TrandsUSA of the image you upload into our website or share with us for the purpose of printing (whether said claims are alleged or actual). By uploading an image into our website (or otherwise sharing it with us for the purpose of printing), you certify that you understand:

l agree

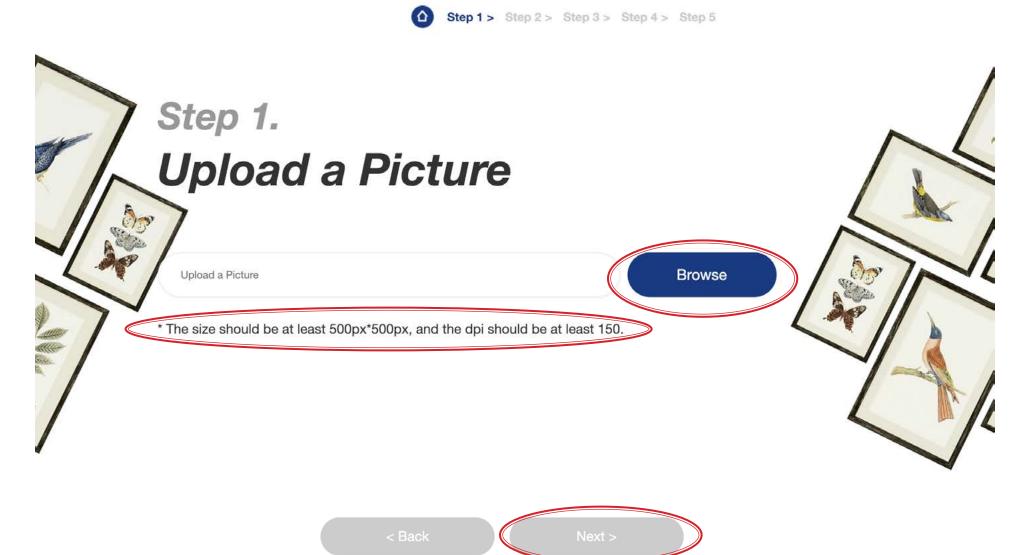


Page 79

Upload Image

USTYYLIT USER GUIDE

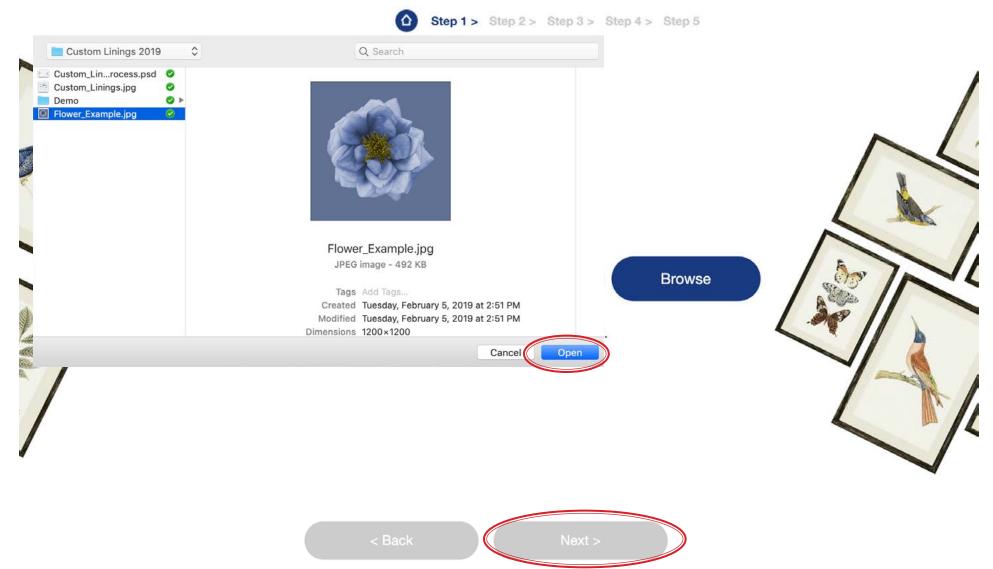
Begin the process by clicking the 'Browse' button to upload an image. You can upload up to FOUR different images to be used for the same lining. If you are not sure how to determine the size of your photo(s) that is not a problem. You will be able to confirm the size during the process. The main point to be aware of is that low resolution images will not print with very good quality. When you are done uploading your image(s) click the 'Next' button. (Depending on your screen size, you may have to scroll down to see the next button).



Upload Image

USTYYLIT USER GUIDE

After clicking 'Browse' you are prompted to select an image(s) from your computer. If the image you want to use is currently stored on your phone, you will likely want to get it saved on a computer first (email it to yourself or save to a cloud service like Dropbox etc). The lining setup process is best viewed on a larger screen than a phone. After selecting your image click 'Open'. This pop-up window may look a little different on your computer.



Step 2.

Choose Background

USTYYLIT USER GUIDE

If you click the checkbox to choose a sampled color from your image, you will see a new group of color tiles appear above the default color tiles that have names beside them. Selecting a background color is important if your image has a transparent background, or if you want to add space in between your image as it repeats across the length and width of the lining surface. You can come back to this step to change the background color at any time in the process.

Step 1 > Step 2 > Step 3 > Step 4 > Step 5

Choose Background Color

Choose a sampled co	olor from your uplo	aded image		
	Black	White	Blue-1	
	Blue-2	Blue-3	Blue-4	
	Blue-5	Blue-6	Blue-7	

Styles A / B / C are similar to E / F / G. If you are uploading a logo or graphic that has a transparent background, or you have an image that needs to be cropped to a different size or shape, you will want to choose layout A / B / or C. If it is a **rectangular** photo and you don't plan to add any spacing between the repeating images, you can choose layout E / F / or G. In most cases you will likely prefer layout A / B / C because those options give you more flexibility to crop / resize your image in the next step.

Choose Layout

Step 1 > Step 2 > Step 3 > Step 4 > Step 5

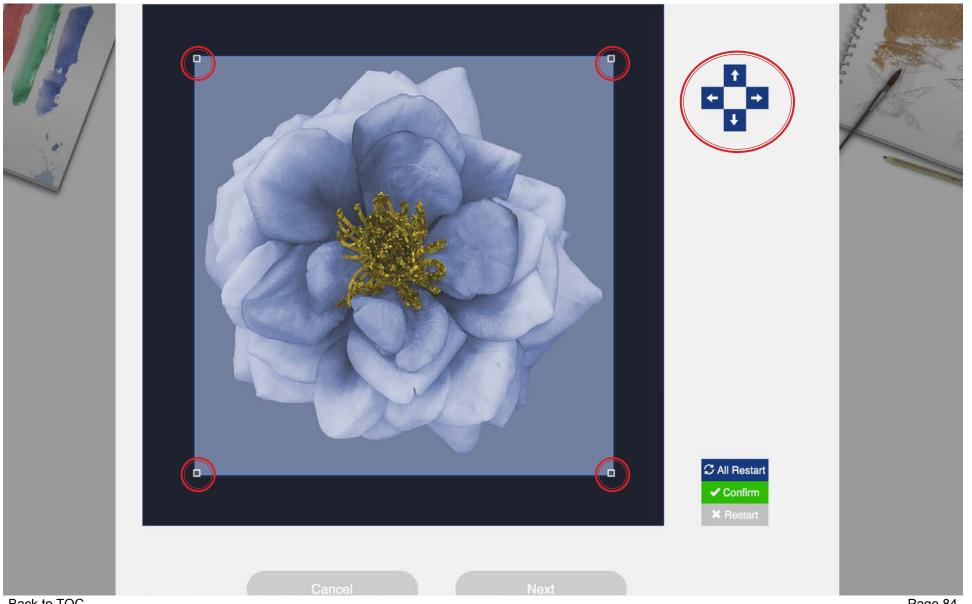
Step 3. Select your favourite style, or contact our designers. ~ $^{\circ}$ D ~ 2 22 20 2 ~ 2 2 Contact our ~ ~ 8 2 2 Designers 2 2 2 2 ~ 2 2 E F G н

USTYYLIT USER GUIDE

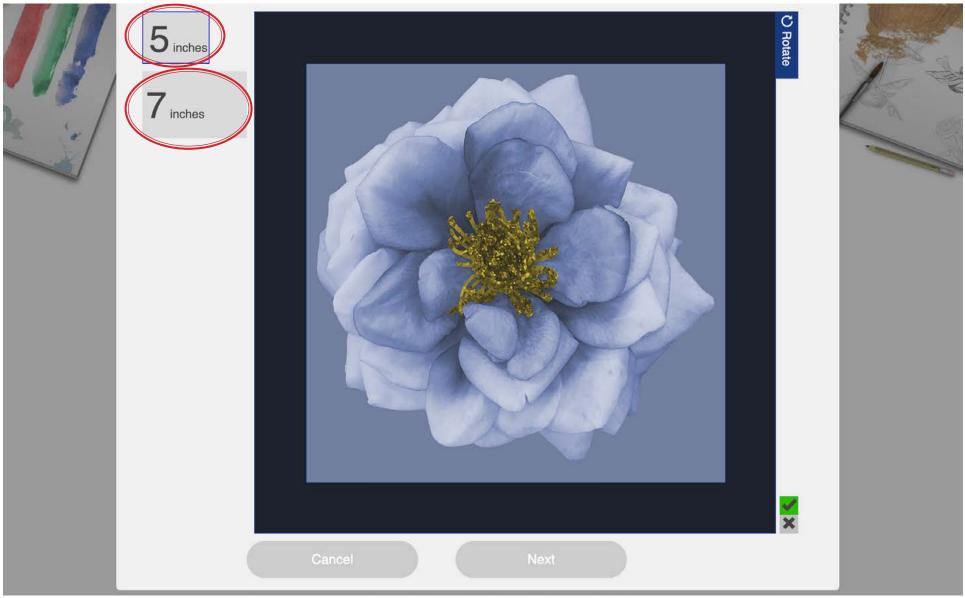
Confirm Image Crop

USTYYLIT USER GUIDE

When you choose styles A / B / C in the previous step, your image will have 4 'crop handles' around it. This allows you to drag the handles to resize the crop area around your image. If needed you can use the four directional arrows on the right to reposition your image in the crop area. If you need to resize the image within the crop area, you can use the scroll wheel on your mouse to increase or reduce the size (another reason you don't want to use a phone for custom linings).



If you choose one of the styles D / E / F / G in the previous step you will only have two choices to crop your image as shown on the left side below. You can crop to 5 inches wide or 7 inches wide.



Regardless of which crop method you use, once you have cropped your image, click the Green Confirm button to confirm the crop, and then click 'Next' to move on to the next step.



Adjust Spacing & Size

USTYYLIT USER GUIDE

If you chose layout A / B / C at this step you can add some spacing in between your images as they repeat across the lining surface. In this example below, the spacing is set to 0 for both the horizontal and vertical spacing. You also have the ability to resize the image smaller or larger. By default, your uploaded image is shown at it's largest possible size. So you can click the 'Smaller' button to resize it down, and if you want it larger again, click the 'Bigger' button. Across the top of the image preview is a ruler so you can see the relative size of your image.



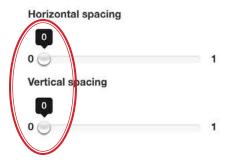






3.65in * 3.65in, 192 pixels/inch, Basic





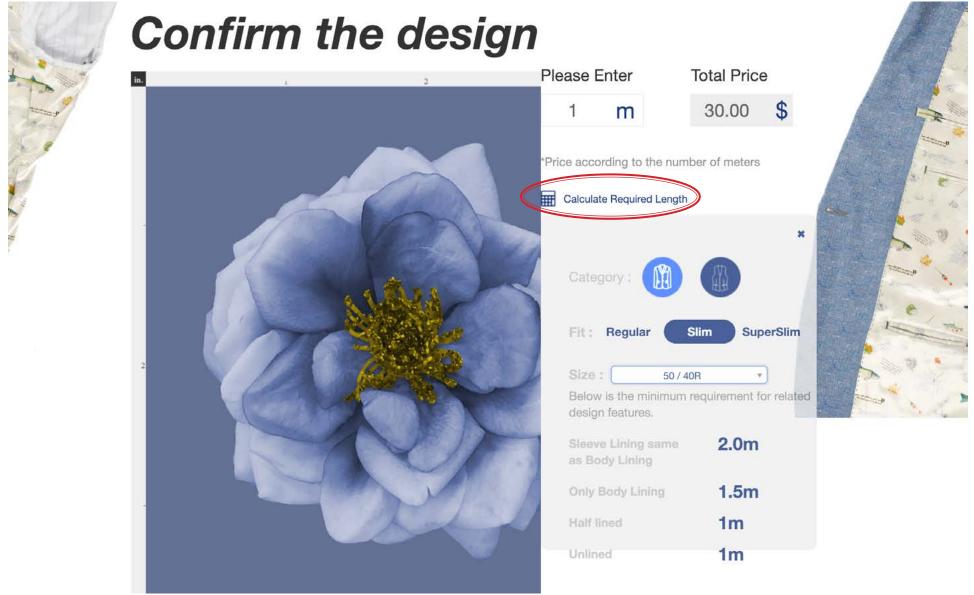
< Back



Confirm Length

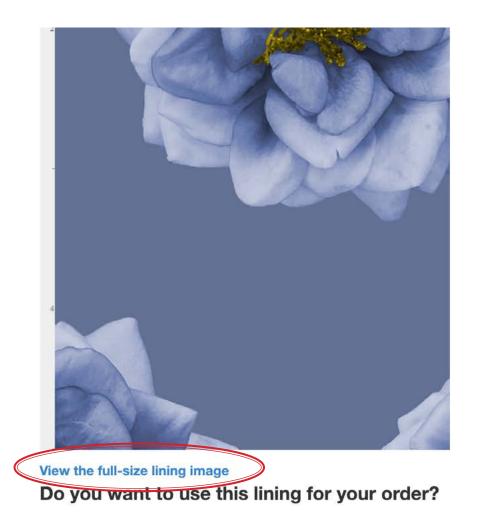
USTYYLIT USER GUIDE

Enter how many meters of lining you want to purchase. If you are not sure what you need, click the Calculator link to pop up a requirements calculator. Choose the Jacket or Vest icon, Fit Preference and Size and you will see the length requirements depending on how the lining will be placed in the garment. The price breaks are as follows: 1 - 10m = 30/m | 11 - 50m = 25/m | 51 - 100m = 20/m | 101+m = 15/m. If you order lining for more than one garment, please contact customer service to advise the factory to keep the rest in stock at the factory for you.



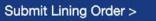
View Full Size

After inputting how much lining you wish to purchase, you can click the blue link to 'View the full-size lining image' below the image preview. See the result on the next page.



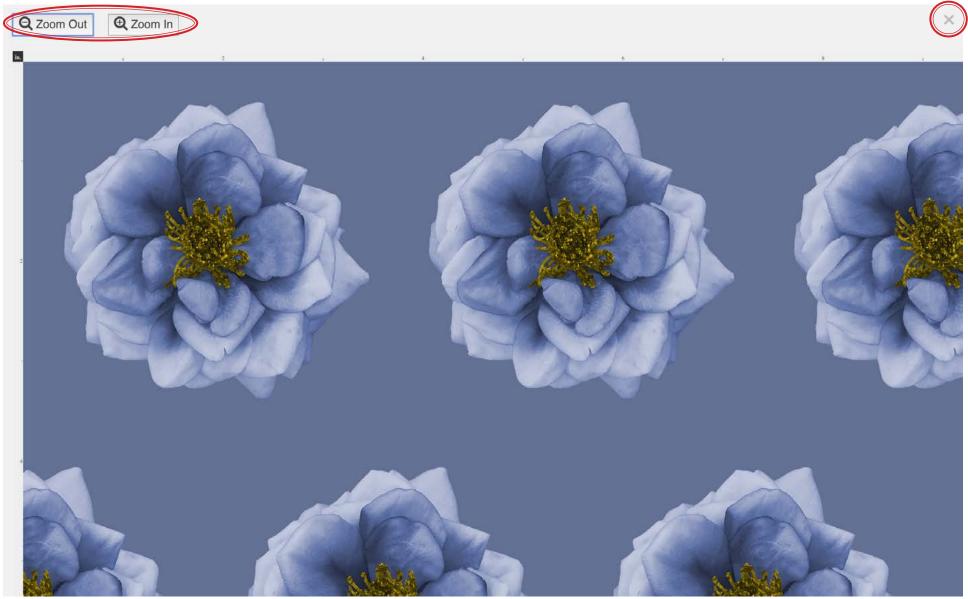


< Back



USTYYLIT USER GUIDE

Clicking the link for a full-size preview shows you the entire width of the lining as it will be printed. Across the top of the image is a small ruler to give you perspective on the size of your image as it repeats across the width and length of the lining. Use the Zoom Out / Zoom In buttons to change the size of the preview. When you're done, click the X in the top right corner of the preview window.

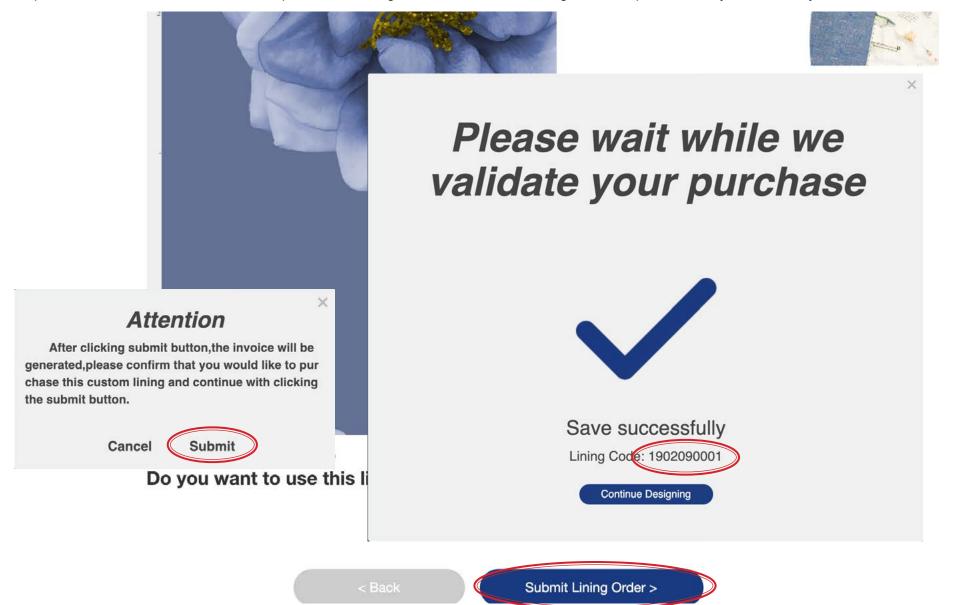


Back to TOC

Process Lining Order

USTYYLIT USER GUIDE

Once all details have been entered correctly, click the 'Submit Lining Order' button. You will be prompted with the 'Attention' message shown below. Click 'Submit' again to confirm. Once the submission is complete, you will see a 10-digit Lining Code (circled below). This is the lining number you will use when placing your garment order (instead of a Trands lining number). If you have ordered lining for more than one garment, please contact Customer Service and provide this lining number so the extra lining can be kept in inventory at the factory for future orders.



Now that you have your custom lining number, this is where you will enter it when place a garment order for your customer. If you click the eyeball icon to the right, you will see a preview of your lining design so that you can confirm you have entered the number correctly.

💮 STYYLIT	HOME ORDER	S CUSTOMERS MATERIALS	SHOP	SUPPORT REPORT
© Paul				C 4 0 0
🚦 💞 M4U order David S	Smith PAR-1142	Next step		
Basic info 🥹	Garment (Mens		Order R Base Int	
Fit & Size	Item Jacket v 🚺 1 v		Ticket	64243311 Jacket
Measurements	Order		Order1	
Design Options	Jacket Half Canvas *		Jacket Fabric	Half Canvas TRE1707 taupe ground/multi natural
Summary	Fabric TRE1707 taupe • Lining Search for Lining •		Lining	check
Finalize	1902090001		Preview	
	1902090001		Order1	

Search

This is where you can see all custom linings you have produced in the system. If you have just finished submitting a lining and you do not see it in the list, change the date range to tomorrow's date. Since the web server for USTYYLIT is in China, the date may get recorded with tomorrow's date depending on your time zone and the time you enter the order.

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O	1						P		ntory		
Custom Lin	ing view										
							C	Custom Linir			
Lining	0					_	C	Custom Linir Custom Linir			
		to 02	2/09/2019			Search	C				
Lining	0	to 07	2/09/2019 Quantity	Create Date	State	Search Confirmation Date	C			Choose	
Create Date	e 11/08/2018			Create Date 2019-02-09				Custom Linir	ng View	Choose Order	

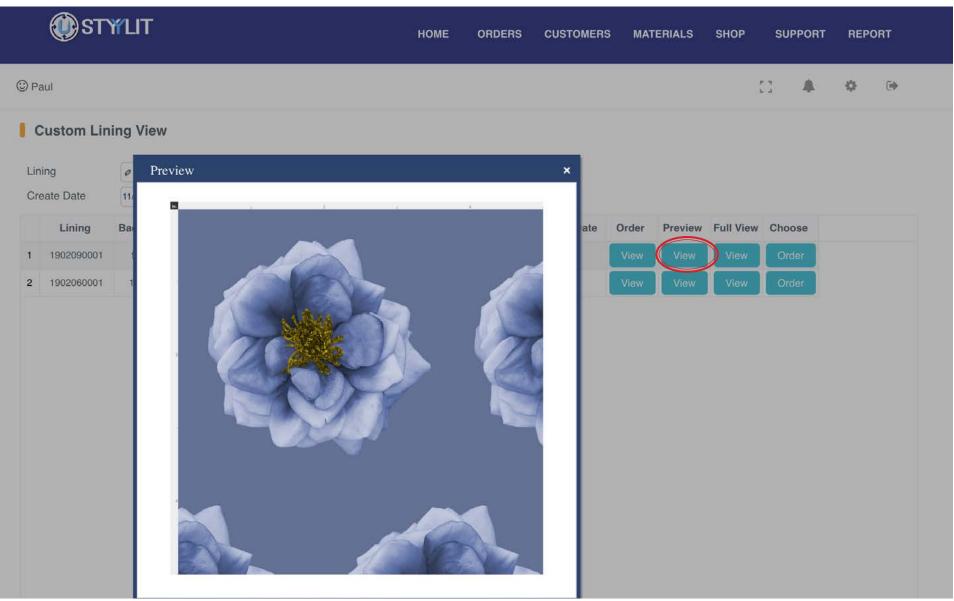
Order View

If you have already placed a garment order using your custom lining, when you click the 'View' button in the 'Order' column, you will see a list of order(s) which used the new custom lining.

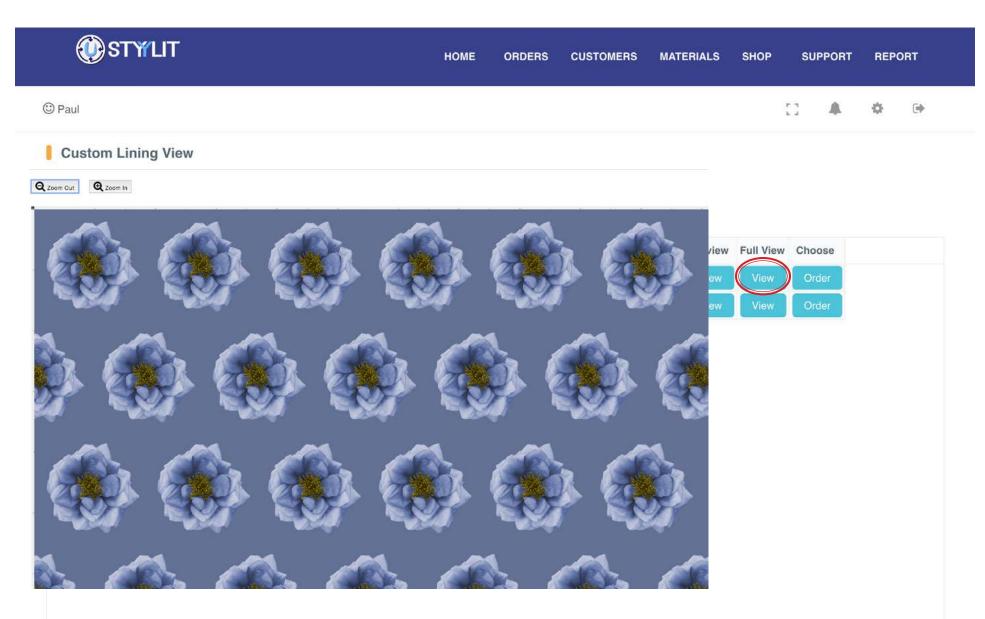
() STYL	_IT			HOME OF	IDERS C	USTOMERS	MATERIALS	SHOP	SUPPORT	REPORT	
© Paul								8	ti 🔺	ф (Э	
Custom Lining	View										
Lining Create Date Lining 1 19020900 2 19020600 1	ers list Order PAR3793757	Create Date 2019-02-09	Status Processed	Customer David Smith	Item Jacket		View View View View	Full View View View	Choose Order Order		

Preview

The 'View' button in the 'Preview' column will give you a small preview of the lining design.



The 'View' button in the 'Full View' column will pop up a full-sized image of your lining design as it will appear across the length and width of the lining.



Choose Order

USTYYLIT USER GUIDE

There is a second way to connect a Custom Lining with a garment order. With this method you place the order first and choose CMT Lining when entering the lining. Choose 'Other' as the vendor and complete the order as usual. Then you come to this Custom Lining View page and click the 'Order' button. This launches a window where you can see your processed orders using CMT lining, and you can connect your custom lining to the new order that has been placed. The process described on Page 92 is easier, so we recommend you use that method.

	Øst	YUT				ном	E OR	DERS CUSTOMER	S MA	TERIALS	SHOP	SUPPORT	REP	ORT
🙂 Pa	aul												¢	•
0	Custom Lin	ing View												
Lin	ning	0												
Cre	eate Date	11/08/2018		to	2/09/2019	<u> </u>		Search						
	Lining	Backgroud Color	Favou	urite Style	Quantity	Create Date	State	Confirmation Date	Order	Preview	Full View	Choose		
1	1902090001	99,115,150		С	1	2019-02-09	Submit		View	View	View	Order		
2	1902060001	103,118,154		В	1.5	2019-02-06	Submit		View	View	View	Order		

This is simply a feature to update your Shop address if it changes for any reason.

💓 STYLIT		НОМЕ	ORDERS	CUSTOMERS	MATERIALS	SHOP	SUPPORT REPORT				
Paul	Shop Settir	ngs			×	Shop	o Settings				
raui	City	West Palm Beach, FL 3	Sold address	5168 Ashley Riv	ver Rd.		Labels				
Shop Settings	Sold phone	*	Shop manager	Paul Rego		Tailors Locations					
Edit	Shop address	5168 Ashley River Rd.	Shop phone	**			n Options Settings				
= Detail				Save	Close		ge Password om Domain Name				
Shop											
Shop code	1602										
Shop Setting Shop currency	USD										
Preffered unit of measurement	INCH										
= Sold											
Sold shop	Paul	Rego									
Sold address	5168	Ashley River Rd.									
Sold city	West	Palm Beach, FL 33417									
Sold phone											
= Adrress											
Shop address	5168	Ashley River Rd.									
Shop city	West	Palm Beach, FL 33417									
Shop country	US										
Shop phone	**										

Upload Images

The 'Upload Images' tab (circled below) is where you can upload images that can be used in the top left corner of the page, and/or on the Home Page in the branding area around the middle of the page. Click the 'Choose File' button which will pop up a window to select a file on your computer. When you have located the file, click the 'Open' button. (continue on the next page)

OF STYLIT	номе	ORDERS	CUSTOMERS	MATERIALS	SHOP) su	IPPORT	REPO	RT
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Upload Images Manage Images Pictures or charts Settings									
Select files			Only 3 images	can be stored at	one time				
Base drop zone									
Custom_Linrocess.psd Custom_Linrocess.psd Custom_Linrocess.psd Custom_Linings.jpg Custom_Linings.jp			Crea Modi	Flower_Example. JPEG image - 492 Tags Add Tags ated Tuesday, February fifed Tuesday, February ions 1200×1200	KB 5, 2019 at 2:51				
								Cano	el Open

Upload Images

USTYYLIT USER GUIDE

Once you select your image file, you can crop it so that it will fit better on the screen. Use the small square 'crop handles' at the four corners of the image to drag the crop area larger or smaller. Once you are done defining the crop area, click the 'Upload' button on the left side.

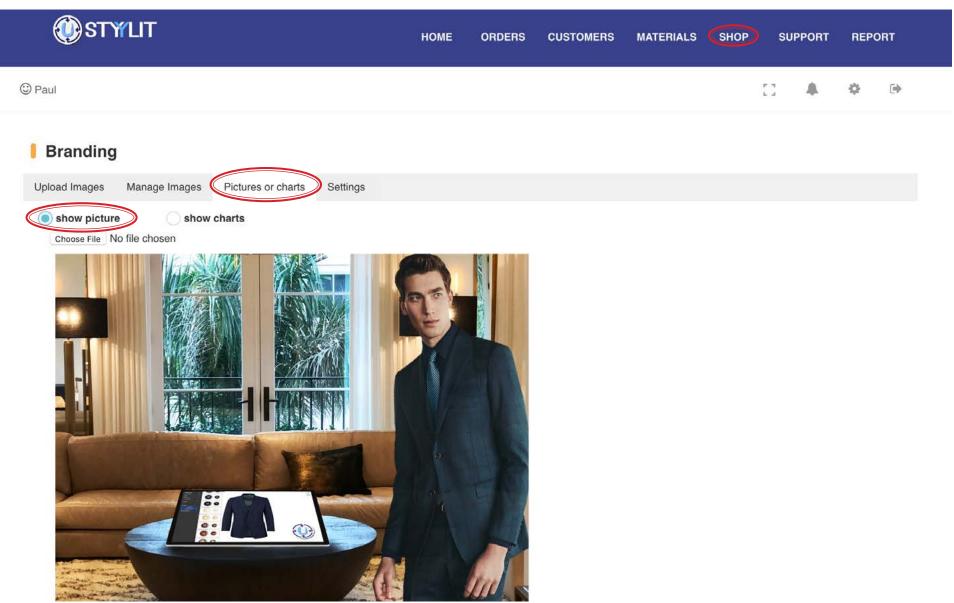
O STYLIT	HOME	ORDERS	CUSTOMERS	MATERIALS	SHOP) su	PPORT	REPOR	श्म
© Paul						11		¢	•
Branding Upload Images Manage Images Pictures or charts Settings									
Select files			Only 3 images	can be stored at o	one time				_
Base drop zone Select an image file Choose File No file chosen Queue progress: Opload Ocancel									

Manage Images

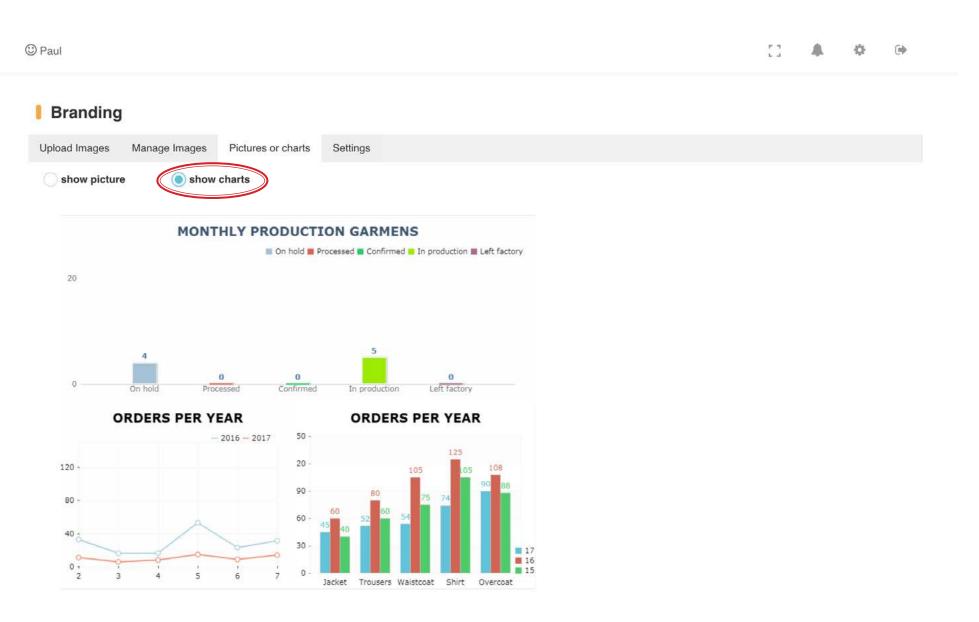
The 'Manage Images' tab is where you will see the images you have uploaded. In this example, you can see how the 'USTYYLIT' logo has been selected to be used as the header image in the top left corner. This page will store a maximum of 3 images. If you already have 3 images stored and want to upload a new image, you will need to delete one of your existing images.

STYLIT		номе	ORDERS	CUSTOMERS	MATERIALS	SHOP	SUI	PPORT	REPC	DRT	
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Branding Upload Images Manage Images Pictures or charts	Settings										
Use as Default	0	Use as Defi	ault		Ou	TRANDS	ult				
Delete		Delete				Delete					

The 'Pictures or Charts' tab is where you can define whether you want to see a branding image or sales charts in the center area of the Home Page. If you want to show an image, click the 'Choose File' button and select an image file from your computer.



If you don't have a branding image to show on the Home Page, select the 'show carts' option and you will see sales performance charts on the Home Page.



Pictures or Charts

USTYYLIT USER GUIDE

This is an example of how your uploaded branding image will be displayed on the Home Page.

Paul On hold Processed Confirmed	In production
Our Fabric Collections Branding Image	Message
	All Read Unread

Back to TOC

Settings

The 'Settings' tab has several options you can adjust. The screenshot below shows the first two. The 'Web Title' is the text you will see in the tab at the top of your browser. By default it will read 'M4U'. You can change this, but keep in mind it should be a short phrase since the width of the tab is limited. The next option is to replace the background image you will see when you are at the USTYYLIT Login page. For best looking results, your image should be as close to 1232 x 664 pixels in size. The image file size cannot be larger than 600kb.

Brandin	3			
Upload Images	Manage Images Pictures or charts Settings			
• Web title				
This text is userd a	s Web title			
M4U				
Login Page I	IPload	not be larger than 600kb		
	rop to upload your shop logo.	not be larger than outlo.		
0				
US	TYLIT MAU USTYLIT MA	J		
-				

Settings

USTYYLIT USER GUIDE

Scroll down the 'Settings' page to see a group of color selection options for changing the appearance to match your preference and/or company branding. After you change any selection, click the 'Save' button at the bottom of the page to see the change take effect. Some changes may not be visible while still on this page, but as you browse around the program they will become apparent to you. To change a color, click the color square to the right of the #XXXXXX code. If you know the color code you want, click the code text to change it to the code you want.



Table Style

O D	efault		
	Action	CustNum	Options
Ħ	Action	TEST01-1694	View
#	Action	TEST01-1694	View
#	Action	TEST01-1694	View

Use default

O Sky Blue

	Action	CustNum	Options
#	Action	TEST01-1694	View
	Action	TEST01-1694	View
#	Action	TEST01-1694	View

O Black

	Action	CustNum	Options
¥	Action	TEST01-1694	View
	Action	TEST01-1694	View
#	Action	TEST01-1694	View



SHOP > SHOP LABELS

This page is for viewing your Shop Label information that has been setup in USTYYLIT for you. A Shop label means your physical woven labels that can be sewn inside the garments, strengthen your brand presence with your customers. If you have woven labels and do not have Shop labels setup in USTYYLIT, please contact Customer Service to find out how to get your labels setup in the system.

O STYLIT	номе	ORDERS	CUSTOMERS	MATERIALS	SHOP	S	UPPORT	PORT REPOR	
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Shop Labels

No	System code	Supply code	Options
1	MONEL CONCUTOR OF	1876) David Tulara labat@farmi.iabat	View
2	ARCHWEL, 1228	territi tatori	View
3	ancount. data	1002-010 - 010	View

SHOP > TAILORS

This feature is optional. If you have tailors in your business that get involved with fitting/measuring your customers you may want to add them to the system so that when you process an order you can record which tailor was involved in the transaction. This can be useful when a garment arrives and needs further local adjustments.... you can identify which tailor was originally involved. To add a tailor, click the 'Add Tailor' button and input their info. When done, click the 'Save' button.

	STYLIT		HOME ORDERS	CUSTOMERS	MATERIALS	SHOP	SUP	PPORT	REPO	RT
🕲 Paul							[]		¢	•
Tailo	rs									
Add	Tailor									
	First name	Last name	Input perso	n	Status				Options	
1	Vincenzo	De Caria	Paul					1	View	
2	Benito	Paradiso	Paul		O				View	
		Add Tailors First name:								
		Last name:								
				Save	Close					

The View button is really more like an 'Edit' button. It pops up a window with the tailor's Name so that you can edit it if necessary.

٢	STYLIT		номе о	RDERS	CUSTOMERS	MATERIALS	SHOP	S	JPPORT	REP	ORT
Paul								13		¢	•
Tailor	s										
Add T	ailor										
	First name	Last name	Inp	ut person		Status				Options	
1	Vincenzo	De Caria		Paul						View	
2	Benito	Paradiso		Paul		O				View	
		Add Tailors									
		Vincenzo									
		Last name:									
		De Caria									
					Save	Close					

SHOP > LOCATIONS

View / Status

USTYYLIT USER GUIDE

Locations refer to physical addresses where you may request to have garments shipped. You cannot add locations to the system on your own. If you need a location added, please contact Customer Service to have it setup. What you CAN do is turn a location on or off using the Status toggle buttons. When the toggle is set to the right it means the Location's status is ON. Set the toggle to the left to disable a location.

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Paul	I									CI 🔺	\$ @
	ocatione										
- 11 July 0	ocations hops cannot ad Name			ontact Customer So City	ervice to have		Contacts	Phone		Status	
Sł	hops cannot ad	d their own locati	ons. Please co State	City		a new location ad Address		Phone		Status	
Sł	hops cannot ad Name	Country	State					Phone			

The 'Design Option Settings' page is where you can manage the default models and add your own preset models. If you leave the 'Model' field empty and click 'Search' you will see ALL of the models. If you type some characters the search results will be filtered to match your input.

(<pre>Ostyle</pre>		HOME ORDERS	CUSTOMERS MATERIALS	SHOP	SUPPORT	REPOR
🕑 Paul					5		¢
De	sign Option set	tings					
Mode	I SB	Search	New				
	Class Name	Model Name	Description	Create Date		Options	
1	Jacket	SB1N2	SB 1 Button Notch Lapel with Side Vents	2017-01-10	Edit	Сору	Delete
2	Jacket	SB1P2	SB 1 Button Peak Lapel with Side Vents	2017-01-10	Edit	Сору	Delete
3	Jacket	SB1S2	SB 1 Button Shawl Lapel with Side Vents	2017-01-10	Edit	Сору	Delete
4	Jacket	SB2N1	SB 2 Btn Notch Lapel with Center Vent	2017-01-14	Edit	Copy	Delete
5	Jacket	SB2N2	SB 2 Button Notch Lapel with Side Vents	2017-01-10	Edit	Сору	Delete
6	Jacket	SB2P2	SB 2 Button Peak Lapel with Side Vents	2017-01-10	Edit	Сору	Delete
7	Jacket	SB3N2	SB 3 Button Notch Lapel with Side Vents	2017-01-10	Edit	Сору	Delete
8	Overcoat	SB3N1	SB 3 Button Notch Lapel with Center Vent	2017-07-06	Edit	Copy	Delete
	Overcoat	SB3P1	SB 3 Button Peak Lapel with Center Vent	2017-07-06	Edit	Сору	Delete
9							

Edit

USTYYLIT USER GUIDE

To edit the saved design options for a Model, click the 'Edit' button to the far right of a Model's name. This pops up a window where you can edit the Model's name or description, and change any of the individual design option dropdowns. Any changes you make will be saved with the Model and will be automatically applied to an order when you select the Model while placing an order. When you're done making your edits here, click the 'Save' button to lock in your edits.

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Desi	gn Optio	on settings								
Model	SB	MESSAGE DESIGN OPTION				×				
	Class I		Closure Buttonhole	Left		•		Options		
1	Jack	AN MIT	Canvas	Stan	dard	×	Edit	Сору	Delete	
2	Jacl						Edit	Сору	Delete	
3	Jacl		Closure	1 Bu	tton	•	Edit	Сору	Delete	
4	Jack	6	Lapel	Peak	d 8.0cm / 3 1/8 in		Edit	Сору	Delete	
5	Jack		Lapel buttonhole	Left		•	Edit	Сору	Delete	
6	Jack		Laper buttonnoic	Lice			Edit	Сору	Delete	
7	Jack		Lapel Buttonhole Style			•	Edit	Сору	Delete	
8	Overe	PREVIEW	Formal Treatment Collar	[*	Edit	Сору	Delete	
9	Over	Model Name		(a)			Edit	Сору	Delete	
10	Sh	Ø SB1N2	Formal Treatment Lapel	N/A		•	Edit	Сору	Delete	
		Oescription SB 1 Button Notch Lapel with Side Vents	Formal Treatment Breast Pocke	ets		•				
		Reset Save	Formal Treatment Pocket Jettin	ø		•				

Сору

USTYYLIT USER GUIDE

Since the default Models contain the most popular design option choices, you may want to leave them as is, and instead you can use them as the basis for a new model. You do this with the 'Copy' feature. Click the 'Copy' button to the far right of a Model's name and you will see that the original Model name will have 'Copy' after it. Rename the model and it's description as you wish, and then change any design options as you prefer. When you're done click the 'Save' button and you will now have a new Model you can use when placing orders.

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/lodel		IESSAGE SIGN OPTION			×				
	50		Closure Buttonhole	Left	• •				
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1	Jackel		Callyas	Dialitian d		Edit	Сору	Delete	
2	Jacket		Closure	1 Button	<u> </u>	Edit	Сору	Delete	
3	Jacket	6	Lapel	Peakl 8.0cm / 3 1/8 in		Edit	Сору	Delete	
4	Jacket					Edit	Сору	Delete	
5	Jacker		Lapel buttonhole	Left		Edit	Сору	Delete	
6	Jackel		Lapel Buttonhole Style			Edit	Сору	Delete	
7	Jacket	PREVIEW	Formal Treatment Collar			Edit	Сору	Delete	
8	Overco	Model Name	Torinal Treament Cona			Edit	Сору	Delete	
9		Ø SB1N2 Copy	Formal Treatment Lapel	N/A		Edit	Сору	Delete	
10		Description © SB 1 Button Notch Lapel with Side	Formal Treatment Breast Pockets		•	Edit	Сору	Delete	
		Reset Save	Formal Treatment Pocket Jetting	Č.	•				

C Paul

	Class Name	Model Name	Description	Create Date		Options	1
1	Jacket	SB1N2	SB 1 Button Notch Lapel with Side Vents	2017-01-10	Edit	Сору	Delete
2	Jacket	SB1P2	SB 1 Button Peak Lapel with Side Vents	2017-01-10	Edit	Сору	Delete
3	Jacket	SB1S2	SB 1 Button Shawl Lapel with Side Vents	2017-01-10	Edit	Сору	Delete
4	Jacket	SB2N1	SB 2 Btn Noter Tips ×	2017-01-14	Edit	Сору	Delete
5	Jacket	SB2N2	SB 2 Button No 📿 Are you sure to delete this model?	2017-01-10	Edit	Сору	Delete
6	Jacket	SB2P2	SB 2 Button Pe	2017-01-10	Edit	Сору	Delete
7	Jacket	SB3N2	SB 3 Button Notch Lapel with Side Vents	2017-01-10	Edit	Сору	Delete
8	Overcoat	SB3N1	SB 3 Button Notch Lapel with Center Vent	2017-07-06	Edit	Сору	Delete
9	Overcoat	SB3P1	SB 3 Button Peak Lapel with Center Vent	2017-07-06	Edit	Сору	Delete
10	Shirt	LSBD1BC	Long Sleeve Button Down collar with 1 Button Cuff	2017-01-10	Edit	Сору	Delete

SHOP > DESIGN OPTION SETTINGS

🛞 STYYLIT

Design Option settings

If you no longer need a Model and don't want to see it in the Model dropdown list when placing orders, you can delete the Model by clicking the 'Delete' button at the far right. You will be prompted to confirm the delete action. This can NOT be reversed so be sure you really want to do this before clicking OK.

ORDERS

CUSTOMERS

MATERIALS SHOP

HOME

USTYYLIT USER GUIDE

REPORT

 $(\rightarrow$

4

SUPPORT

1.3

Delete

Using the 'Copy' feature is the fastest way to create a New Model, however you can create a new model from scratch if you prefer. Click the 'New' button which will pop up a small window to choose the garment type, give the model a name/code, and type a description. After you click Save, you will see a larger pop up window with all of the design option dropdowns empty for you to define.

ę	D STYLIT			HOME					X	ŧТ
					Product:	Jacket	Model:			
Paul					Description:				E	۲
Des	ign Option se	ttings		1ESSAGE			I	Save Close		
Nodel	SB	Search		ESIGN OPTION						
	Class Name	Model Name		1779	Clost	ire Buttonhole				٣
	Jacket	SB1N2	SB 1 Bu	AN ST	Canv	as				v
	Jacket	SB1P2	SB 1 Bu		Closu	ire				v
	Jacket	SB1S2	SB 1 Bu							
	Jacket	SB2N1	SB 2 Btr		Lape					٣
	Jacket	SB2N2	SB 2 Bu		Lape	buttonhole				v
	Jacket	SB2P2	SB 2 Bu							
	Jacket	SB3N2	SB 3 Bu		Lape	Buttonhole Style				٣
	Overcoat	SB3N1	SB 3 Bu	PREVIEW	Form	al Treatment Collar				٣
	Overcoat	SB3P1	SB 3 Bu	Model Name	Form	al Treatment Lapel				Ŧ
	Shirt	LSBD1BC	Long Sle	Ø SB2NEW		ar reaction caper				
				NEW SB2 Button	Form	al Treatment Breast Pocke	ts			*
				Reset Sav	e Form	al Treatment Pocket Jettin;	g			٣

USTYYLIT USER GUIDE

New

SHOP > CHANGE PASSWORD

Save New

This is where you can change your Shop password. To do this you must know your current password. This prevents someone from changing the password without your permission if they don't have the current password. Click 'Save' after you have entered your new password.

STYLIT		НОМЕ	ORDERS	CUSTOMERS	MATERIALS	SHOP	SUPPORT	REPORT	
🕲 Paul						Bran Shop	ding Labels		
Change password						Desi	rs tions gn Options Settin nge Password	gs	7
Old password New password Confirm password	0 0 0						om Domain Nam	e	

SHOP > CUSTOM DOMAIN NAME

Setup Custom Domain

USTYYLIT USER GUIDE

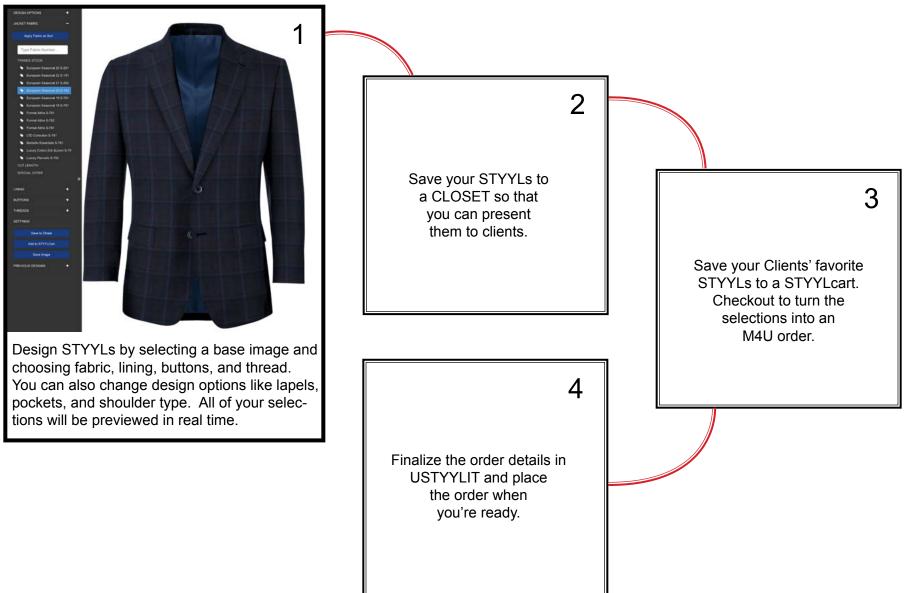
This feature allows you to access the USTYYLIT website from your own website. This strengthens your brand identity and hides the USTYYLIT. com domain from your customers if that's important to you. Follow the instructions in the blue rectangle on the right side of the screen to setup a domain alias on your website. If you are not sure how to follow the instructions, you may want to contact your website administrator. Your domain alias will contain a word before your main address. An example would be www.m4u.yoursite.com or www.custom.yoursite.com.

O STYLIT	HOME	ORDERS	CUSTOMERS	MATERIALS	SHOP	SUPPORT	REPORT
© Paul							¢ 0+
Custom Domain Name A Custom Link allows you to login to USTYYLIT using your own domain (strengthens your brand identity, and hides the USTYYLIT.com Domain Name M4u.trandsusa.com Website Title M4U Facebook www.facebook.com/trandsusa	web address). T	This		✓ Step 2:	low will help y in with your w tructions ass GoDaddy) goDaddy	you set up your veb hosting	in
Twitter				All' on the rig	ıht.		
Save Submit				Step 3: Look for your	r domain and	l click on it.	

STYYLcart Basics

USTYYLIT USER GUIDE

STYYLcart is a selling and presentation tool that answers one of the most commonly asked questions about M4U clothing... "how will that fabric look when it is made as a garment?" There are many ways you can use STYYLcart to generate sales, and to keep a visual history of sales. The four steps below summarize the basics of how to use STYYLcart. The following pages get into the details.



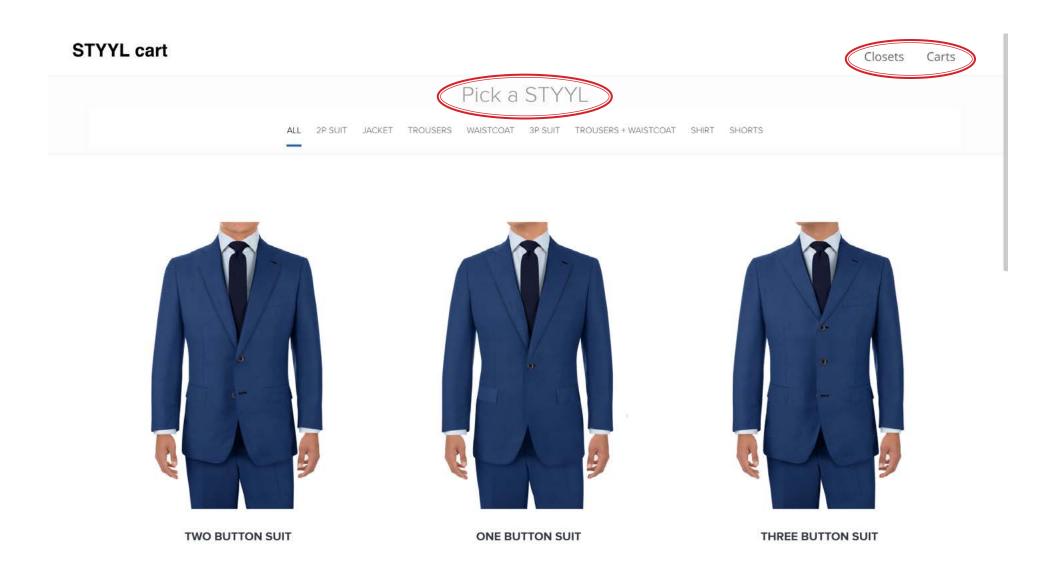
Top Right Navigation

USTYYLIT USER GUIDE

There are 3 main sections where you will work in STYYLcart; The Designer, Closets and Carts. Navigating between these three sections is done via the links in the top right corner. When you are designing an outfit the 'Home' link will take you back to the Designer home page where you can pick a base STYYL to begin designing. The other two links are self-explanatory.



This is the Designer Home Page. When you are here, you see the top right navigation change to offer links to the Closets and Carts pages.



When you are at the Closets Home page, the top right navigation changes to offer links to the Designer or Carts pages.

STYYL cart		Designer Carts
Create New Closets / Categories		
Edit Closet / Categories		
	Closets	
	ALL SS18 STYYLS MODELS FW18 STYYLS CUSTOMERS	





And when you are on the Carts page, the top right navigation changes to offer links to the Designer or Closets pages.





Creating Categories

USTYYLIT USER GUIDE

Closets are where you keep your STYYLs to present to customers. Categories offer a way to keep your Closets organized. The first thing you want to do in STYYLcart is create a Category for your first Closet. Since you will usually be creating STYYLs for specific customers, a good first Category would be called 'CUSTOMERS'. Click the horizontal bar for 'Create New Closets / Categories. In the 'Category Name' field type the word 'CUSTOMERS' and then click the 'Create Category' button. Continue to the next page to see the result.

STYYL cart

Designer Carts

oset Name		Category Name
lect Category for thi	s Closet	Ŷ
	CREATE CLOSET	CREATE CATEGORY
oset / Categories		

ALL

Now you will have a new Category called CUSTOMERS as you see circled below.

STYYL cart

Designer Carts

Closet Name		Category Na	ame
elect Category for	this Closet	¢	
	CREATE CLOSET		CREATE CATEGORY

Closets	
ALL CUSTOMERS	

Creating / Editing Closets

USTYYLIT USER GUIDE

Now that you have your CUSTOMERS Category it's time to create a Closet to save your first STYYL into. Click the horizontal bar for 'Create New Closets / Categories' and then type in the Closet name... usually your customer's name. Then select the 'Customers' Category from the dropdown, and click 'Create Closet'. Now you will see a rectangular image with a photo and the customer's name. This is your new Closet where you will store STYYLs for your customer to see. Now you're ready to create and save STYYLs in this Closet.

STYYL cart

Designer Carts

Create New Closets / Categories				
DAVID SMITH		Category Name		
CUSTOMERS	÷			
CREATE CLOSET			CREATE CATEGORY	
Edit Closet / Categories				
	Clos	ets		
	ALL CU	STOMERS		
DAVID SMITH CUSTOMERS				
Back to TOC				Page 125

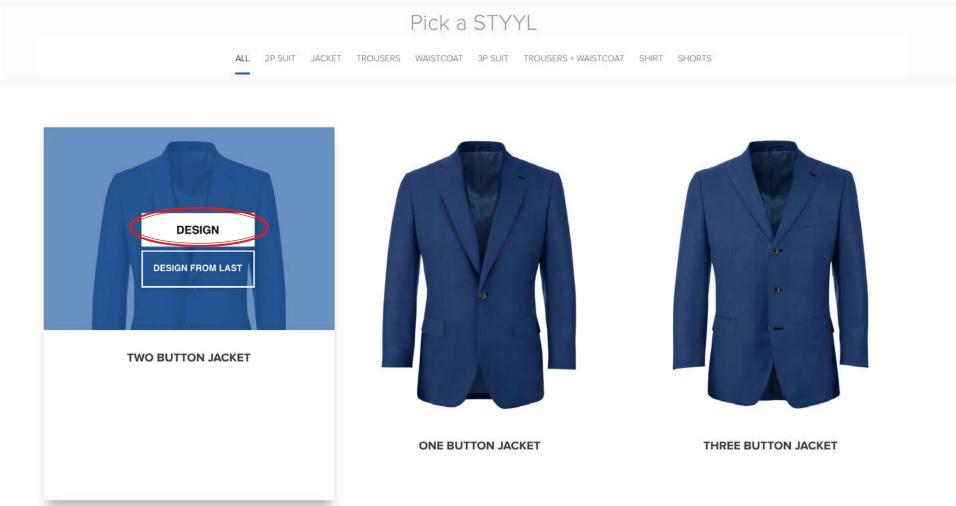
Select a STYYL to begin Designing

USTYYLIT USER GUIDE

From the Designer Home Page, pick a base STYYL to begin designing. We recommend starting with one of the "Ghost" jackets that does not have a 'Personality' wearing it. This way you can see the lining in the back of the jacket and you can choose a new lining in the Designer and see it in the jacket. Hover your mouse over a jacket and you will see two buttons; Design and Design From Last. Design From Last will load the most recently used fabrics into the Designer. To start fresh, select Design for this first STYYL.

STYYL cart

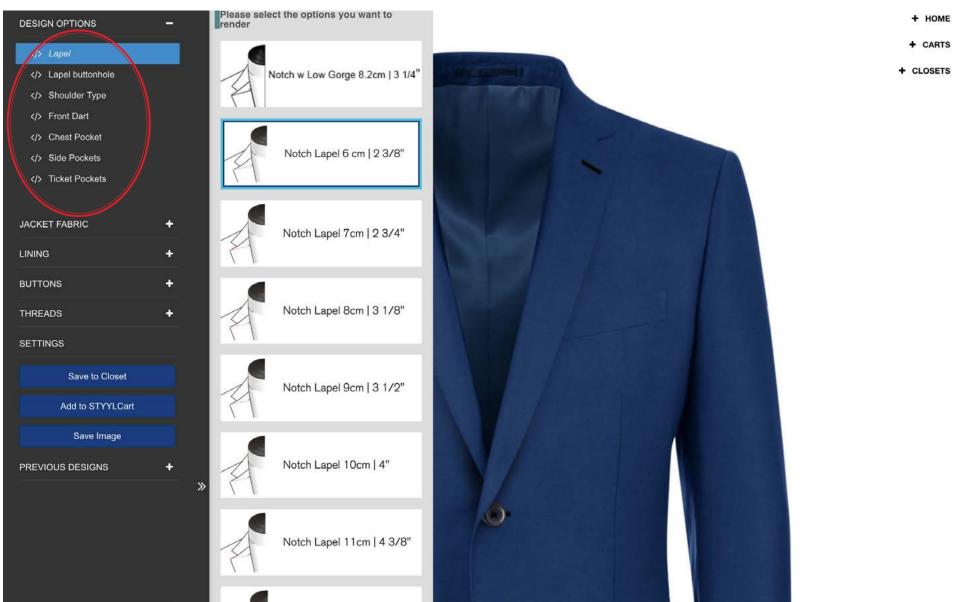
Closets Carts



Select a STYYL to begin Designing

USTYYLIT USER GUIDE

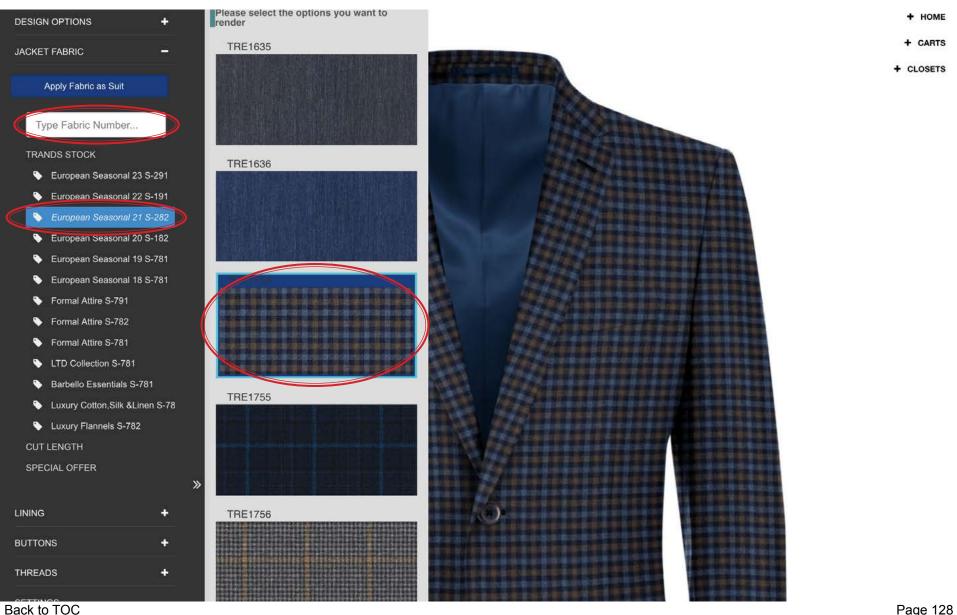
Begin by clicking the word Design Options to expand the choices. You can change many design options that are visible from a front view. In this example the lapel is being changed to a 6cm Notch Lapel. You can browse through the various option categories and make changes. When you are done changing Design Options, click the word Design Options or the - symbol to the right to shrink that section. Now move on to the Jacket Fabric section.



Select a STYYL to begin Designing

USTYYLIT USER GUIDE

Click on the words Jacket Fabric to expand the section. You can click on Fabric Collection names to expand the swatch view panel, or you can type the fabric number directly in the white text field above the collection names. When you click on a swatch in the swatch panel it will appear on the jacket within a few seconds. The speed will be determined by the speed of your internet connection. After adding a fabric, you can click on the Lining, Buttons or Threads categories and apply selections to suit your preference.



Save to CLOSET vs. STYYLcart

USTYYLIT USER GUIDE

Now that your STYYL is looking the way you want, it's time to save it. Saving it to a Closet is permanent (unless you delete it from the Closet). Saving to a STYYLcart is temporary. Think of a STYYLcart like a cart when you shop online. Once you checkout the contents of the cart to place your order, the cart is empty. So in most cases you will want to save your STYYLs to a Closet.



Saving STYYLs to Closets

USTYYLIT USER GUIDE

Since we already created our first Closet for our new customer, it is now very quick to save a STYYL to that Closet. Click on the blue 'Save to Closet' button and you will see this pop up window. Give the STYYL a name, and then select your Customer's Closet from the Closet Dropdown. If you have not already created a Closet to save this STYYL you can create a new one now. Type a name for the Closet in the 'Create New Closet' field and then select a Category to store the Closet in. You MUST have at least one Category created before you can save STYYLs

Type Fabric Number	Sava Dagiga	×
TRANDS STOCK	Save Design	
Seuropean Seasonal 23 S-291		1000
Seasonal 22 S-191		
🗞 European Seasonal 21 S-282		
Second Seasonal 20 S-182	Name Blue / Brown Mini Check	
Seuropean Seasonal 19 S-781	Price	
European Seasonal 18 S-781	The second se	
Formal Attire S-791	Closet Select Closet \$	
Formal Attire S-782	DAVID SMITH	A MARTIN AND A MARTINA AND A
S Formal Attire S-781		
LTD Collection S-781	or Create New	
Sarbello Essentials S-781	Closet	Contraction of the local division of the loc
Luxury Cotton, Silk &Linen S-78		
S Luxury Flannels S-782	Select Category Select Category \$	
CUT LENGTH		
SPECIAL OFFER		
	Save Design	
LINING + TRE		A DESCRIPTION OF TAXABLE PARTY.
BUTTONS +		
THREADS +		
		The second second
SETTINGS		And and a state of the state of
Save to Closet		
Add to STYYLCart		
Save Image		

Saving STYYLs to Closets

USTYYLIT USER GUIDE

Now when you go to the Closets page, and click on the CUSTOMERS category, you will see the Closet for your customer. Click on the Closet and you will see the STYYL you just saved. Congratulations! So what's next? Let's say you think this fabric looks good as a Jacket or a Suit and you want to show that flexibility to your customer. This is where the 'Design From Last' feature comes into play. Have a look on the next page.

SITILUAIL

Designer Return to Closets Carts

Edit Closet	
Share / Export	
Sell in Ecommerce	
	DAVID SMITH



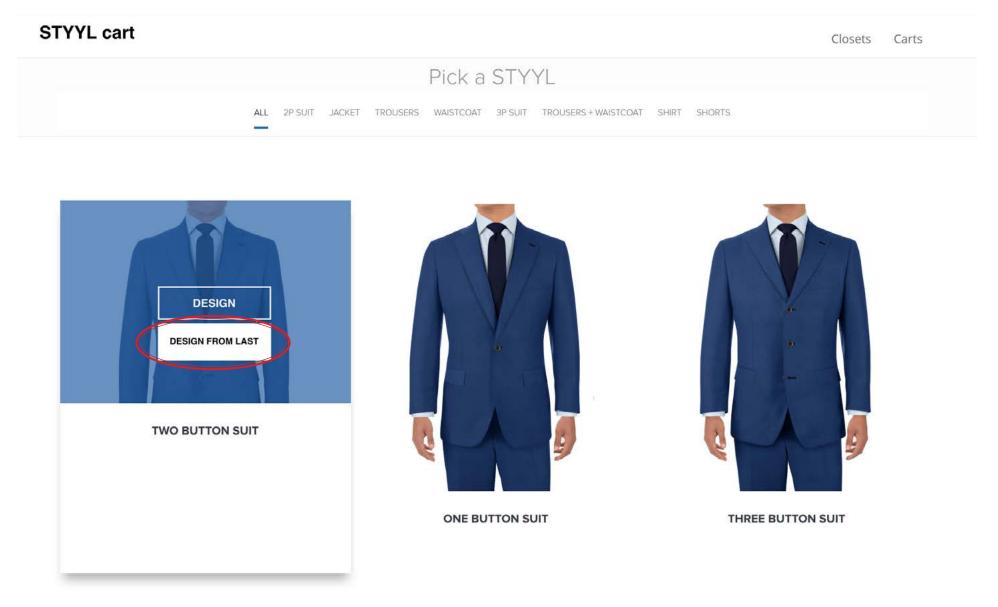


Blue / Brown Mini Check

Using Design From Last

USTYYLIT USER GUIDE

When you save a STYYL with fabrics you have selected, those fabrics become available for the next STYYL using the 'Design From Last' feature. Go to the Designer Home Page and hover your mouse over a base STYYL. Now choose 'Design From Last'. STYYLcart will load that base STYYL into the Designer using whatever fabrics were saved on your last STYYL.



Using Design From Last

USTYYLIT USER GUIDE

So now you have the previously saved Jacket fabric placed on this new 2P Suit STYYL with a 'Personality'. Save this STYYL to the same Customer's Closet and you have two looks for the same fabric. Go to the next page to view the result.



Using Design From Last

USTYYLIT USER GUIDE

Here is the same fabric shown as a Jacket and a Suit. This is why we recommend starting with the Ghost Jacket base STYYL. It gives you a starting point to create other looks for the same fabric.

STYYL cart

Designer Return to Closets Carts

Edit Closet

Share / Export

DAVID SMITH

Blue / Brown Mini Check





Apply Fabric As Suit

USTYYLIT USER GUIDE

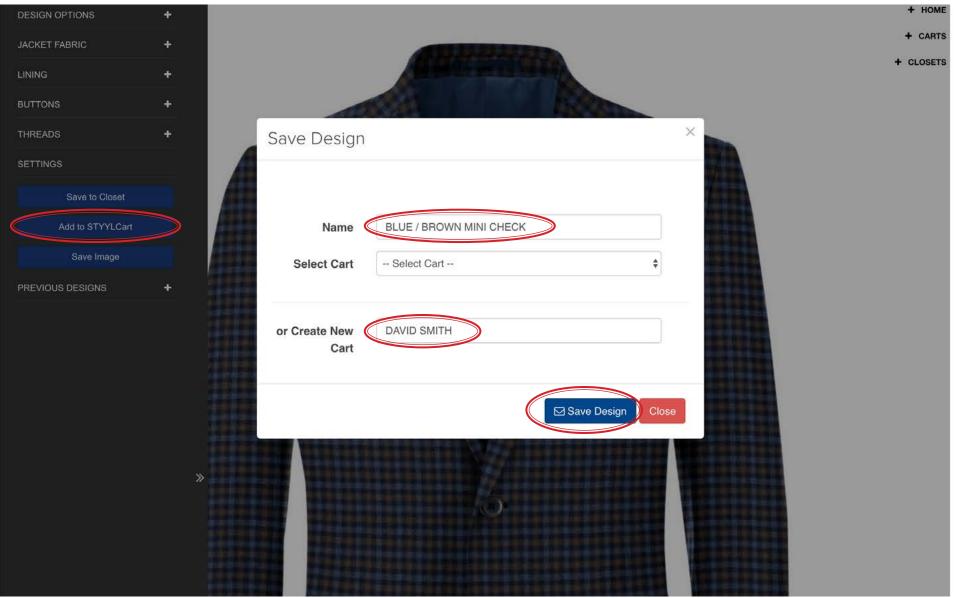
By default, when you are using a 2P Suit base STYYL, when you apply a fabric it will be placed only on the Jacket. If you want to apply the same fabric to the trouser as well, click the blue 'Apply Fabric as Suit' button on the left side. Now you can save this STYYL as a suit.



Adding STYYLs to a STYYLcart

USTYYLIT USER GUIDE

As previously mentioned, in most cases you will save your STYYLs from the Designer to a Closet. There are two cases when you will want to save them to a Cart: #1. If the STYYL is already saved to a Closet and now your customer wants to buy it. #2. When you want to use STYYL-cart as a visual way to start your M4U orders. Click on the blue 'Add to STYYLcart' button and then name the STYYL and choose a Cart from the dropdown. If you do not already have a Cart created, type in a name for the new Cart. Click 'Save Design' when you're done.



Adding STYYLs to a STYYLcart

USTYYLIT USER GUIDE

Now when you go to the Carts page you will have a new Cart for your Client and a saved STYYL in it. Now that the Cart has been created, adding more STYYLs to it is very quick. See the next page for an example.

STYYL cart

Designer Return To Closets Carts





BLUE / BROWN MINI CHECK

面 DELETE CART

Adding STYYLs to a STYYLcart

USTYYLIT USER GUIDE

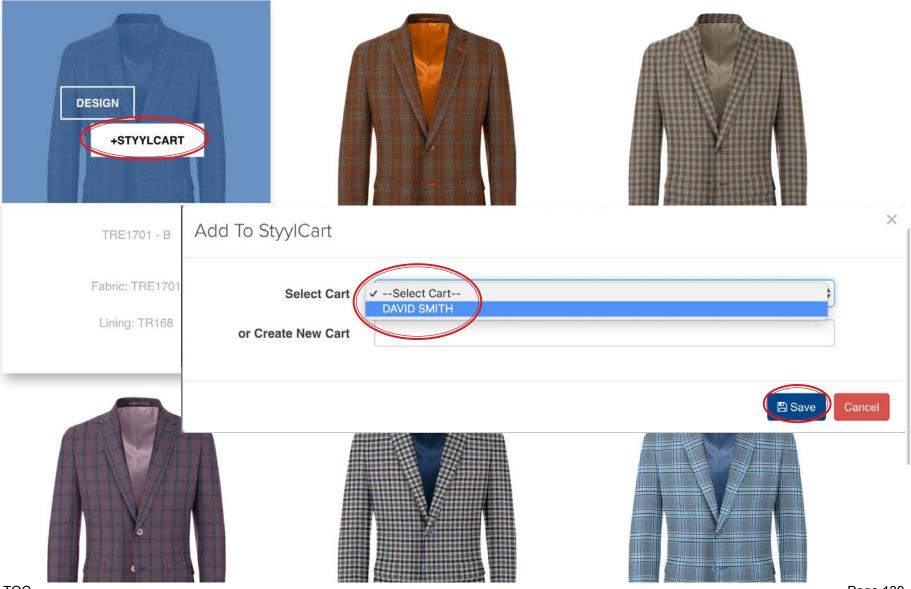
Here you have another Jacket STYYL in progress in the Designer. When you're ready to save it to a Cart, you'll see that the Cart name already exists so you can quickly add this STYYL to the Cart. You can also add STYYLs directly from Closets to a Cart. View the next page for an example.

DESIGN OPTIONS	+		+ HOME
JACKET FABRIC	+		+ CARTS
LINING	÷		+ CLOSETS
BUTTONS	+		
THREADS	+	Save Design ×	
SETTINGS			
Save to Closet			
Add to STYYLCart		Name	
Save Image		Select Cart Select Cart	
PREVIOUS DESIGNS	+	DAVID SMITH	
		or Create New Cart	
		Save Design Close	
	*		

Adding STYYLs to a STYYLcart

USTYYLIT USER GUIDE

This Closet has several STYYLs in it. This could be a 'Favorite Jackets' Closet that you have prepared to show all customers you visit with for the season. If a customer likes a STYYL in this Closet, you can quickly add it to a STYYLcart by hovering your mouse over the STYYL and clicking the +STYYLCART button. In the pop-up window choose the Cart name and then click 'Save'.

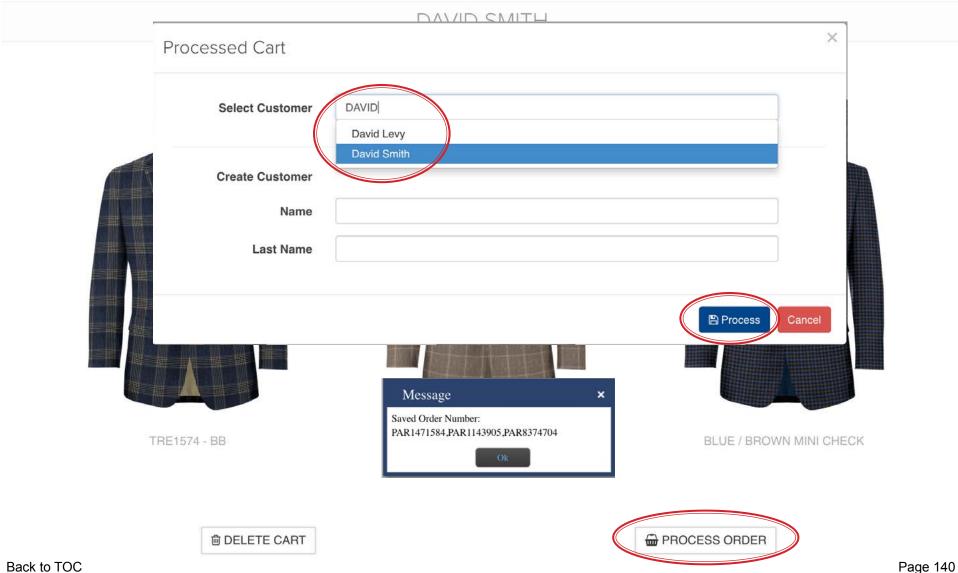


Processing an Order from a Cart

Now that you have 3 jackets in this Cart for Mr. Smith you can Checkout and Process an order from this Cart. The result will be an M4U order with an 'On Hold' status in USTYYLIT. Click the 'Process Order' button in the bottom right corner. If your customer's name is already in USTYYLIT, you can search for their name by typing a few characters. For a new customer you can add their name in the two fields below the Select Customer field. Click the 'Process' button and now you have an order on hold in USTYYLIT to finish the finer details when you're ready.

STYYL cart

Designer Return To Closets Carts



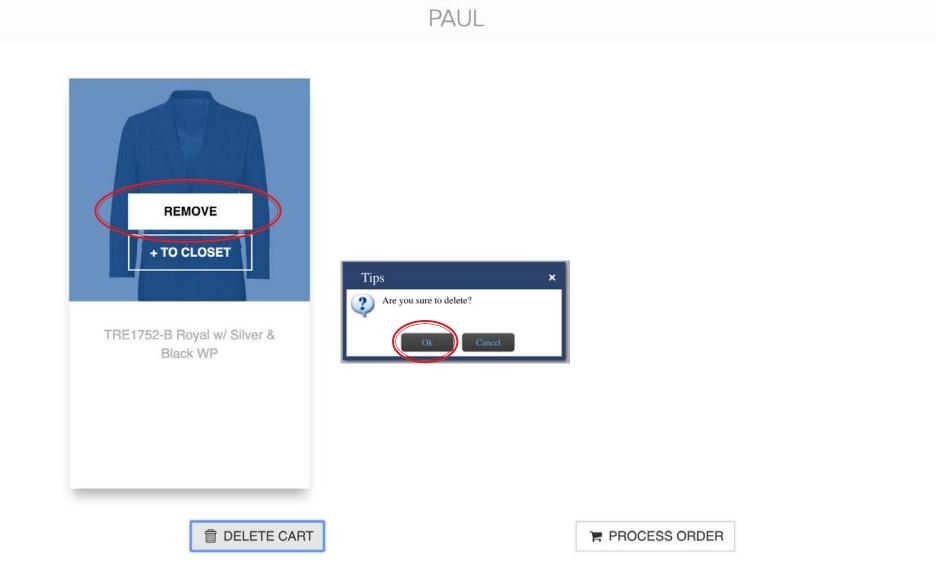
Processing an Order from a Cart

USTYYLIT USER GUIDE

Here is what the On Hold order for the 3 jackets will look like in USTYYLIT. Now you can click the Action dropdown beside each order and choose 'Edit'. This will launch the order at Step 1 and you can go through the details and make changes if necessary. If this is an existing customer that already has a Fit Profile it will be very fast to finish the order. For a new customer you can add the Fit Tools or Garment Measurements now and finish the order.

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1		Action 🝷		PAR8374704	PAR-1142	David,Smith	On hold	Jacket	т	rRE1701		Fab
1 2		Action -		PAR8374704 PAR1143905	PAR-1142 PAR-1142	David,Smith	On hold On hold	Jacket Jacket		rre1701		Fab Fab

You can think of a Cart as a placeholder for items your customer may or may not buy today. If you need to remove an item from the Cart, simply hover your mouse over the item and select 'Remove'. You will be prompted to confirm that you want to delete the item from the cart. Choose OK or Cancel if you pressed Remove by accident.



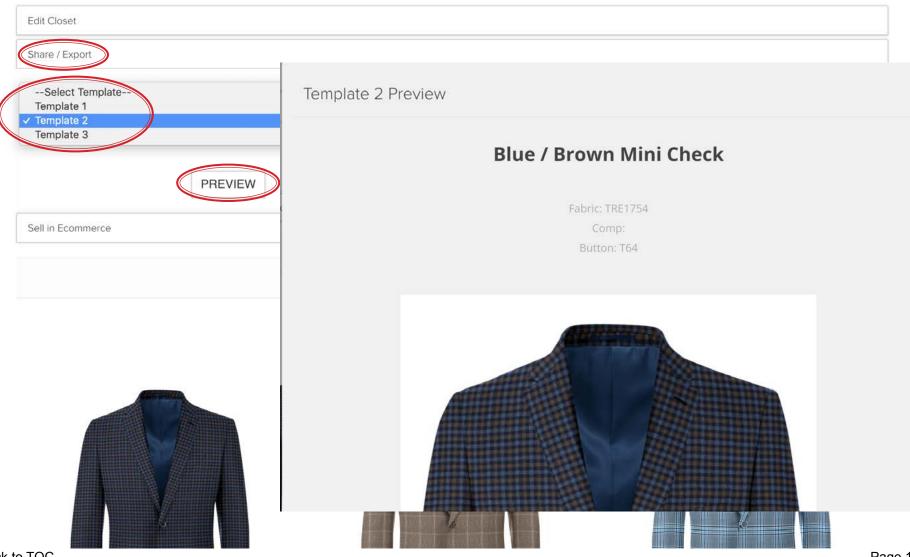
Exporting STYYLs to a PDF file

USTYYLIT USER GUIDE

Another way to use STYYLcart is to create and send STYYL images to customers. Once you have saved the STYYLs you want to send to a Closet, click the horizontal 'Share / Export' bar. Select one of the three templates and click 'Preview' to see what it looks like. The difference between the 3 templates is how the STYYLs are organized on the page. You can have one, two or three columns across. One column provides the largest images, but will result in a .PDF file with the most pages. If you have many STYYLs, you may choose a 2 or 3 across template.

STYYL cart

Designer Return to Closets Carts



Once you've chosen a template, click the 'Create PDF' button. This will open a new browser window with the STYYLs laid out according to the template you chose. View the next page for an example.

STYYL cart

Designer Return to Closets Carts

Edit Closet	
Share / Export	
Template 1	\$
PREVIEW	CREATE PDF
Sell in Ecommerce	
	DAVID SMITH



Exporting STYYLs to a PDF file

USTYYLIT USER GUIDE

This is how the new page will look. This template has the 1 across format. Click the red 'Print' button. In the print pop-up window, if you see your printer name as the Destination, click the 'Change' button and choose 'Save as PDF'. This window may look a little different if you are on a Window PC or using a browser other than Chrome (this example is on a Mac with Chrome). Click the blue Save button and you'll be prompted to save the file to your computer (or it will auto-save to your downloads folder, depending on your browser preference settings).

Print	Print Total: 3 pages Cancel Save Destination Save as PDF	Plint Plint Blue / Brown Mini Check Fabric: TRE1754 Comp: Button: T64
	Change Pages All C e.g. 1-5, 8, 11-13 Layout Portrait	
	More settings ン Print using system dialog (て発P) 2 Open PDF in Preview 2	

Save Images to Your Computer

USTYYLIT USER GUIDE

Another very useful feature of STYYLcart is the ability to quickly save images to your computer. Think of it as a photo shoot on demand. When you're on the Designer page, click the blue 'Save Image' button on the left. This will prompt you to save the image file to your computer or auto-save the image to your downloads folder. You can use the images on your website, social media posts, or send them by email. These days there are so many creative ways to use images. Your creativity is your only limit.



Copy STYYLs from Carts to Closets

USTYYLIT USER GUIDE

As previously stated, most times you will want to save STYYLs to Closets because Carts are temporary and Closets are permanent. If you saved STYYLs to a Cart by accident, you can copy them back to a Closet for permanent storage before you turn the Cart into an order in USTYYLIT. Carts do not expire and you can have many Carts saved at the same time. Hover your mouse over a STYYL and choose the + TO CLOSET button. Then choose the Closet in the Dropdown and that STYYL will now be permanently saved in a Closet (unless you delete it).

DAVID

STYYL cart

Designer Return To Closets Carts

X Save Design TRE1704 - BB Name Price REMOVE Closet ~ DAVID SMITH + TO CLOSET Save Design TRE1704 - BB TRE1725 - D **[⊕]** DELETE CART BROCESS ORDER

Here is the Jacket that you just copied from the Cart back to the 'David Smith' Closet.

STIL Valt	Designer	Return to Closets	Carts
Edit Closet			
Share / Export			
Sell in Ecommerce			
DAVID SMITH			







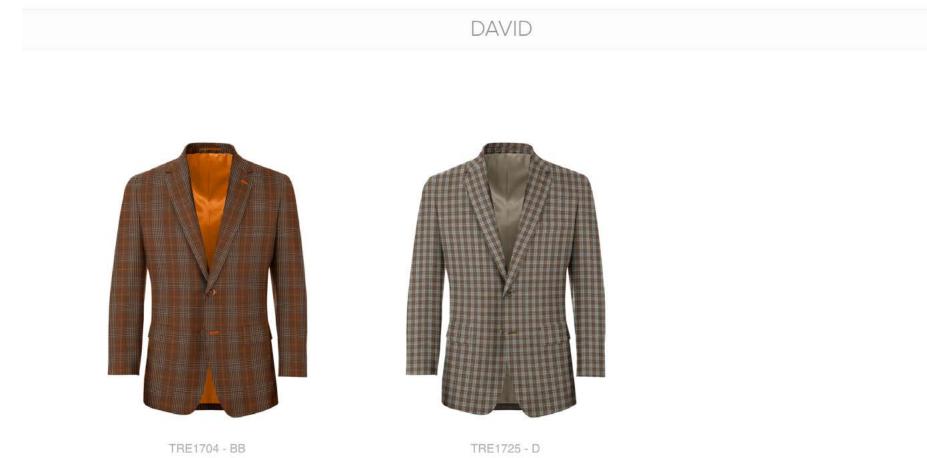
Tan / Beige Windowpane

TRE1704 - BB

TRE1704 - BB	TRE1725 - D	
Back to TOC		B PROCESS ORDER

JITILUAIL

If you no longer need a Cart for whatever reason, click the 'Delete Cart' button at the bottom left corner of the screen. This action is not reversible, so make sure you really want to delete the cart before proceeding.



USTYYLIT USER GUIDE

Carts

Return To Closets

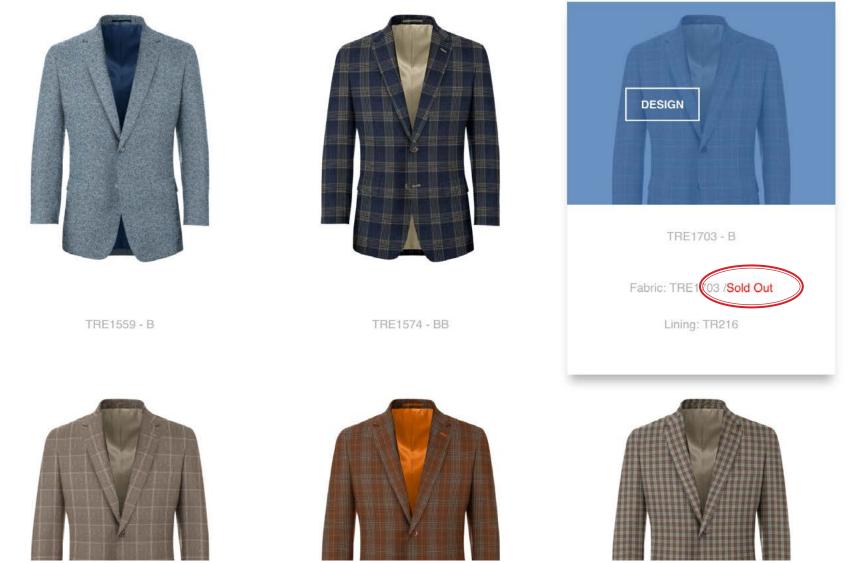
Designer

Deleting a Cart

Viewing Sold Outs in Saved STYYLs

USTYYLIT USER GUIDE

If you become an avid STYYLcart user, you will have several Closets prepared in advance for sales appointments. It may be possible that a fabric was available when you saved the STYYL a while ago, but now it is Sold Out. When a fabric used for a STYYL is sold out you will see it indicated in Red when you hover over the STYYL as shown below. Since Closets can be used as a way to keep a visual purchase history of your customer's purchases we won't delete your STYYLs when the fabrics are sold out. They stay there until you delete them.



Retrieving a Recent STYYL

USTYYLIT USER GUIDE

To retrieve a recently designed STYYL, click on 'Previous Designs' and you will see a list of the names you have given to your most recently saved STYYLs. Click on a name, and that STYYL will load in the Designer. You can now save it to a Closet or Cart. Please note that the list of recent STYYLs will be limited to the same type of base STYYL. For example, if you are looking at a Jacket STYYL in the Designer you will not see Shirt STYYLs in the Previous Designs list. In this example a 'Tan / Beige Windowpane is selected. See it on the next page.



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Here is the Tan / Beige Windowpane that was selected from the Previous Designs on the last page.

